



FAIRHAVEN TOWN CLERK
RCUD 2025 MAY 1 PM 12:28

TOWN ADMINISTRATOR SEARCH COMMITTEE AGENDA

May 6, 2025 at 6:00p.m.

Town Hall – 40 Center Street – Fairhaven

- A. Call to Order**
- B. Introductions**
- C. Election of Officers (Chair, Vice Chair, Clerk)**
- D. Discuss and Choose Interview Questions**
- E. Schedule a place, date and time for candidate interviews**
- F. EXECUTIVE SESSION**

Pursuant to G.L. c. 30A, § 21 (a)(8) that this screening committee move into executive session, in order to consider or interview for employment or appointment candidates for the position of Town Administrator, because an open meeting will have a detrimental effect in obtaining qualified candidates. The Screening Committee will not return to Open Session

Executive Session Reason 8. To consider or interview applicants for employment or appointment by a preliminary screening committee if the chair declares that an open meeting will have a detrimental effect in obtaining qualified applicants; provided, however, that this clause shall not apply to any meeting, including meetings of a preliminary screening committee, to consider and interview applicants who have passed a prior preliminary screening;

This purpose permits a hiring subcommittee of a public body or a preliminary screening committee to conduct the initial screening process in executive session. This purpose does not apply to any stage in the hiring process after the screening committee or subcommittee votes to recommend candidates to its parent body. It may, however, include a review of resumé's and multiple rounds of interviews by the screening committee aimed at narrowing the group of applicants down to finalists. At the time that the executive session is proposed and voted on, the chair must state on the record that having the discussion in an open session will be detrimental to the public body's ability to attract qualified applicants for the position. If the public body opts to convene a preliminary screening committee, the committee must contain less than a quorum of the members of the parent public body. The committee may also contain members who are not members of the parent public body.

Join Zoom Meeting via link or call 1-929-205-6099
Meeting ID: 837 9405 9874 Passcode: 252627

Subject matter listed in the agenda consists of items reasonably anticipated (by the Chair) to be discussed. Not all items listed may be discussed and other items not listed (i.e. urgent business not available at the time of posting) may also be brought up for discussion in accordance with applicable law.