



FAIRHAVEN SELECT BOARD AGENDA

July 13, 2026 6:00 p.m.

Town Hall – 40 Center Street – Fairhaven

The meeting can also be viewed on Channel 97 or on FairhavenTV.com

FAIRHAVEN TOWN CLERK

RCUD 2026 JUL 9 PM3:23

A. JOINT WITH THE FINANCE COMMITTEE

1. Year-end transfers:
 - a. \$34,000 Salary from Community Services-Recreation Department to General Government-Human Resources
2. Presentation by Millicent Library Trustees Reviewing Their Request of the Community Preservation Committee to Fund Debt Repayment for Climate Control under Historic Preservation

B. PUBLIC COMMENT

C. APPOINTMENTS / COMMUNITY ITEMS

1. Proclamation: Lt. Brian Riggs
2. Consider Appointment: Town Planner: Dawn Quirk
3. Special All Alcohol Licenses: Our Lady of Angels: September 5, 2026 from 5:00pm-12:00am, September 6, 2026 from 12:00pm-12:00am and September 7, 2026 from 12:00-10:00pm
4. Review Our Lady of Angels Proposed Security Plan
5. Appointment Requests: Special Bylaw Review Committee: Cathy Melanson, Brendalee Smith, Robert Espindola, Lilia Cabral-Bernard, Robert Grindrod, Morgan Dawicki
6. Appointment Requests: Cultural Council: Donna Criscione, Catherine Teves, Denise Barr and Brian Cass
7. Appointment Requests: Belonging Committee: Denise Barr
8. Appointment Requests: Economic Development Committee: Keith Silvia
9. Appointment Requests: Millicent Library Board of Trustees: Lilia Cabral-Bernard

D. EXECUTIVE SESSION

1. Pursuant to G.L. c. 30A, § 21(a)(2) [t]o conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with nonunion personnel: Todd Correia

E. ACTION / DISCUSSION

1. Consider Cost-of-Living Adjustment: Todd Correia
2. Discuss Atlas Tack Working Group Status and Liaison
3. Discuss Proposal to Establish a Budget Working Group
4. Reconsider Vote to Authorize the Use of Allocated Funds for the Public Safety Complex Committee

F. TOWN ADMINISTRATOR

G. BOARD MEMBER ITEMS / COMMITTEE LIAISON REPORTS

H. MINUTES

1. Accept the Open Session minutes of June 22 and July 6, 2026
2. Accept the Executive Session minutes of July 6, 2026

I. CORRESPONDENCE

1. Email: Erin Carr: Discussion on Funding the Tourism Department Through Donations
2. Email: Michelle Costen: Ref SB Meeting 6/8 & 6/9
3. Email: Maddie Hayes: Be better

J. NEWS AND ANNOUNCEMENTS

1. The next scheduled Select Board meeting will be on *Monday, July 27, 2026* at 6:00pm

K. ADJOURN

Log on or call 1-929-205-6099, Meeting ID: 894 8599 3911, Passcode: 330130

Subject matter listed in the agenda consists of items reasonably anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (i.e. urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.



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ANNOUNCEMENTS:

On March 28th, 2025, the bill to extend Open Meeting Law regulations governing remote participation has passed the MA legislature and been signed by the Governor. This bill will allow remote and hybrid meeting options for public bodies through June 30, 2027.

Pursuant to an amendment to Town By-Law Chapter 50-13, all government meetings are available through web/video conference and are recorded.

This meeting is being recorded by the Government Access Channel. It will be replayed on Channel 97 and posted on FairhavenTV.com. Anyone intending to make an audio or video recording of this meeting should notify the Chair at this time.

Due to recent security breaches, Fairhaven TV has implemented a new protocol: Zoom camera video for all participants is disabled. If participants would like to speak or be recognized, click “raise hand” under “reactions”, and change your name to a full name to be unmuted. Thank you for your cooperation in protecting the integrity of Fairhaven government meetings.

Anyone interested in volunteering for Town boards committees and commissions, can view a list of current openings by visiting the Town’s website at www.fairhaven-ma.gov. Go to Boards and Committees then select Volunteer Opportunities.

A. YEAR-END TRANSFERS – JOINT WITH THE FINANCE COMMITTEE

1. Year-end transfers:

Request to transfer \$34,000 from Community Services Salaries and Wages-Recreation Department to General Government Salaries and Wages-Treasurer/Collector – This transfer provides funding for the portion of the fiscal year during which the Collector position was not budgeted because the anticipated retirement was delayed at the request of the Town Administrator

Suggested Motion:

“Move to authorize a transfer in the amount of \$34,000 from Community Services Salaries and Wages-Recreation Department to General Government Salaries and Wages-Treasurer/Collector.”

Moved by, seconded by _____. Any discussion on the motion. Vote.

- #### 2. Presentation by Millicent Library Trustees Reviewing Their Request of the Community Preservation Committee to Fund Debt Repayment for Climate Control under Historic Preservation.
- The Millicent Library Trustees will present to the Select Board and Finance Committee information about the use of a Community Preservation Committee (CPC) bond in 2027. The Board’s packet contains a letter outlining their request.

Suggested Motion:

“No motion needed”

Log on or call 1-929-205-6099, Meeting ID: 894 8599 3911, Passcode: 330130

Subject matter listed in the agenda consists of items reasonably anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (i.e. urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.

B. PUBLIC COMMENT

C. APPOINTMENTS / COMMUNITY ITEMS

1. **Proclamation for Retiring Fire Lieutenant Brian Riggs:** Lieutenant Brian Riggs will retire from the Fairhaven Fire Department in July 2026 after more than 30 years of dedicated service to the Town of Fairhaven and his country. Brian joined the department as a call firefighter in January, 1996 and became a full-time firefighter in July, 1997. During his distinguished career, he was instrumental in implementing and establishing the Town of Fairhaven's paramedic service, significantly enhancing the level of emergency medical care available to the community. In recognition of his leadership and commitment, he was promoted to Lieutenant in January 2022. In addition to his fire service career, Brian proudly served in the United States military, deploying to Iraq from 2006 to 2008 for 18 months as a Captain and nurse assigned to a Combat Support Hospital, providing critical medical care to service members and civilians. His legacy of leadership, professionalism, and service will leave a lasting impact on the Fairhaven Fire Department and the community he faithfully served for over three decades.

Suggested Motion:

“Move to accept the proclamation for Fire Lieutenant Brian Riggs as presented.”

Moved by, seconded by _____. Any discussion on the motion. Vote.

2. **Consider Appointment of Dawn Quirk as Town Planner:** Ms. Quirk is being recommended for the vacant Town Planner position. Ms. Quirk was interviewed by a panel that included Select Board member Mello, Planning Board member Powers, Interim Human Resource Director Sue Roderiques and Town Administrator Keith Hickey. The background/CORI check has been completed. A copy of Ms. Quirk's resume has been included in your Board materials.

Suggested Motion:

“Move to appoint Dawn Quirk as Town Planner with a start date of Monday, July 20th.”

Moved by, seconded by _____. Any discussion on the motion. Vote.

3. **Request for Special All Alcohol Licenses: Our Lady of Angels: September 5, 2026 from 5:00pm-12:00am, September 6, 2026 from 12:00pm-12:00am and September 7, 2026 from 12:00-10:00pm –** A request for an all-alcohol license has been submitted by Our Lady of Angels for their annual feast. The request has been reviewed and approved internally by Town departments

Suggested Motion:

“Move to approve the Special All Alcohol License for and annual feast of Our Lady of Angels on September 5, 2026 from 5:00pm-12:00am, September 6, 2026 from 12:00pm-12:00am and September 7, 2026 from 12:00-10:00pm.”

Moved by, seconded by _____. Any discussion on the motion. Vote

4. **Review Our Lady of Angels Proposed Security Plan –** Our Lady of Angels has presented their proposed security plan for their annual feast. The Police and Fire Departments have reviewed and support the proposed plan.

Suggested Motion:

“Move to approve the security plan for the annual feast sponsored by Our Landy of Angels be approved (as presented/as amended).”

Moved by, seconded by _____. Any discussion on the motion. Vote.

5. **Appointment Requests to the Special Bylaw Review Committee:** Included in the recently approved Town Charter, Section 8-4 Time of Taking Effect, (b) states “Not more than 45 days following the election at which this charter is adopted or amended, the select board shall appoint a special committee of at least 3 members to review the existing by-laws of the town, in order to bring them into conformity with the provisions of the charter. Said committee shall file a report, with recommendations, at the town meeting.”

The committee openings were published on the Town website and the following residents are seeking appointment: Cathy Melanson, Brendalee Smith, Robert Espindola, Lilia Cabral-Bernard, Robert Grindrod and Morgan Dawicki. All of the candidates have been notified this agenda item has been included on the agenda and invited to attend. The Select Board may want to discuss requesting the Review Committee attempt to complete their review by September 30th so their recommended bylaw changes can be included in the Fall Town Meeting warrant.

Suggested Motion:

“Move to appoint the following individuals to the. Special Bylaw Review Committee: _____”

Moved by, seconded by _____. Any discussion on the motion. Vote

6. **Appointment Requests to the Cultural Council: Donna Criscione, Catherine Teves, Denise Barr and Brian Cass** – Ms. Criscione, Teves, Barr and Mr. Cass have requested to be appointed to existing opening on the Cultural Council. There are currently only two open positions on the Council Board. The requests received from each applicant is included in your Board materials for your review.

Understanding the Board is currently revising the Board and Commission appointment process, the appointments could be made until September 30, 2026 to coincide with all of the expiring Board and Commission appointments or fill the open terms that expire June 30, 2028.

Suggested Motion:

“Move to appoint _____ and _____ to the Cultural Council for a term ending_____.”

Moved by, seconded by _____. Any discussion on the motion. Vote

7. **Appointment Requests: Belonging Committee: Denise Barr:** Ms. Barr has applied for one of the two current openings on the Belonging Committee

Suggested Motion:

“Move to (appoint/not appoint) Denise Barr to the Belonging Committee for a term expiring _____.”

Moved by, seconded by _____. Any discussion on the motion. Vote

8. **Appointment Request: Economic Development Committee: Keith Silvia** – Mr. Silvia is requesting to be appointed to the Economic Development Committee to fill the seat recently vacated by Nils Isaksen.

Suggested Motion:

“Move to (appoint/not appoint) Keith Silvia to the Economic Development Committee for a term expiring _____.”

Moved by, seconded by _____. Any discussion on the motion. Vote

9. **Appointment Request: Millicent Library Board of Trustees: Lilia Cabral-Bernard** – Ms. Bernard has requested to be appointed to the Millicent Library Board of Trustees for the remainder of the current four-year term expiring June 30, 2029.

Suggested Motion:

“Move to (appoint/not appoint) Lilia Cabral-Bernard to the Millicent Library Board of Trustees for a term expiring _____ or for the remainder of the current four-year term expiring June 30, 2029”

Moved by, seconded by _____. Any discussion on the motion. Vote

D. EXECUTIVE SESSION

1. Pursuant to G.L. c. 30A, § 21(a)(2) [t]o conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with nonunion personnel: Fire Chief Todd Correia

E. ACTION / DISCUSSION

1. **Consider Cost-of-Living Adjustment for Fire Chief Todd Correia:** Chief Correia’s employment contract contains the following: “...and subject to annual COLA increases at the discretion of the Select Board and assuming satisfactory performance.”

The Select Board should discuss the award of a cost-of-living adjustment. Nonunion employees received a 1.0 % cost of living adjustment July 1st and will receive a 1.0% cost of living adjustment January 1, 2027, consistent with the clerical union members. A copy of the January 12th and February 9th Board minutes are in your materials for your reference.

Suggested Motion:

“Move to (approve/not approve) a cost-of-living adjustment of _____ in FY27 for Fire Chief Todd Correia.”

Moved by, seconded by _____. Any discussion on the motion. Vote

2. **Discuss Atlas Tack Working Group Status and Liaison** – Former Select Board member Keith Silvia was the Board liaison to the Atlas Tack Working Group. Board member Trapilo would like to discuss whether the Select Board would like to appoint a Board member to replace Mr. Silvia.

The former Select Board voted to sunset the Working Group after receiving the latest report from an EPA contracted vendor. That report was received a couple of months ago. The Select Board made that decision after meeting with legal counsel in Executive Session.

Suggested Motion:

“Move to (appoint/not appoint) Select Board member Rick Trapilo to the Atlas Tack Working Group.”

Moved by, seconded by _____. Any discussion on the motion. Vote.

3. Discuss Proposal to Establish a Budget Working Group – Board member Trapilo is requesting the Select Board consider creating a Working Group to review current municipal operations and make recommendations for potential cost saving measures to the Select Board for their consideration.

Suggested Motion:

“Move to (establish/not establish) a Budget Working Group consisting of _____ members to work with the Town Administrator to identify and present cost saving opportunities to the Select Board for potential implementation.”

Moved by, seconded by _____. Any discussion on the motion. Vote

4. **Reconsider Vote to Authorize the Use of Allocated Funds for the Public Safety Complex Committee**
– At the June 15th Select Board meeting, the Board authorized the Town Administrator to expend up to \$50,000 for legal, design, engineering and appraisal services for the existing Police/Fire building and the vacant building located at 4 Plaza Way. On June 16th, I receive an email from Board member Trapilo inquiring about following MGL 30B regarding real property solicitation.

I spoke with legal counsel who indicated that there are exceptions to the property solicitation law that the Town could invoke. However, rather than having the possible purchase of property be questioned, Chief's Correia and Dorgan and I would prefer the Select Board rescind their June 16th vote and allow staff to develop a Request for Proposal for a Police Station and bring the bid results to the Select Board for a successor vote to expend funds for the due diligence of the proposed building.

Suggested Motion:

“Move to rescind the vote taken by the Select Board at their June 15, 2026 meeting authorizing the Town Administrator to expend up to \$50,000 for legal, design, engineering and appraisal services for the existing Police/Fire building and the vacant building located at 4 Plaza Way.”

Moved by, seconded by _____. Any discussion on the motion. Vote

F. TOWN ADMINISTRATOR

G. BOARD MEMBER ITEMS / COMMITTEE LIAISON REPORTS

H. MINUTES

1. Accept the Open Session minutes of June 22 and July 6, 2026

Suggested Motion:

“Move to accept the Open Session minutes of June 22 and July 6, 2026 (as presented/as amended).”

Moved by, seconded by _____. Any discussion on the motion. Vote

2. Accept the Executive Session minutes of July 6, 2026

Suggested Motion:

“Move to accept the Executive Session minutes of July 6, 2026. (as presented/as amended)”

Moved by, seconded by _____. Any discussion on the motion. Vote

I. CORRESPONDENCE

1. Email: Erin Carr: Discussion on Funding the Tourism Department Through Donations
2. Email: Michelle Costen: Ref SB Meeting 6/8 & 6/9
3. Email: Maddie Hayes: Be better

Suggested Motion:

“Move to accept the correspondence listed above.”

Moved by, seconded by _____. Any discussion on the motion. Vote

J. NEWS AND ANNOUNCEMENTS

1. The next scheduled Select Board meeting will be on *Monday, July 27, 2026* at 6:00pm

K. ADJOURN



July 13, 2026

JOINT WITH THE FINANCE COMMITTEE

1. \$34,000 Salary from Community Services-Recreation Department to General Government-Human Resources
2. Presentation by Millicent Library Trustees Reviewing Their Request of the Community Preservation Committee to Fund Debt Repayment for Climate Control under Historic Preservation

Re: July 9 Meeting

1 message

Anne Carreiro <acarreiro@fairhaven-ma.gov>

Mon, Jul 6, 2026 at 5:48 PM

To: PADRAIC ELLIOTT

Cc: Keith Hickey <khickey@fairhaven-ma.gov>, Amy Hart <ahart@fairhaven-ma.gov>

Pat,

As of today, we have 1 Y/E transfer.

The transfer is from the Recreation Center-Salary (Community Services) to Treasurer/Collector-Salary (General Government) for \$34,000.

The Recreation Center had an administrative position, and the staff employee resigned at the beginning of FY26. The Recreation Center determined it could eliminate this position.

Town Hall requested that a floater position be funded through this vacancy.

The official year-end transfer has not been submitted by the Recreation Center. I will have the transfer request available for your review on July 9th.

Anne Carreiro, CPA, CGA

Assistant Town Administrator of Finance/Town Accountant

Town of Fairhaven

40 Center St

Fairhaven, MA 02719

508-979-4023 ext 8120

TOWN OF FAIRHAVEN
Request for Appropriation Transfers
Between or Within Departments

Date: **7-7-26**
Select Board & Finance Committee
Town of Fairhaven

Members:

Request is hereby made for the following transfer between departmental appropriations in accordance with Chapter 44, Section 33B, of the Massachusetts General Laws. (If your budget does not have sufficient funds within other categories to cover this deficit, please fill in amount requested and #2-To be transferred to (account number). Please provide in the comment section below your explanation for lack of funding for review by the Town Administrator).

Account/Amount requested: Dept: **Treasurer/Collector** Amount: **\$34,000**

1. To be transferred from (account name & number): **Rec Ctr Salary 001-650-00-5111-00-0412**
2. To be transferred to (account name & number): **Treasurer/Collector 001-145-00-5111-00-0548**

Reason for Transfer: **Recreation Center had a staff member resign in an administrative position. The Recreation Center decided to eliminate the position. The Town Hall requested that a floater position be funded through this vacancy.**

Request submitted by (signature required): **Bernadette Barreira-Recreation Director**
Officer or Department Head

APPROVALS

Select Board:
Date of Meeting: _____

Finance Committee:
Date of Meeting: _____

Number Present and Voting: _____

Approved by Majority, list vote: _____

Transfer disapproved (checkmark): _____

Signature:

Transfer disapproved (checkmark): _____

Chair, Finance Committee

Please Note:

1. This alternative year-end transfer procedure applies for the last two months of the fiscal year (May and June) and the first 15 days of July (for that same fiscal year) and requires a majority vote of the Select Board and the Finance Committee.
2. This procedure **cannot** be used to transfer from a Municipal Light or School Department.
3. Signed originals of this request (required in quadruplicate) will be distributed to the Select Board, the Finance Committee, the Town Accountant, and the requesting department.



45 CENTER STREET | PO BOX 30 | FAIRHAVEN, MA 02719

508-992-5342 | KDECICCO-CAREY@SAILSINC.ORG

WWW.MILLICENTLIBRARY.ORG

A 2

July 1, 2026

Community Preservation Committee
40 Center Street
Fairhaven, MA 02719

Dear Committee Members:

We advise Fairhaven CPC that Millicent Library will file a request during the 2026 application period for 2027 funding. We made inquiry in 2025 about using a CPC bond as a more practical alternative for the larger amount required of approximately \$1,748,000 to add dehumidification, fresh air, and cooling to Millicent Library.

As you know, we completed other priorities that integrate with the HVAC project, including removal of faulty electric panels and correcting code deficiencies with prior panel placement. Chimney and roof work has corrected prior water intrusion. Millicent Library has separately paid over \$250,000 for capital projects in the past five years, and will pay for the heating system replacement, which integrates with the HVAC engineering design that has been completed.

The HVAC project will add ventilation with temperature and humidity control:

- Reduced heat and humidity would reduce damage that is occurring to paintings, historic documents, stenciled wall painting, and plaster
- The controls would allow the library to remain open and as a community respite during the hottest summer days, an improvement over our shut-down history, when the building closes as OSHA thresholds are exceeded.
- HVAC would also add more healthy fresh air, required during COVID and current commercial building requirements.

Important factors for consideration:

- Though the building is owned by the town, the municipality has not funded any capital projects or improvements for the building since 1968
- The town pays for Millicent Library operating costs under a 1966 legal agreement when the library sold the Fairhaven Water Company to the town. The town payment replaces



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508-992-5342 | KDECICCO-CAREY@SAILSINC.ORG

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our benefactor's gift of his privately owned water company; he intended Millicent Library to be financially independent from the town.

- His deed gave the building to the town with restrictions. The library is run by a separate nonprofit, The Millicent Library Corporation.
- Millicent Library received no ARPA funds

Considering that this could be the first CPC bond for Fairhaven, we anticipate that there may be new issues, and we will be supportive and understanding when working with CPC. We suggest a 12-year bond that would have an annual impact of less than \$146,000.

We request that the estimated cost for bond financing be included with the bond total.

We appreciate having support from CPC funds that have helped our beautiful historic building survive as an important benefit to our community.

Sincerely,

A handwritten signature in black ink that reads "Kathy Lopes". The script is fluid and cursive.

Kathy Lopes, President

A handwritten signature in blue ink that reads "Robert A. Kenworthy". The signature is stylized with a long horizontal flourish at the end.

Robert A. Kenworthy, Treasurer

Fairhaven Community Preservation Committee FY28

LETTER OF INTEREST - *Optional*

The CPC will be accepting **Letters of Interest** from parties who want feedback before submitting a final application. A Letter of Interest should include enough information to introduce your proposal to the Committee so that it can determine the project's eligibility and offer guidance on what the CPC will be looking for and requiring in a final application and whether a professional consultant would be helpful. A Letter of Interest can help applicants avoid spending a lot of money on projects that cannot be funded or need much more detail. Please consult Chapter 6 of the Fairhaven Code or MGL Chapter 44B for the rules and regulations of the Community Preservation Act. You should also consult the webpage of the Community Preservation Coalition.

LETTER OF INTEREST FORM – FY28

Applicant: Millicent Library

Letter of Interest Submission Date: July 8, 2026

Applicant's Address, Phone Number and Email

45 Center Street Fairhaven, MA 02719

508-992-5342

kdecicco-carey@SailsInc.Org

Purpose: (Please select all that apply)

- ☐ Open Space
- ☐ Community Housing
- ☒ Historic Preservation
- ☐ Recreation

Project Name: Millicent Library Climate Control and Preservation Project

Project Location/Address: 45 Center Street Fairhaven, MA 02719

Town Committee or sponsoring organization:

Project Summary: In the space below, provide a concise summary of the project with enough detail for the Committee to understand what the project is, why it should be funded and why the project is important for Community Preservation.

Please see attached letter.

Please submit to the Planning & Economic Development Dept. in Town Hall by **August 28, 2026 by noon for FY28.**



July 13, 2026

APPOINTMENTS AND COMMUNITY ITEMS

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7. Appointment Requests: Belonging Committee: Denise Barr
8. Appointment Requests: Economic Development Committee: Keith Silvia
9. Appointment Requests: Millicent Library Board of Trustees: Lilia Cabral-Bernard



Town of Fairhaven
Massachusetts
Office of the Select Board
Proclamation

C1

Honoring Lieutenant Brian Riggs Upon His Retirement

Whereas: Lieutenant Brian Riggs joined the Fairhaven Fire Department as a Call Firefighter on January 18, 1996, became a full-time firefighter on July 21, 1997, was appointed Temporary Lieutenant on January 30, 2022, promoted to Lieutenant on May 29, 2022, and faithfully served the Town of Fairhaven until his retirement on July 25, 2026; and

Whereas: Lieutenant Riggs honorably served his country as a Captain in the United States Army Reserve, completing an 18-month deployment to Iraq from 2006 to 2008 as a Registered Nurse assigned to a Combat Support Hospital, demonstrating extraordinary dedication to both his nation and his community; and

Whereas: Lieutenant Riggs played a pivotal role in advancing emergency medical services in Fairhaven by serving as one of two individuals who helped secure the Fairhaven Fire Department's upgrade to Paramedic-level pre-hospital EMS service in 2000, coordinating interagency agreements, procuring equipment, and implementing the operational changes necessary to enhance emergency medical care for residents and visitors; and

Whereas: throughout his distinguished career, Lieutenant Riggs exemplified professionalism, leadership, compassion, and an unwavering commitment to public service, leaving a lasting impact on the Fairhaven Fire Department, his fellow firefighters, and the citizens he proudly served;

Now, therefore, be it proclaimed that Fairhaven Select Board hereby extends its sincere appreciation and gratitude to Lieutenant Brian Riggs for his more than thirty years of dedicated service to the Town of Fairhaven and the Commonwealth of Massachusetts, congratulates him on his well-earned retirement, and wishes him and his family continued health, happiness, and success in the years ahead.

Given this 13th day of July, Two Thousand and Twenty-Six

Andrew Romano, Chair

Natalie A. Mello, Vice Chair

Pam Kuechler, Clerk

Andrew B. Saunders

Richard F. Trapilo

DAWN QUIRK, MPA

Strategic municipal leader with eight years in public service and regulatory compliance. Expertise in interpreting state and local regulations, managing high-visibility programs, leading boards and commissions, and advancing long-range planning. Experienced in budgeting, grant administration, community engagement, and team leadership. Known for diplomacy, problem-solving, and handling politically sensitive matters with professionalism and discretion.

CORE COMPETENCIES

Municipal Planning & Zoning • Economic Development • Regulatory Interpretation • Public Works & Infrastructure Coordination • Budgeting & Financial Oversight • Grant Writing & Administration • Board & Committee Leadership • Land-Use Policy • Community Engagement • Conflict Resolution • Strategic Planning • Staff Supervision • Interdepartmental Collaboration • Public Presentations • Ordinance Development • Site Plan Review • Environmental Compliance

PROFESSIONAL EXPERIENCE**Sunroom & Deck Doctor of New England— Remote****Project Coordinator | 2025-present**

- Supports quotes for service, vendor engagement, and municipal permitting.

Project Manager, Design Out Waste | 2022–2025**MIT Office of Sustainability — Cambridge, MA****Project Manager, Design Out Waste | 2022–2025**

Led complex institutional planning, regulatory interpretation, and cross-departmental initiatives for one of the world's most prominent research universities.

- Directed multi-stakeholder planning processes involving EH&S, Procurement, Facilities, and Capital Planning.
- Identified a \$60,000 hidden fee during an RFP evaluation, safeguarding funds.
- Conducted policy research, drafted guidance documents, and delivered public presentations to internal and external audiences.
- Managed data integrity for high-visibility reporting systems used by senior leadership.
- Led construction and demolition waste policy improvements, including specification development and contractor compliance oversight.

Massachusetts Department of Environmental Protection (MassDEP)

Environmental Analyst | 2014–2020

State-level regulatory official responsible for enforcement, grant administration, and municipal technical assistance.

- Interpreted and enforced M.G.L., 310 CMR regulations, and municipal bylaws; issued 100+ notices of noncompliance.
- Managed 250+ municipal grant contracts, including expenditure approvals, QA/QC, and compliance verification.
- Conducted site visits, reviewed technical documents, and coordinated enforcement with regional offices.
- Served on the Technical Advisory Group for Boston University's *Carbon Free Boston* project.
- Modernized statewide grant administration by designing an electronic signature system adopted agency-wide.
- Delivered statewide public workshops, trainings, and municipal guidance.

Tufts University — Medford, Somerville, Boston, MA

Program Manager | 2004–2014

Led planning, policy development, and operational oversight across three campuses.

- Managed solid waste, recycling, organics, and universal waste contracts; ensured full regulatory compliance.
- Co-chaired the Sustainability Council working group, contributing to Tufts' first comprehensive sustainability plan.
- Supervised 300+ student staff, interns, and volunteers; managed event operations and public outreach.
- Developed construction waste standards and collaborated with Capital Planning on project specifications.

City of Cambridge, Department of Public Works

Recycling Specialist | 2001–2004

- Supported enforcement of local and state solid waste ordinances.
- Organized major public outreach events, including the Community Forum on Recycling and Go Green Business Awards.
- Served as customer service liaison, responding to resident inquiries and providing regulatory guidance.

EDUCATION

Master of Public Administration (MPA)

Northeastern University — 2022

GPA 3.87

Bachelor of Science

University of Massachusetts Amherst — 2001

BOARDS & APPOINTMENTS

- **Appointed Member**, Cambridge Recycling Advisory Committee (2025)
- **Secretary**, Winthrop Airport Hazards Committee (2017–2020)
- **Board President**, Groundwork Somerville (2014–2016)

SKILLS

Microsoft Office Suite • Google Workspace • Data Visualization • GIS Familiarity • Public Records Management • Contract Management • RFP/RFQ Development • Budget Tracking • Meeting Facilitation • Public Speaking • Canva • Photoshop • Zoom • Teams • Slack

WRITING SAMPLES

1. Northeastern University MPA Capstone, Mattapan Mapping
2. Funding the New York City High Line

GRADUATE COURSES

- | | |
|---|--|
| • Public Budgeting and Financial Management | • Mattapan Mapping Project Capstone |
| • Statistical Analysis | • Negotiations and Conflict Resolution |
| • Techniques of Policy Analysis | • Green Urban Design and Placemaking |
| • Strategic Decision Making | • Land Use Planning II |
| • Managing People in the Public and Nonprofit Sectors | • Institutional Leadership |
| • Economic Analysis for Policy Planning | • Introduction to Public Policy |
| | • Techniques of Program Evaluation |

NORTHEASTERN UNIVERSITY



Northeastern University Registrar

Office of the University Registrar

230-271
360 Huntington Avenue
Boston, MA 02115-5000
email: transcripts@northeastern.edu

web: <http://www.northeastern.edu/registrar/>

Record of: Dawn R Quirk
Issued To: DAWN QUIRK
QUIRK.DA@NORTHEASTERN.EDU

Primary Program
Master of Public Admin
College : College of Social Sciences and Humanities
Major : Public Administration

Degree Awarded Master of Public Admin 07-MAY-2022.
Primary Degree
College : College of Social Sciences and Humanities
Major : Public Administration

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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INSTITUTION CREDIT:

Fall 2019 Semester
PPUA 6500 Principles of Public Admin 4.00 A 16.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 16.000 GPA: 4.000

Spring 2020 Semester
PPUA 6505 Public Budgeting & Fin Mgmt 4.00 A 16.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 16.000 GPA: 4.000

Fall 2020 Semester
INSH 6500 Statistical Analysis 4.00 B 12.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 12.000 GPA: 3.000

Spring 2021 Semester
PPUA 6506 Techniques of Policy Analysis 4.00 A 16.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 16.000 GPA: 4.000

Summer 1 2021 Semester
PPUA 5390 Strategic Decision Making 4.00 A 16.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 16.000 GPA: 4.000

***** CONTINUED ON NEXT COLUMN *****

SUBJ NO.	COURSE TITLE	CRED GRD	PTS R
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Institution Information continued:

Summer 2 2021 Semester
PPUA 6503 Managing Ppl Public/Nonprofit 4.00 A 16.000
Ehrs: 4.000 GPA-Hrs: 4.000 QPts: 16.000 GPA: 4.000

Fall 2021 Semester
PPUA 6507 Institutional Leadership 4.00 A 16.000
PPUA 6509 Techniques of Program Eval 4.00 A- 14.668
Ehrs: 8.000 GPA-Hrs: 8.000 QPts: 30.668 GPA: 3.834

Spring 2022 Semester

PPUA 6502 Economic Analysis for Policy 4.00 A 16.000
PPUA 7673 Capstone Pub Policy/Urban Aff 4.00 A 16.000
Ehrs: 8.000 GPA-Hrs: 8.000 QPts: 32.000 GPA: 4.000

***** TRANSCRIPT TOTALS *****
Earned Hrs GPA Hrs Points GPA
TOTAL INSTITUTION 40.000 40.000 154.668 3.867

TOTAL TRANSFER 0.000 0.000 0.000 0.000

OVERALL 40.000 40.000 154.668 3.867

***** END OF TRANSCRIPT *****

Page: 1

Rebecca Hunter Assoc VP & University Registrar

Northeastern University, Office of the Registrar
271 Huntington Ave.
Boston, MA 02115

SCALE OF GRADES AND COMMENTS TO ACCOMPANY TRANSCRIPTS

Effective Fall 2016: College of Professional Studies undergraduate programs converted from a quarter system to a semester system. For student records including hours earned prior to fall 2016, the credit hour conversion rate is as follows: QH x .75. For example a 4-credit quarter course is now equivalent to a 3-credit semester course.

Effective Fall 2009: Northeastern University converted its Student Information System. All courses and Programs were converted.

Northeastern University Course Numbering

UNDERGRADUATE

Orientation and Basic 0001-0999
No degree credit

Introductory Level (First year) 1000-1999

Survey, Foundation and Introductory courses normally with no prerequisites and designed primarily for students with no prior background

Intermediate Level 2000-2999

(Sophomore/Junior year)

Normally designed for sophomores and above, but in some cases open to freshman majors in the department.

Upper Intermediate Level (Junior year) 3000-3999

Designed primarily as courses for juniors. Pre-requisites are normally required and these courses are pre-requisites for advanced courses.

Advanced Level (Senior year) 4000-4999

Designed primarily for juniors and seniors, or specialized courses. Includes research, capstone and thesis.

GRADUATE

Orientation and Basic 0001-0999
No degree credit

1st level graduate 5000-5999

Courses primarily for graduate students and qualified undergraduate students with permission

2nd level graduate 6000-6999

Generally for Master's only and Clinical Doctorate

3rd level graduate 7000-7999

Master's and Doctoral level classes. Includes Master's Thesis

Clinical/Research/Readings 8000-8999

Includes Comprehensive Exam Preparation

Doctoral Research and Dissertation 9000-9999

Northeastern University Grade Scale

Letter Grade	Numerical Equivalent	Explanation
A	4.0	Outstanding Achievement
A-	3.667	
B+	3.333	
B	3.0	Good Achievement
B-	2.667	
C+	2.333	
C	2.0	Satisfactory Achievement
C-	1.667	
D+	1.333	
D	1.0	Poor Achievement
D-	0.667	
F	0.0	
I		Failure
IP		Incomplete
NE		In Progress
NG		Not Enrolled
S		Grade not reported by Faculty
U		Satisfactory (Pass/Fail basis; counts toward total degree requirements)
X		Unsatisfactory (Pass/Fail basis)
L		Incomplete (Pass/Fail basis)
T		Audit (no credit given)
W		Transfer
		Course Withdrawal

Course Comments

E	Course excluded from GPA
HON	Honors level course
I	Course included in GPA

LAW SCHOOL

CR	Credit
F	Fail
H	Honors
HH	High Honors
I	Incomplete
MP	Marginal Pass
P	Pass

Earned Hours

Northeastern University offers both quarter hour and semester hour programs.

Quarter Hours to Semester Hours Conversion Rate: For student records including quarter hours, the approved semester hour conversion rate is as follows: QH x .75. For example a 4-credit quarter course is equivalent to 3 credit semester courses.



TOWN OF FAIRHAVEN

APPLICATION FOR SPECIAL LICENSE

General Law Chapter 138, Section 14

C 3

SELECT BOARD

2026 JUN 17 11:23 11:23

Date: 6/17/26

To the Licensing Board:

The undersigned hereby applies for a SPECIAL LICENSE under provisions of Chapter 138, Section 14

to sell

ALL ALCOHOLIC BEVERAGES

(Beer and Wine)

or

(All Alcoholic Beverages)

For a FEAST to be held at

7 JESSE ST, FAIRHAVEN, MA

by OUR LADY OF ANGELS CATHOLIC ASSN

date SEPT 5, 2026 5PM - 12AM; SEPT 6, 2026 12PM - 12AM

from to AND SEPT 7, 2026 12PM - 10PM

Name of Applicant: JOHN BARBOSA

Address of Applicant: 7 JESSE ST
FAIRHAVEN, MA

Telephone: 508 2171874

PLEASE SEE ATTACHED SECURITY PLAN MADE IN
CONJUNCTION WITH FAIRHAVEN PD

For a banquet or public dinner, the applicant should be responsible, manager of the banquet or public dinner.

For a picnic, field day or outing, applicant should be a representative of responsible organization or individual.

FEE:

Beer & Wine \$50.00

All Alcoholic \$75.00

OUR LADY OF ANGELS CATHOLIC ASSOCIATION

97th OLOA FEAST

PROPOSED SECURITY PLAN



President: John Barbosa

Vice President: Manny Mello

Treasurer: Charles Murphy

Secretary: Gary Souza

Financial Secretary: Diane Costa

INTRODUCTION

It is the goal of the Fairhaven-based Our Lady of Angels Catholic Association (OLOA) to conduct a successful Annual Feast on Labor Day weekend.

The term “successful” means to us the following:

1. To provide a safe and secure environment for people to celebrate the Feast on the Labor Day weekend in a family friendly environment.
2. To generate funding to sustain the many non-profit agencies and charities that receive the funds generate by the Feast such as several food banks, Shriners Children’s Hospital, Veteran’s Transition network, Fairhaven Fire Gift account religious organizations and churches.

It should be cited that there have been no serious incidents on Feast grounds in its 95 years of existence but we realize times change. So to facilitate continuing to conduct the Feast in a safe and family friendly manner, we have had meetings with the command staff of the Fairhaven Police Department and have developed the following Security Plan.

Entrance and Exits to Feast Grounds

There are currently three (3) gates that can be used for entrance and exit from Feast grounds. They are the main gate on Jesse St (Gate A), the gate on the east end of the Feast grounds on Jesse St (Gate B) and the Daniel St gate (Gate C). Gates B and C will be exit only enforced by a police officer assigned to those posts. The only exception is band members bringing their equipment through Gate C to the stage adjacent to that gate.

Gate A will be the only entrance to the Feast grounds and will have a police officer assigned to that post. Security will be provided at Gate as described later in this document.

Security Functions at Entrance

Anyone seeking to enter though the single entrance gate will be scanned with portable metal detectors by security provided by OLOA. Anyone carrying a firearms, knife or other object capable of being used as a weapon will be denied entrance.

Back packs and bags will be checked at the entrance for weapons and outside alcoholic beverages. Purses and smaller pocketbooks will not be checked. A table will be set up adjacent

to the entrance gate staffed by OLOA personnel who will check appropriate bags and backpacks. Any issues will be referred to the police officer posted adjacent to the table at that gate.

ID Checks

Anyone wanting to buy alcoholic beverage or play games must be 21 years or older. Those persons must possess a government issued identification document verifying they are 21 years or older at which time they will be given a wrist band verifying their age. Only those wearing a wristband will be allowed to possess alcoholic beverages on Feast Grounds to be enforced by the Police. OLOA has purchased two (2) Tokenworks ID scanners. Anyone who appears under the age of 40 must have their ID's scanned by those devices which verify age as well as detecting false IDs. Those scanners will be operated at a table near the entrance by responsible members of the club trained by a club officer who has extensive experience with those devices in private employment.

Security on Jesse and Daniel Streets

OLOA has agreed to hire two detail officers to work off Feast grounds, one for each street, patrolling them from Main St to Alden Rd. The two officers will be using police off road vehicle to expedite traveling along both Jesse and Daniel Sts and be responsible to prevent disturbances to neighbors, prevent loitering and prevent trespassing on private property.

Detail Officers

OLOA will hire 10 police officers on Saturday 6pm to 12:30 am, Sunday 4pm to midnight and Monday Noon to 10:30 pm. 6 will be hired for the traditionally slow time during Sunday Noon to 4pm.

After consultation with Fairhaven PD management, it has been determined that the following are to be the posts assigned to be staffed by officers. The police supervisor can alternate officers as he/she deems fit.

2 Officers. One each for patrolling Jesse St and Daniel St on ATVs. Their function is to prevent and/or react to loitering, disturbances and trespassing on private property

2 Officers. They will be assigned to assisting feast goers crossing Main St and patrolling the St Mary's Church parking lot to prevent disturbances, etc.

2 Officers. One each to be posted at the Daniel St gate and the Jesse St (east) gate to ensure those gates remain exit only. Provided, however, band members may bring equipment through the Daniel St gate to the adjacent stage.

1 Officer. Assigned to the entrance gate (west) on Jesse St

3 Officers (includes supervisor) to patrol Feast grounds

OLOA Security

OLOA officers and board members will be responsible for being the “eyes and ears” of the officers. They will be responsible for reporting consumption of alcohol without a wristband, intoxicated persons or any other issues to a police officer. They are NOT to take any enforcement action themselves. Further, OLOA members will be responsible for searching bags and staffing the ID check table.

Conclusion

It bears repeating that there have been no significant issues on Feast grounds in 96 years but we are willing to take added precautions to maintain that record of safety.

We also want to thank Chief Dorgan, Capt Gordon and Lt Swain in assisting us in developing this Plan.

Re: OLOA Feast 1-day all alcohol license application and security plan

1 message

Todd Correia <tcorreia@fairhaven-ma.gov>
To: Amy Hart <ahart@fairhaven-ma.gov>

Wed, Jun 17, 2026 at 2:53 PM

We have no issues.

Regards,



Todd Correia
Fire Chief

146 Washington Street,
Fairhaven MA 02719

www.fairhavenfire.org

Office: (508) 994-1428

Direct: (978) 763-6107

Fax: 508, 994-1515



On Wed, Jun 17, 2026 at 11:38 AM Amy Hart <ahart@fairhaven-ma.gov> wrote:

Forwarding this application for any feedback and concerns. We will place it on the July 13th agenda. Please forward any comments, concerns or requirements for the Board's packet by July 6th. Thanks!

Thank you,



Amy Hart

Executive Assistant to the Town Administrator

40 Center Street | Fairhaven, MA 02719

(508) 979-4023, Ext. 8101

New Town Hall hours effective 3/23/2026
M 7:30a-6p

T-Th. 7:30a-4:30p

F 7:30-11:30a



Town of Fairhaven Massachusetts

July 9, 2026

Select Board,

I met with the OLOA feast committee on this year's security plan. We were in agreement that last year's plan was successful in securing entry and exit points, deterring underage alcohol consumption, and keeping the interior and exterior grounds safe. I do see a few discrepancies in the plan that they submitted in that 10 officers are required for a secure event during the evening and 6 are required during the day.

There are 3 gates that serve as egress and ingress points and an officer is posted at each gate to ensure restricted and controlled entry. During the night hours, 11 officers are needed. This ensures that there is an officer at each gate (3), 3 officers assigned in designated zones within the feast grounds and one Officer in Charge to monitor posts. There are also 2 officers assigned to the adjacent streets for crowd control, as well as 2 officers posted for the traffic detail on Main Street.

During the day hours, we utilize 7 officers, to include 1 officer posted at each gate for a total of 3, 2 officers posted on the interior, and 2 officers to direct traffic for pedestrian and vehicle safety.

This plan to include to security check points, controlled entry, ID checks, metal detectors, and wristband for alcohol consumption does comply with security plan that the Fairhaven Police Department would support.

I will be away until July 20th, but would be more than happy to discuss in person any other questions or concerns the Board may have.

Lieutenant Kevin Swain
Fairhaven Police Department
1 Bryant Lane
Fairhaven, MA 02719

Volunteer Opportunities : Entry # 28197

C5

Full Name

Cathy Melanson

Address

110 Adams street

Email

cathymelanson@yahoo.com

Phone

(508) 989-2289

How long have you been a Fairhaven resident?

66

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Special committee to review Town bylaws for the charter

Have you attended a meeting of this Board or Committee?

Yes

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

EDC and ZBA(non-voting member)

Interests and Qualifications.

Since I was on the charter committee, I feel that it will be pertinent that someone who knows the charter pretty much will know what we put in and what bylaws they would apply to. and think that my knowledge of that and knowledge of TOWN bylaws will help.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 29, 2026 at 11:21 am

WordPress successfully passed the notification email to the sending server.

New submission from Volunteer Opportunities

1 message

Brendalee Smith Brendalee Smith <no-reply@jgpr.net>

Thu, Jul 2, 2026 at 2:38 PM

Reply-To: b_lee_jeve@verizon.net

To: ahart@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Full Name

Brendalee Smith

Address

71 Fort Street

Email

b_lee_jeve@verizon.net

Phone

(401) 439-1525

How long have you been a Fairhaven resident?

8 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Special Bylaw Review Committee

As a Charter Committee member, I would love to cross reference the teams work with the current bylaws.

Have you attended a meeting of this Board or Committee?

Yes

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Charter Committee: 5 years

Interests and Qualifications.

Charter Committee member
CEO of technology company
Director of Community Development
Grant writer
Workflow Consultant

New submission from Volunteer Opportunities

1 message

Robert J Espindola Robert J Espindola <no-reply@jgpr.net>
Reply-To: bobespindola02719@gmail.com
To: ahart@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Thu, Jul 2, 2026 at 3:27 PM

Full Name

Robert J Espindola

Address

14 John St

Email

bobespindola02719@gmail.com

Phone

(774) 263-1046

How long have you been a Fairhaven resident?

52 years in total

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Bylaw Review Committee

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Open Space and Recreation Plan Committee. First year

Interests and Qualifications.

I held an elected position as a member of the Select Board for 12 years and have been a Town Meeting member for 15 years. I would like to work with a team and a consultant to review the current bylaws, compare them to other communities, engage the community to find out what their concerns are and to help revise the bylaws to ensure they align with the Town Charter.

Consent

☒ I agree to the privacy policy.

Application for position on Bylaw Review Committee

1 message

Bob Espindola <bobespindola02719@gmail.com>

Thu, Jul 9, 2026 at 11:28 AM

To: Select Board <selectboard@fairhaven-ma.gov>, Amy Hart <ahart@fairhaven-ma.gov>, Keith Hickey <khickey@fairhaven-ma.gov>

Select Board members,

I submitted an application to be considered for appointment to the Bylaw Review committee and it is my understanding the Select Board will be voting on those appointments during your next Select Board meeting on Monday night.

I asked Mr. Hickey some questions about funds available for consulting and/or legal support for that effort and he did respond that there are a limited

I also asked what the charge or mission of the committee was, looking for clarification prior to the appointment and he said that the charge had not yet been finalized but that he anticipated that being on your next agenda, along with the vote for appointing members

I wanted to let you know that I will be away on vacation next week so I will not be able to attend your meeting but I am available for a call in advance to answer any questions you may have asked during the meeting.

Best regards,

Bob Espindola
14 John St.
(774) 263-1046

New submission from Volunteer Opportunities

1 message

Lilia Cabral-Bernard Lilia Cabral-Bernard <no-reply@jgpr.net>

Thu, Jul 2, 2026 at 3:47 PM

Reply-To: callalil1@yahoo.com

To: ahart@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Full Name

Lilia Cabral-Bernard

Address

48 Huttleston Ave

Email

callalil1@yahoo.com

Phone

(508) 264-9470

How long have you been a Fairhaven resident?

30 + years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Special By-Law Review Committee

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

I was on the Charter Committee for its entire duration, serving as its Vice Chair.

Interests and Qualifications.

I am an avid reader, and enjoy yoga and walking.

As well as my time on the Charter Committee, professionally I have worked at the NBFPL as a librarian, ran my own business, and worked at SRPEDD for 23 years as a planner and non-discrimination coordinator.

Consent

☒ I agree to the privacy policy.

New submission from Volunteer Opportunities

1 message

Robert Grindrod Robert Grindrod <no-reply@jgpr.net>
Reply-To: Rwcldx@aol.com
To: ahart@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Fri, Jul 3, 2026 at 5:26 PM

Full Name

Robert Grindrod

Address

48 Center Street

Email

Rwcldx@aol.com

Phone

(804) 436-5126

How long have you been a Fairhaven resident?

9 Years Most Recently; 60 years in total

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Special By Law Review Committee

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Served on Charter Committee since inception;
Serve on Finance Committee six years thus far.

Interests and Qualifications.

By Laws may need adjustment to conform with new Charter. My experience on Charter Committee will be useful in determining intent. I consider correcting By Laws part of the Charter function which I would like to see completed.

Consent

☒ I agree to the privacy policy.

New submission from Volunteer Opportunities

1 message

Morgan Dawicki Morgan Dawicki <no-reply@jgpr.net>

Mon, Jul 6, 2026 at 4:28 PM

Reply-To: mgdawicki@gmail.com

To: ahart@fairhaven-ma.gov, selectboard@fairhaven-ma.gov

Full Name

Morgan Dawicki

Address

45 Jerusalem Road

Email

mgdawicki@gmail.com

Phone

(508) 287-1242

How long have you been a Fairhaven resident?

27 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Special Bylaw Review Committee

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Charter Committee. 5 years.

Interests and Qualifications.

I am interested in serving on this committee to continue the work done on the Charter Committee. I will bring the 5 years of experience in navigating the Charter process and understanding of the charter and its intentions.

Consent

☒ I agree to the privacy policy.

Volunteer Opportunities : Entry # 28079

C6

Full Name

Donna Criscione

Address

30 Raymond St., Fairhaven, MA

Email

donnamendes30@comcast.net

Phone

(401) 481-0514

How long have you been a Fairhaven resident?

35 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Cultural Council

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

No

Interests and Qualifications.

I have been a Fairhaven resident for over 35 years and truly love my town. I have a passion for the arts and promoting the wonderful culture of our town, and supporting local businesses and the preservation of our heritage.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 16, 2026 at 6:33 pm

WordPress successfully passed the notification email to the sending server.

Volunteer Opportunities : Entry # 28080

Full Name

Catherine Teves

Address

38 Hathaway St

Email

flowermum9@aol.com

Phone

(508) 951-9843

How long have you been a Fairhaven resident?

Lived here 25 yrs. Moved away for 10. Now back 6 yrs.

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Cultural Council

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

No

Interests and Qualifications.

I'm interested in being more active in my community. I'm interested in the arts, music, the outdoors, walking, bird watching, gardening, history, life long learning.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 16, 2026 at 8:50 pm

WordPress successfully passed the notification email to the sending server.

Volunteer Opportunities : Entry # 28093

Full Name

Denise Barr

Address

19 Adams Street

Email

deniselynnbarr@gmail.com

Phone

(508) 846-3251

How long have you been a Fairhaven resident?

24 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Either the Belonging Committee or Cultural Council. I know there is a need for more volunteers in the Town at this time and these are the two committees which have openings that I believe I would provide the most value.

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Sustainability 1 year (several years ago)

Finance Committee for 1 year (I was unable to make the meetings due to work commitment which no longer is an issue)

Interests and Qualifications.

I believe both of these committees make real contributions in our community. What I bring is love and commitment to Fairhaven and its future. Also I have quite a bit of experience working with groups of diverse people, with event planning and DEIB activities within my professional life in human resources.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 18, 2026 at 10:01 am

WordPress successfully passed the notification email to the sending server.

Volunteer Opportunities : Entry # 28095

Full Name

Brian Cass

Address

34 Bryant Lane

Email

bcassachusetts@gmail.com

Phone

(508) 264-7727

How long have you been a Fairhaven resident?

5 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Cultural Council. I was awarded a grant from the Mass Cultural Council this year. It was my first experience with the process and inspired me to get involved on the local level.

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

No

Interests and Qualifications.

I have been performing music in the greater New Bedford area since the early 1990s, including Fairhaven. I am a Full Time Associate Professor at Berklee College of Music, also spent time as Assistant Chair for our department. I continue to teach, perform, and produce music in the region.

I love living in Fairhaven, and raising a family here. I would very much like to help promote and enhance the cultural richness of our community.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 19, 2026 at 10:15 am

WordPress successfully passed the notification email to the sending server.

Volunteer Opportunities : Entry # 28093

C7

Full Name

Denise Barr

Address

19 Adams Street

Email

deniselynnbarr@gmail.com

Phone

(508) 846-3251

How long have you been a Fairhaven resident?

24 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

Either the Belonging Committee or Cultural Council. I know there is a need for more volunteers in the Town at this time and these are the two committees which have openings that I believe I would provide the most value.

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

Sustainability 1 year (several years ago)

Finance Committee for 1 year (I was unable to make the meetings due to work committment which no longer is an issue)

Interests and Qualifications.

I believe both of these committees make real contributions in our community. What I bring is love and commitment to Fairhaven and its future. Also I have quite a bit of experience working with groups of diverse people, with event planning and DEIB activities within my professional life in human resources.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 18, 2026 at 10:01 am

WordPress successfully passed the notification email to the sending server.

Volunteer Opportunities : Entry # 28086

C8

Full Name

Keith Silvia

Address

21 Holiday Dr

Email

ksilvia2@yahoo.com

Phone

(774) 263-2249

How long have you been a Fairhaven resident?

44 years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

I would like to join the Atlas Tack Working Group as I was one of the originators of the group and I am very interested in following through to the completion of the groups mission.

I am also interested in joining the EDC as I am very interested in promoting the growth of business' throughout the Town for the betterment of the Town.

As a Select Board member, I was the liaison to both of these committees, therefore feel I have the knowledge of what is expected as a Board member.

Have you attended a meeting of this Board or Committee?

Yes

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

I was a member of the Select Board for the past 6 years.

Prior to the Select Board, I was a member of the BPW for 3 years and the ZBA for 1 year.

Interests and Qualifications.

I believe my 6 years as a Select Board Member has given me opportunity to observe how important each Board and Committee is to the ongoing improvement of the Town of Fairhaven. I have attended, on an ongoing basis, several Board and Committee meeting, not necessarily as their liaison, but in dedicated interest as to what each Board and Committee is contributing toward promoting the best financial and economic growth of the Town.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 17, 2026 at 3:02 pm

Volunteer Opportunities : Entry # 28102

C9

Full Name

Lilia Cabral-Bernard

Address

48 Huttleston Avenue

Email

callalil1@yahoo.com

Phone

(508) 264-9470

How long have you been a Fairhaven resident?

30+ years

What Board(s) or Committee(s) are you interested in joining? What is your reason for joining?

The Millicent Library Board of Trustees.

I have enjoyed the benefits of public libraries since I was a child and have always believed in them as safe spaces that offer a font of information, learning, and equitable access for all.

Have you attended a meeting of this Board or Committee?

No

Have you served or are you currently on any Town of Fairhaven Boards? If so, please indicate what Board and number of years

I spent approximately 4 years working on the Fairhaven Charter Committee, serving as the Vice-Chair.

Interests and Qualifications.

I am an avid reader, enjoy art, music, and yoga.

I was a Technical Services Librarian for the NBFPL many years ago and have a general understanding of the services and opportunities a library can provide. I believe a strong library reflects a strong community.

Consent

☒ I agree to the privacy policy.

Notes



Admin Notification (ID: 66b50ea310403)

added June 21, 2026 at 10:08 pm

WordPress successfully passed the notification email to the sending server.



July 13, 2026

EXECUTIVE SESSION

Pursuant to G.L. c. 30A, § 21(a)(2) [t]o conduct strategy sessions in preparation for negotiations with non-union personnel or contract negotiations with nonunion personnel: Todd Correia



July 13, 2026

ACTION / DISCUSSION

1. Consider Cost-of-Living Adjustment: Todd Correia
2. Discuss Atlas Tack Working Group Status and Liaison
3. Discuss Proposal to Establish a Budget Working Group
4. Reconsider Vote to Authorize the Use of Allocated Funds for the Public Safety Complex Committee



July 13, 2026

TOWN ADMINISTRATOR REPORT



Town of Fairhaven Report of the Town Administrator June 13, 2026

Financial Updates

- I spoke to Massachusetts Municipal Association (MMA) Executive Director Adam Chapdelaine last week about Fairhaven's interest in spearheading a regional effort to lobby the State House of Representatives and Senate to provide additional state funding to municipalities beginning in FY28. Mr. Chapdelaine indicated that lobbying the state for additional funds remains at the top of their priority list. The MMA Board will be holding their goal setting session in October in preparation for FY28 topics. Mr. Chapdelaine also suggested reaching out to communities to inform them of Fairhaven's intentions and seek their support in the effort.
- Anne Carreiro and I have met with the Town energy consultant who is applying for a solar grant to place a solar canopy over the COA/Recreation Department parking lot as well as a solar array on the building roof once the replacement of the roof is complete later this year. The consultant will also be setting a meeting with Fairhaven Wind about their lack of power generation over the recent past. I will report back to the Board when I have new information to share.
- The Accounting Department is in the process of closing the FY26 fiscal year. Department transfers were finalized last week. Preliminary year end results will be known sometime in August.
- Anne Carreiro and I met with Board member Trapilo on June 8th to review preliminary three-year financial projections. A final draft is expected to be presented at the July 27th Board meeting.

Project Updates

- The retaining wall project is well underway. The contractor has completed the excavation of the east wall and has begun excavation of the west wall. The project is anticipated to be completed in August.

Personnel Update

- The Unfair Labor Practice filed against the Fire union will be heard on Thursday morning, July 16th.

Miscellaneous Updates

- Council on Aging Director Martha Reed applied for three Field Demonstration Grants from the Mass Councils on Aging. Mr. Reed was notified last week the COA received two grants contingent on the state budget being signed. The COA will receive \$14,962 for Senior Center Modernization, which will refresh and refurbish the lobby and reception area, purchase a new sound system and a new TouchView smart board, and upgrade the COA logo. The COA was also approved for a part-time outreach case manager who will be able to assume some of the Director's caseload allowing Ms. Reed to provide more services to seniors in the area.



July 13, 2026

MINUTES

1. Accept the Select Board Open Session minutes of June 22 and July 6, 2026
2. Accept the Select Board Executive Session minutes of July 6, 2026



FAIRHAVEN SELECT BOARD

Meeting Minutes

June 22, 2026

H 1

Present: Andrew Romano, Natalie A. Mello, Pam Kuechler, Andrew Saunders, Richard F. Trapilo and Keith R. Hickey

Mr. Romano opened the Select Board meeting at 6:30pm

SELECT BOARD REORGANIZATION AND SEATING

Reorganization of Select Board

Mr. Hickey opened for nominations.

Motion: Ms. Mello motioned to nominate Andrew Romano as Select Board Chair. Mr. Saunders seconded. The motion passed unanimously (5-0-0).

Motion: Mr. Saunders motioned to nominate Rick Trapilo as Select Board Vice Chair. Mr. Trapilo seconded. The motion failed (2-3-0) Mr. Romano, Ms. Mello and Ms. Kuechler opposed.

Motion: Mr. Romano motioned to nominate Natalie Mello as Select Board Vice Chair. Ms. Kuechler seconded. The motion passed (4-0-1) Mr. Trapilo abstained.

Motion: Mr. Romano motioned to nominate Pam Kuechler as Select Board Clerk. Mr. Saunders seconded. The motion passed unanimously (5-0-0).

Review and Consider Adoption of Select Board Protocols

Discussion ensued about the protocols with revisions proposed by Town Counsel and whether the Board would make any amendments. Ms. Mello asked for a grammatical amendment to protocol eight changing libel to libelous.

The Board discussed its public comment protocol, including whether to maintain the current two-minute time limit. The discussion also addressed the Chair's discretion to recognize members of the public to speak outside of the designated public comment period, the role of public input during public hearings and specific agenda items, and the timing of public comments related to agenda items. Board members discussed whether comments on agenda items should generally be received during the public comment period and considered during the Board's deliberations, while maintaining Board discussion of agenda items unless the Chair recognizes a member of the public to speak.

Motion: Ms. Mello motioned to accept the adoption of Select Board Protocols as amended. Mr. Trapilo seconded. The motion passed unanimously (5-0-0).

PUBLIC COMMENT

Ann Espindola of John Street addressed the Board via zoom regarding the odors from the wastewater treatment plant in the neighborhood. She has reported it to the Board of Health via their online form and asked for the Board or Town Administrator to do what they could.

APPOINTMENTS / COMMUNITY ITEMS

Reappointments to Boards, Committees and Commissions

Mr. Romano opened for discussion on reappointments. He acknowledged that this agenda item has been rescheduled and that he has also received questions on the process.

Discussion ensued about new Board members not having knowledge of the process and suggesting the Board postpone to September so that the state's response to the Town Meeting vote on limits can be compared to the slate of candidates before the Board. Some on the Board consider all positions as open and did not want to reappoint without knowledge of participation or a candidate's background to ensure members have the subject matter knowledge and information of the committee. Members also need time to consider what board or committee they want considering the future change to limit the number of boards a member can be appointed to. The

consensus of the Board was finding the best people, revamping the application process and to advertise and promote opportunities in the weekly Town Administrator video.

Ms. Kuechler volunteered to work with Ms. Hart on preparing a process for a future agenda.

Doug Brady of Pleasant Street asked to Board to clarify if this applied to all members or just the reappointments. Mr. Romano said it would be for those with terms that expired and going forward.

Motion: Ms. Kuechler motioned to extend current appointments to September 14, 2026. Ms. Mello seconded. The motion passed unanimously (5-0-0).

Appointment Request: Livable Streets: John Loughnane, 1-year term

Mr. Loughnane addressed the Board about his application, interests and qualifications to join the Livable Streets Committee. He said he has been attending the meetings for about two years.

Motion: Mr. Saunders motioned to appoint John Loughnane to the Livable Streets Committee for a term to end September, 2026. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Proclamation: Americans With Disabilities Act 36th Anniversary

Ms. Kuechler read the proclamation recognizing the 36th Anniversary of the Americans with Disabilities Act (ADA) being signed into law in 1990.

Motion: Mr. Saunders motioned to issue a proclamation for the 36th anniversary of the Americans with Disabilities Act being signed into law in 1990 as presented. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Mr. Romano recused himself and exited the Banquet Room

Event Request: N. Fairhaven Improvement Association: Music Night in the Gazebo (Benoit Square), July 19, 2026 The Board reviewed the request.

Motion: Mr. Saunders motioned to approve the event request from the North Fairhaven Improvement Association for the use of a portion of Adams Street on July 19, 2026 as presented. Ms. Kuechler seconded. The motion passed (4-0-1) Mr. Romano recused.

Event Request: N. Fairhaven Improvement Association: Holiday Lighting (Benoit Square), December 4, 2026 The Board reviewed the request.

Motion: Mr. Saunders motioned to approve the event request from the North Fairhaven Improvement Association for the use of a portion of Adams Street on December 4, 2026 as presented. Ms. Kuechler seconded. The motion passed (4-0-1) Mr. Romano recused.

Mr. Romano returned to the Banquet Room

Request from Historical Commission and Historical Society to use the Academy Building for a Summer Art Exhibit by Susan Darwin on June 27, July 11, July 18 and July 25, 2026

Rick Martin of the Historical Society addressed the Board regarding the request made to them by Ms. Darwin. Ms. Darwin addressed the Board via zoom and offered to answer any questions.

Motion: Mr. Saunders motioned to approve the request by the Historical Commission and Society to use the Academy Building for a summer art exhibit in the Academy Building on June 27, July 11, July 18 and July 25, 2026 with the applicable custodian fee as presented. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Historical Commission Request to Discuss the Rogers' School Bell

Eleanor Chew of the Historical Commission addressed the Board about a suggestion from John Medeiros' to use the Rogers School Bell in community events and parades. The Commission formed a working group to research the feasibility and are seeking the Board's opinion on the use of a trailer to store and display the Rogers School Bell during parades and other community events.

Discussion ensued regarding costs associated, potential for private donations to fund a trailer, liability, the bell's value, logistical considerations, ownership of the bell and whether to establish a process for requesting use of the bell. The Board asked Ms. Chew to provide a list of use and process suggestions to bring back to a future agenda.

Doug Brady addressed the Board via zoom and said this bell is a different and not the Oxford School bell.

Establish a Special Committee to Review Town Bylaws for the Town Charter

The Board discussed the need for a special committee to review the bylaws now that the Charter was vote in. Discussion included deadlines, what the terms should be and the membership breakdown of the committee.

Cathy Melanson of Adams Street addressed the Board and recommended the Board use the members of the Charter Committee due to the time they spent reviewing the bylaws to draft the Charter and they have the knowledge.

The opportunity will be advertised online and appointments will be on the July 13, 2026 agenda.

Motion: Mr. Saunders motioned to establish a Special Bylaw Review Committee as outlined with five members, applications to be received by July 8, 2026. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

ACTION / DISCUSSION

Consider Select Board Representative for SRTA (Southeastern Regional Transit Authority)

The Board discussed interest in this opportunity.

Motion: Mr. Saunders motioned to appoint Natalie Mello as Select Board Representative for SRTA (Southeastern Regional Transit Authority). Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Consider Select Board Representative for SRPEDD (Southeastern Regional Planning and Economic Development District)

The Board discussed interest in this opportunity and Mr. Romano suggested the same representative also take the SMMPO.

Motion: Mr. Saunders motioned to appoint Rick Trapilo as Select Board Representative for SRPEDD (Southeastern Regional Planning and Economic Development District). Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Consider Select Board Representative for SMMPO (Southeastern Massachusetts Metropolitan Planning Organization)

The Board discussed interest in this opportunity.

Motion: Mr. Saunders motioned to appoint Rick Trapilo as Select Board Representative for SMMPO (Southeastern Massachusetts Metropolitan Planning Organization). Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Consider Select Board Liaison Assignments

The Board discussed the for liaisons, what the role is, whether attending the meetings is required and the potential to work with the Chairs to support and manage expectations. Discussion included interests per member for each liaison opportunity.

Bob Grindrod of Center Street addressed the Board and said the state statute for the Library Trustee calls for the Select Board Chair to be the liaison.

Mr. Trapilo asked about the Atlas Tack Working Group (ATWG) that Keith Silvia was liaison to. Brief discussion ensued about the prior Board pausing the ATWG meetings to wait for the MassDEP report.

Motion: Mr. Saunders motioned to appoint Andrew Romano as Select Board liaison to the Belonging Committee, Cable Advisory Committee, Fair Housing Coordinator, the Dog Park Study Committee, the Millicent Library and the Sustainability. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Motion: Ms. Kuechler motioned to appoint Andrew Saunders as Select Board liaison to the Lagoa Friendship Pact Committee, the Livable Streets Committee, the Marine Resources Committee and the Sister City Committee. Ms. Mello seconded. The motion passed unanimously (5-0-0).

Motion: Mr. Saunders motioned to appoint Natalie Mello as Select Board liaison to the Bristol County Advisory Committee, Buzzards Bay Water Quality Working Group, Commission on Disability, Historical Commission and the Public Safety Complex Committee. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Motion: Mr. Saunders motioned to appoint Pam Kuechler as Select Board liaison to the Economic Development Committee and the Rogers Reuse Committee. Ms. Mello seconded. The motion passed unanimously (5-0-0).

Motion: Mr. Saunders motioned to appoint Rick Trapilo as Select Board liaison to the Harbormaster Renewal Plan Committee. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Discussion on Funding Tourism Department Through Donations

The Board continued discussion from the June 15, 2026 meeting regarding the request that the Select Board consider accepting donations to fund the Tourism Department in FY27.

Discussion included the overall process, concerns about the structure and expectations.

Cathy Melanson of Adams Street addressed the Board as Chair of the Economic Development Committee and said the work of Discover Fairhaven is important, the Town should continue the three events for this year and work on a plan for 2027. She suggested the use of volunteers and sponsors.

Discussion continued about the role of staff, the need to run events with volunteer support and whether there are organizations willing to step up and run the three events left for 2026.

Erin Carr of Marina Dr. in Mattapoisett addressed the Board via zoom and said the community appreciates Discover Fairhaven and the override vote as voter dissatisfaction with larger budget items. Donation funding tourism would be a temporary measure and an opportunity to unify the Town with a shared goal.

The Board discussed whether the item would continue to future agendas if no motion was made. The agenda is set through the Chair, any request for future discussion would be made through the Chair.

Discussion ended and no motion was made.

Discuss Proposal to Establish a Budget Working Group

Mr. Trapilo addressed the Board regarding a proposal to establish a working group to study changes in government structure, new revenue opportunities and other possible cost saving measures in preparation of the FY28 budget (*Attachment A*). He reviewed his requests for financials and potential deficits of three to four million dollars in each of the next fiscal years. Mr. Trapilo said his packet contains a proposed charge and said he sees this as a data driven group of people with varied experience to create a business model for Fairhaven.

Discussion ensued about the terminology used, working collaboratively with the Town Administrator and Select Board, addressing changes, efficiencies, opportunities for regionalization and reorganization of department structures as part of the charge of this group. Others on the Board discussed the challenges with budgets driven by unfunded state mandates that have consequences to municipalities if not undertaken. Public education is needed as

part of the process. A suggestion to revamp the budget and joint meeting process with the Finance Committee, the School Committee and large department budgets. The Board discussed reestablishing a budget working group to meet regularly.

Eleanor Chew of Main Street addressed the Board and said a 10-page document was referred to and given to the Board tonight that the public does not have access to and suggested the Board pause discussion to allow the public access to the document being referred to. Mr. Trapilo agreed to have the item tabled to the July 13, 2026 agenda and he will gather additional financial documents for the discussion.

Motion: Mr. Saunders motioned to table the discussion on establishing a budget working group to the July 13, 2026 meeting. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Discuss / Review Local Aid Letters from 2025

Mr. Romano referred the Board to the letters sent in 2025 and said it also contained Mr. Trapilo's draft letter (*Attachment A*). Mr. Trapilo addressed the Board regarding a proposal to engage surrounding towns and other municipal leaders in an effort to increase State revenues distributed to communities throughout Massachusetts. He said there was no visibility into towns supporting the efforts and suggested the Select Board work with the School Committee and go to each board to galvanize support from Wareham to Westport, Acushnet to Lakeville.

Discussion ensued. Ms. Kuechler suggested reviewing the work and strategy of the Massachusetts Municipal Association (MMA), the Massachusetts Association of School Superintendents (MASSUPT) and the Massachusetts Association of School Committees (MASC). The Board discussed the challenges at the state level and need for increased local aid. Mr. Romano suggested Mr. Hickey reach out to the MMA for an update. Mr. Hickey expressed a concern that a push for efforts now would fall short to affect the FY27 budget and offered to reach out to the MMA for suggestions and also bring the concern up at the MMA Conference in January which would be FY28 budget season. Mr. Romano asked for a calendar showing follow-ups.

Motion: Mr. Saunders motioned to table item D7 to a future date to be determined by the Town Administrator unless requested by Select Board member Rick Trapilo. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

Mr. Romano asked for clarification on reappointments due to a resignation from the Economic Development Committee from Nils Isaksen. Mr. Hickey said he understood Mr. Isaksen's concern to be about what the Board's action would be if they were implementing what was passed at Town Meeting.

TOWN ADMINISTRATOR REPORT

Mr. Hickey reviewed his report to the Board (*Attachment B*)

Mr. Trapilo asked if the Board should rescind and re-vote on the Public Safety Complex based on the clarification and suggestion about a Request for Proposals (RFP). Mr. Hickey will add to the July 13, 2026 agenda.

BOARD MEMBER ITEMS / COMMITTEE LIAISON REPORTS

Mr. Saunders:

- Marine Resources (MRC) met at the same time as Livable Streets.
- Marine Resources discussed a shellfish mitigation fee that was calculated according to the formula by the Conservation Commission. The MRC will review the standards and comparable towns to make a future recommendation to the Select Board for future projects.

Ms. Mello:

- The Millicent Library met. Kathy Lopes was made a Library Trustee leaving an opening for a Select Board appointee; the vacancy has been posted.
- Ms. Mello supports a start time of 6:00pm for future Select Board meetings

Mr. Trapilo:

- Mr. Trapilo attended the West Island Father's Day breakfast and was approached for help with traffic control, sidewalk crossing and speed cushions. The issue was reported to Mr. Hickey who has been in touch with Public Works, Police and Fire as well as the resident who reported on the status.

Ms. Kuechler:

- Ms. Kuechler attended the West Island Father's Day Road Race, the event had great energy, there were about 1,700 participants and the race was in honor of its late founder Allen Days. Kudos to the race committee.

Mr. Hickey said Homecoming is June 27, 2026

Mr. Romano:

- Based on the consensus of the Board, the meetings will start at 6:00pm going forward starting with July 13, 2026.
- The performance review for the Town Administrator is due. Mr. Romano is working with the Interim HR Director and the review will be on the July 13, 2026 agenda in Executive Session, Open Session to announce the results and consider an amendment to the Town Administrator's contract.
- Upcoming events: Homecoming on June 27th, Fairhaven's Got Pride on June 28th and the July 4th parade.

MINUTES

Motion: Mr. Saunders motioned to accept the open session minutes of June 15, 2026 as presented. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

CORRESPONDENCE

Email: Michelle Costen: The Public's Rights- A need for Balance

Motion: Mr. Saunders motioned to enter the Select Board correspondence as listed into the record. Ms. Kuechler seconded. The motion passed unanimously (5-0-0).

NEWS AND ANNOUNCEMENTS

The next regularly scheduled Select Board meeting will be on **Monday, July 13, 2026** at 6:00pm

The Select Board adjourned at 9:34pm

ATTACHMENTS

- A. Town Administrator Report
- B. Correspondence: Email: Michelle Costen: The Public's Rights- A need for Balance

Respectfully submitted on behalf of the Select Board Clerk (ah)

Accepted on ____



FAIRHAVEN SELECT BOARD

Meeting Minutes

July 6, 2026

Present: Andrew Romano, Natalie A. Mello, Andrew Saunders, Richard F. Trapilo, Keith R. Hickey and Anne Carreiro

Present via zoom: Pam Kuechler, joined at 6:33pm

Mr. Romano opened the Select Board meeting at 6:00pm and announced that Select Board member Kuechler will join the Open Session via zoom when the Board reconvenes after Executive Session.

EXECUTIVE SESSION

Motion: Mr. Saunders motioned to enter Executive Session Pursuant to G.L. c. 30A, § 21(a)(2) “[t]o conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel”; (Assistant Town Accountant) AND to return to Open Session. Ms. Mello seconded. Roll Call Vote, Mr. Saunders, Ms. Mello, Mr. Trapilo and Mr. Romano in favor. The motion passed unanimously (4-0-0).

Adjourned to Executive Session from 6:02pm to 6:33pm

Ms. Kuechler joined via zoom at 6:33pm

ACTION / DISCUSSION

Consider Establishing Full-Time Assistant Town Accountant Position

Mr. Hickey explained the request for the meeting, noting why the matter before the Board to establish a full-time Assistant Town Accountant position was needed before its next regular meeting. He explained that the Town has a full-time employee performing the combined duties of a part-time Assistant Town Accountant and Payroll Coordinator, and that the employee received a job offer for a full-time Assistant Town Accountant position in a neighboring community, with the offer set to expire this evening. Mr. Hickey advised the Board that he contacted Town Counsel to review the matter and the necessity of posting an agenda with less than forty-eight hours’ notice.

Establishing the position is an opportunity to retain a skilled employee with a Bachelor’s in Accounting and the knowledge of the Town’s processes. Mr. Hickey referred to the memo sent to the Board (*Attachment A*).

Discussion followed, with Board members asking questions regarding funding and clarifying questions about the request, which is to establish the position, distinguishing that the request was not about the hiring process. Mr. Hickey confirmed he would work with Human Resources regarding hiring.

Motion: Mr. Saunders motioned to establish a Full-Time Assistant Town Accountant Position, Grade 15 of the Fairhaven Classification Plan, non-union as presented. Ms. Mello seconded. Roll Call Vote, Mr. Saunders, Ms. Mello, Mr. Trapilo, Ms. Kuechler and Mr. Romano in favor. The motion passed unanimously (5-0-0).

The next regularly scheduled Select Board meeting will be on **Monday, July 13, 2026** at 6:00pm

The Select Board adjourned at 6:40pm

ATTACHMENTS

A. Memo to Select Board: Request to Create a Full Time Assistant Town Accountant Position

Respectfully submitted on behalf of the Select Board Clerk (ah)

Accepted on ____



July 13, 2026

CORRESPONDENCE

1. Email: Erin Carr: Discussion on Funding the Tourism Department Through Donations
2. Email: Michelle Costen: Ref SB Meeting 6/8 & 6/9
3. Email: Maddie Hayes: Be better

Discussion on Funding the Tourism Department Through Donations

1 message

Erin Carr <ecarr0825@gmail.com>

Mon, Jun 22, 2026 at 5:50 PM

To: selectboard@fairhaven-ma.gov, Keith Hickey <khickey@fairhaven-ma.gov>, Amy Hart <ahart@fairhaven-ma.gov>, aromano@fairhaven-ma.gov, namello@fairhaven-ma.gov, asaunders@fairhaven-ma.gov

Dear Members of the Select Board and Mr. Hickey,

First, I want to thank you for placing the "Discussion on Funding the Tourism Department Through Donations" agenda item on the Select Board's last meeting and tonight's agenda.

I would also like to express my disappointment with how the discussion item was handled during last Monday's meeting in hopes that similar efforts to limit public participation aren't repeated.

While I acknowledge and appreciate the need to respect the time of Select Board members, staff, and community members in attendance, I was disheartened by the effort to limit input from the public. I have attended and watched numerous town meetings and can't recall another instance in which members of the public were asked to refrain from speaking because similar comments might have already been made.

The only occasions I can recall when public discussion has been limited involved meetings with an unusually large number of people in attendance and extensive public participation was anticipated. In those instances, the measures taken to keep comments succinct were necessary due to time constraints. However, in this case, only a handful of people were present, with only two of us wishing to speak on the matter.

Mrs. Melanson is a lifelong Fairhaven resident who has been directly involved with the EDC and Discover Fairhaven. She has devoted countless volunteer hours and significant resources towards their initiatives. Like all residents and stakeholders, she deserves the opportunity to share her perspective and have her comments heard and considered by the Select Board.

Speaking personally, I rearranged my professional and personal commitments to attend the meeting after being informed that this item would be discussed. After making these efforts to participate in the public process, it was upsetting to feel that my opportunity to speak was dismissed. It was equally disappointing to observe hesitation from veteran Select Board Members when I requested additional time to finish my prepared statement.

Public participation is an important part of local government. My hope is that future discussions will encourage, rather than discourage, respectful public engagement and that all residents will continue to feel welcome in sharing their perspectives with the Select Board.

As for the discussion tonight, I'd like to offer a perspective that wasn't discussed at last week's meeting.

While voters ultimately chose not to support the override, I don't believe that outcome necessarily reflects the community's appreciation and enthusiasm for Discover Fairhaven

From what I have read, heard, and observed before and since the election, relatively few critics of the override have expressed dissatisfaction with Discover Fairhaven itself. Instead, the focus has been on the larger budget items included in the override, particularly the School Department.

As I stated during the meeting, Discover Fairhaven is one of the few departments that helps generate revenue for the town and, given its relatively low operating budget, has the potential to produce a significant ROI.

At \$102,241, Discover Fairhaven accounts for less than 0.16% of the town's \$62.9 million operating budget and represented less than 16% of the total override request. By comparison, the School Department accounts for approximately 47% of the town's operating budget and accounted for 74% of the override, despite being fully funded by Massachusetts' standards.

Therefore, it's reasonable to consider that Discover Fairhaven became a casualty of a broader debate over municipal spending. Rather than viewing the acceptance of donations as an attempt to circumvent the will of the voters, I hope the Select Board and Fairhaven's Leadership will consider that the failed override may not accurately reflect the community's value towards Discover Fairhaven.

The fact that community members are willing to donate money to sustain the department supports this perspective.

I'd also like to reiterate that a donation-based funding initiative is only temporary and not intended to be a permanent solution. Instead of mischaracterizing this initiative as privatizing a municipal service, please consider it as a positive community effort to preserve a valued department while providing the town with additional time to re-evaluate and pursue a long-term, more permanent solution.

Tonight, please also consider that preserving Discover Fairhaven could potentially generate much needed revenue, now and in the future, by boosting tourism, promoting commerce, and attracting investors, helping to sustain services across all departments

Additionally, I encourage you to consider that your decision will affect the future of a department built and sustained through the dedication and support of town staff, residents, volunteers, and local small businesses, as well as decades of investment by taxpayers.

Finally, but equally as important, I hope you will consider that this initiative presents an opportunity to unify the town around a shared goal.

Thank you for your time and consideration.

Sincerely,

Erin Carr

Ref SB Meeting 6/8 & 6/9

1 message

michelle costen <michcosten@gmail.com>

Sat, Jun 27, 2026 at 12:59 PM

To: "selectboard@fairhaven-ma.gov" <selectboard@fairhaven-ma.gov>

To the Chairman of the Elected Select, Andrew Romano, and Select Members.

I am writing to share important information regarding Supreme Court rulings and the protections afforded by the First Amendment, particularly as they relate to our recent communications and the governance of Fairhaven.

The Court has clarified that freedom of speech cannot be censored, even in instances where language may be perceived as rude or disrespectful. This ruling ensures that citizens maintain the right to hold elected officials accountable, which often necessitates the ability to provide critical feedback from the public.

Furthermore, there is no legal basis for dictating how an individuals must speak or which specific words they are permitted to use. While I acknowledge that actions of violence are a separate matter entirely, they are not the subject of this correspondence.

I am bringing these points to your attention following concerns from residents regarding a new Select Board Chairman and Vice Chair who may seek to censor, suppress, or intimidate the public when speech contradicts their personal beliefs, agenda or view points.

Additionally, I must address comments made regarding a piece of public correspondence blocked by Andrew Romano. You characterized this letter as "hateful" on public television, yet my name was associated with this statement despite the correspondence never being made public for community review.

While I have considered pursuing legal action—as I advocate for the truth and do not engage in hateful speech—my current intention is to establish a clear understanding of constitutional protections.

The residents of Fairhaven expect to engage with their government without intimidation. We will continue to speak freely and exercise our rights, whether at town meetings or during future demonstrations, should they be necessary.

Thank you for your time and for your attention to these serious matters.

Truthfully Yours,

Michelle Costen

Be better

1 message

Maddie Hayes <bynightagency1985@yahoo.com>

Thu, Jul 2, 2026 at 10:31 AM

To: "selectboard@fairhaven-ma.gov" <selectboard@fairhaven-ma.gov>, "townadministrator@fairhaven-ma.gov" <townadministrator@fairhaven-ma.gov>

I'm confused and frustrated by the inaction of the selectboard on renewing the appointments of several volunteers to their respective spots. It seems like the goalpost is being moved to potentially turnover certain boards in favor of the new triumvirate. Listening to the discussion and reasoning was beyond silly and somewhat insulting to those serving on one board and doing the work unaware of other targets. I would resign immediately if I were one of the non-targets.

Another interesting conversation was about the budget working group. We got all the buzz words out and I could only imagine how employees felt about their work being minimized and characterized as 'inefficient' when anyone listening over the last few years should be able to recognize that fairhaven is not the only community in hard financial times- everyone is feeling it all the way up. Change is a given and the residents stand to lose services and people due to the shortsighted will of the voters on the override.

Maybe the post-campaign speeches could have been given after talking with employees to understand what has been actually been done and what suggestions they have. You can throw out words like outsourcing or efficiency or change but it's disingenuous to ignore the people actually doing the work. You might find out that they are more in tune than you think.

Food for thought.

Sent from Yahoo Mail for iPhone