



PLANNING BOARD

40 Center Street • Fairhaven, MA 02719 • 508-979-4023

INSTRUCTIONS TO BE FOLLOWED WHEN PETITIONING THE PLANNING BOARD

FORM B -PRELIMINARY SUBDIVISION PLAN

- Form B application, filed with the Town Clerk and the Planning Board.
- If applicant is not the property owner, then the owner shall sign the application or a letter from the property owner authorizing the applicant to submit the application.
- A detailed narrative describing how and why the proposal meets the criteria for a Subdivision.
- Two prints of the proposed plan and a digital copy of plan and Form B.
- FEES: *see Fee Schedule.*
- The Planning Board will begin its discussion of the Preliminary Plan submittal at its next available regularly scheduled Planning Board Meeting, which shall be the date of submission to the Planning Board.
- The Planning Board, the Board of Health, Fire Department, Police Department, and the Board of Public Works will review the Preliminary Plan. The applicant may discuss the suggestions made for the definitive plan with the Boards at this time.
- The applicant may file one revised plan without incurring additional expense. Revisions 2+ shall incur a fee equal to the 50% of the original filing fee.
- The Planning Board shall, within 45 days of submittal render a decision on the Preliminary Plan.



Town Clerks Stamp

Form B – Application for PRELIMINARY SUBDIVISION PLAN

Fairhaven, Massachusetts

Date: _____, 20_____

The undersigned, herewith submits the accompanying Preliminary Plan of property located in the Town of Fairhaven for approval as a subdivision as allowed under the Subdivision Control Law and the Rules and Regulations Governing the Subdivision of Land of the Planning Board in the Town of Fairhaven.

Name of Applicant(s): _____

Applicant(s) Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Name of Owner(s): _____

Owner(s) Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Name of Engineer or Surveyor: _____

Address of Engineer or Surveyor: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

Deed of Property recorded in Bristol County (S.D.) Registry of Deeds. Book: _____ Page: _____ Cert: _____

Location and Description of Property: _____

Address of Property: _____ Plat Number(s): _____ Lot Number(s): _____

Other Descriptive Material: _____

Number of Proposed New Lots: _____

Please attach a detailed narrative and any other documentation that supports your request.

Applicant(s) Signature: _____ Owner(s) Signature: _____

File one completed form with the Planning Board and one copy with the Town Clerk.