



TOWN OF FAIRHAVEN, MASSACHUSETTS  
PLANNING BOARD  
Town Hall - 40 Center Street - Fairhaven, MA 02719

**Meeting Minutes  
Tuesday, December 16, 2025  
at 6:30PM Held both at Town Hall  
& Remotely via Zoom**

**1. GENERAL BUSINESS:**

a. Welcome and Media Notification:

Interim Chair, Ms. Jessica Fidalgo, opened the meeting at 6:31pm and welcomed all. Ms. Fidalgo read the open meeting law protocols and procedures.

b. Pledge of Allegiance:

The Board stood for the Pledge of Allegiance.

c. Quorum/Attendance:

Present: Jeffrey Lucas, Ruy DaSilva, Patrick Carr, Jessica Fidalgo, Sharon Simmons, Miles Grant, Sean Powers, & Kevin Grant.

Ms. Hailey Hemingway, the Recording Secretary, was present at the Town Hall.

d. Board Reorganization:

Ms. Fidalgo noted Town Counsel recommended the Vice Chair moves to Chair if they accept, and the Clerk will move to Vice Chair if they accept, and the Clerk vacancy will be filled.

The Board discussed previous motion for Board Reorganization.

Ms. Fidalgo agreed to keep the position of Chair.

Ms. Simmons resigned from the position of Vice Chair and Clerk.

Mr. Kevin Grant nominated Mr. Powers for Vice Chair. Mr. Powers accepted the nomination. Nomination passed (6-0). Mr. Carr and Ms. Simmons abstaining.

Mr. Kevin Grant nominated Mr. Miles Grant for Clerk. Mr. Miles Grant accepted the nomination.

Mr. Miles Grant nominated Mr. Lucas for Clerk. Mr. Lucas denied the nomination.

Nomination for Mr. Miles Grant passed (6-0). Mr. Carr and Ms. Simmons abstaining.

e. Minutes: September 9, 2025:

Motion to accept the minutes for September 9, 2025 made by Mr. Kevin Grant, seconded by Mr. Miles Grant. Motion passed (7-0) Mr. Lucas abstained.

f. 2026 Planning Board Meeting Schedule:

Motion to accept the meeting schedule for 2026 made by Mr. Lucas, seconded by Mr. Powers. Motion passed unanimously (8-0).

g. Correspondence- Diane Tomasetti:

Ms. Fidalgo read the resignation letter and the resignation withdrawal letter received by Ms. Diane Tomasetti.

Motion to enter into executive session made by Mr. Kevin Grant, seconded by Mr. Lucas. Motion passed unanimously (8-0).

**2. EXECUTIVE SESSION:**

a. Pursuant to G.L. c. 30A, s. 21(a)(7) to comply with or act under the authority of the Open Meeting Law and Public Records Law (review Open Meeting Law complaint regarding 11/18/2025 meeting and discuss privileged written legal opinion regarding same.):

The meeting entered open session at 7:31pm.

Ms. Fidalgo noted the copy of the response for the open meeting law complaint will be sent to the complainant.

**3. RECEIPT OF PLANS:**

NONE

**4. PUBLIC HEARING:**

- a. SD25-02 at 0 Duchaine Street- Potential Properties, LLC, proposes to subdivide the property to create 2 building lots by creating the legal frontage along the street with a construction of a 20-foot-wide gravel roadway and hammerhead turn around. The property is located at 0 Duchaine Street Map 34A Lot #38. – Applicant is requesting to continue to January 27, 2026.

Motion to continue this agenda item to January 27, 2026 made by Mr. Kevin Grant, seconded by Mr. Lucas. Motion passed unanimously (8-0).

**5. NEW/OTHER BUSINESS:**

- a. FA25-07 45 Gillette Road: Form A proposal to divide Assessor's parcel 31A-1D into 2 buildable lots, submitted by Ellen Moore:

Mr. John Romanelli, Romanelli Associates, was present to represent Ms. Ellen Moore and speak to the Board regarding the application.

Mr. Lucas questioned if the plan has been reviewed. Ms. Fidalgo confirmed the plan has been reviewed by the Planner.

Motion to accept FA25-07 45 Gillette Road to divide Assessor's parcel 31A-1D made by Mr. Grant, seconded by Mr. Lucas. Motion passed unanimously (8-0).

- b. Kevin Grant requesting Executive Session Minutes vote be reconsidered- board to discuss Executive Minutes Sessions held on 6/14/2022, 12/13/2022, 2/19/2025, 9/9/2025, 10/14/2025, & 10/28/2025:

Mr. Kevin Grant requested holding another executive session meeting to address releasing the minutes.

Mr. Kevin Grant noted the abutters were requesting the minutes be released.

Motion that the Board revisit releasing the executive session minutes for Hiller/Timothy Street minutes on 6/14/2022, 12/13/2022, 2/19/2025, 9/9/2025, 10/14/2025 and 10/28/2025 made by Mr. Kevin Grant, seconded by Mr. DaSilva. Motion passed unanimously (8-0).

c. Updates from Committee Liaisons:

Ms. Fidalgo noted SRPEDD has not had a meeting for a few months. Ms. Fidalgo noted there was a meeting in December she did not attend. Ms. Fidalgo confirmed once she receives minutes she will share.

Ms. Simmons confirmed there was a Town Meeting Committee meeting. Ms. Simmons confirmed Mr. Mark Sylvia would like the committee to hold a meeting once a year.

Mr. Miles Grant confirmed the Livable Streets committee has been working on Route 6/ Bridge due to concerns with accidents. Mr. Miles Grant confirmed there has been restriping and there will be signage installed.

Mr. Miles Grant confirmed the Economic Development Committee had a meeting at Tropical Smoothie. Mr. Miles Grant confirmed Mr. Mark Sylvia discussed his plans he's targeting in his term.

Mr. Sean Powers confirmed there was a Community Preservation Committee meeting and they are looking over applications.

Mr. Carr noted there was a Rogers School Reuse meeting. Mr. Carr confirmed now Rogers School is listed on the National Register of Historic Places.

Mr. Carr confirmed the Harbor Redevelopment Commission will be meeting next Wednesday to finish the final draft that concerns the Fairhaven and New Bedford harbor with pollution and rebuilding failing structures.

d. Update the Board on staff:

Ms. Fidalgo noted Mr. Keith Hickey, the Town Administrator, has secured getting part time help from the Town Planner for Rochester.

Ms. Fidalgo noted the Planner will be available by email to answer questions for the Board members. Ms. Fidalgo noted the Planner will not be able to attend the Planning Board meetings.

Ms. Fidalgo noted Mr. Ted Brovitz will be back on a future agenda item.

Ms. Fidalgo noted that the Town Planner position has not been posted on the website. Ms. Fidalgo noted that the job description is in the process of getting

edited.

Mr. Powers requested the Part Time Planners email address gets forwarded to the Board members.

**6. LONG RANGE PLANNING:**

- a. Any other business that may properly come before the Board, not reasonably anticipated when posting 48 hours prior to this meeting:

Ms. Fidalgo noted Mr. Carr has agenda items concerning the Social Media Policy and the Town Counsel Item that will be added to next Board Meeting agenda on Tuesday, January 13, 2026.

**7. NEXT MEETING:**

The next regular Board Meeting is scheduled for Tuesday, January 13, 2026 at 6:30pm

**8. ADJOURN:**

The meeting closed at 7:55pm.

Respectfully submitted,

*Hailey Anne Hemingway*

Minutes approved at Planning Board Meeting on January 13, 2026