



TOWN OF FAIRHAVEN, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
Town Hall - 40 Center Street - Fairhaven, MA 02719

MEETING MINUTES

Wednesday, September 17, 2025
at 6:30 PM Held both at Town Hall
& Remotely via Zoom

1. **ADMINISTRATIVE BUSINESS:**

a. **Chair's Welcome and Media Notification:**

Chair, Ms. Ann Richard, opened the meeting at 6:30pm and welcomed all. Ms. Richard read the open meeting law protocols and procedures.

b. **Quorum/Attendance- Welcome New Members:**

Present: Ann Richard, Eleanor Chew, Beth Luey, Jeffrey Lucas, Roger Marcoux, Stephen Theberge, & Anne Morton-Smith.

Absent: Jay Simmons & Sean Powers.

Ms. Richard welcomed the new members, Eleanor Chew and Stephen Theberge, to the Committee.

c. **Election of Officers:**

The Committee tabled this agenda item due to Town Planner not being present at this meeting.

d. **Minutes: August Meeting:**

Ms. Richard noted August meeting minutes were not received at the time of this

meeting.

e. Correspondence:

Ms. Richard noted there has been no correspondence received.

f. Bills- Review of Recent Invoices:

Ms. Richard confirmed there was an invoice received the day of the meeting. Ms. Richard noted posting the invoice on the agenda for the next meeting.

2. GENERAL BUSINESS:

a. CPC Plan:

i. Letters of Interest Received:

- Fairhaven Historical Commission: Historic Property Survey

- Fairhaven Protecting Society: Antique Fire Truck

Mr. Matthew Paulson, President of the Fairhaven Protecting Society, was present to speak to the Committee.

Mr. Paulson noted the Fairhaven Protecting Society takes care of the historical fire trucks in town.

Mr. Paulson noted the Maxim truck is in need of help and it is going to be 90 years old.

Mr. Paulson noted the application is for the options for a complete restore of the truck or a partial restore.

The Committee raised questions about safety concerns and if the truck is registered to the Historical Commission. Mr. Paulson confirmed there are safety issues and will get information to confirm if the truck is registered to the Historical Commission.

Mr. Paulson mentioned the \$95,000 is to work on the cooling system, the motor, the electrical system, and the brake system.

Ms. Richard mentioned looking for possible grants.

- Unitarian Memorial Church: Parish House- Masonry/ Roof

There was no one present at this meeting representing this application.

Ms. Luey mentioned there was a grant given a few years ago and asked if it is closed out. Ms. Richard confirmed the grant was closed out.

- Fairhaven High School: Masonry/ Roof/ Flashing

Ms. Richard noted with the letter of interest there were photographs received of the area of work.

- Riverside Cemetery: Historic Gravestone Repair

Ms. Richard noted reaching out to applicant about details to the work.

The Committee raised concerns with lack of detail, lack of monetary figure,

The Committee noted wanting to request photographs of the graves needing repairs, and information on what types of repairs are needed.

ii.Press Release:

Ms. Richard noted the press release was posted in the Neighborhood News.

Ms. Richard noted receiving phone calls and emails.

iii.Outreach:

Ms. Richard noted there are signs in front of the Millicent Library noting the project is funded by the Community Preservation Committee.

b. Review of Open Projects- Discuss Assignment of Projects:

Ms. Richard noted receiving from Ms. Anne Carreiro, the Town Accountant

Ms. Richard noted needing to list all the new and current projects onto the State database.

Ms. Richard noted if the work was not done, we would lose eligibility for monies from the State.

Ms. Richard noted there being monies for Bike Path Signage, terracotta work

Ms. Richard noted speaking to Mr. Kevin Fournier, the Facility the terracotta work is not gonna be done and the \$16,000 will be returned.

Ms. Richard noted the possibility of adding deadlines for the monies in the future.

Ms. Richard noted the Buzzards Bay coalition Boys Creek project could not be closed out due to needing a certificate of ownership.

Ms. Richard noted leaving the Skate park project open. Ms. Morton-Smith noted there is still work being done due to cracking. Ms. Richard noted \$1100 remaining.

Ms. Richard noted closing out the academy building door and the old stone schoolhouse exterior.

Ms. Richard noted Checking with Mr. Vincent Furtado about remaining William Street monies to confirm if the monies can be closed out.

Spring Street Firehouse- checking to see if it can be closed out.

Mr. Lucas noted the Town Hall windows are ready to start.

The Committee noted bike path resurfacing not being used. Ms. Morton-smith noted the work has not started due to sewer forcemain working going on. Ms. Morton-Smith noted there was a grant applied for to finish this project.

Dana Court Brick and Balcony. Ms. Richard noted reaching out to Mr. Simmons for information. Ms. Richard has not received an answer. Ms. Richard noted delay with work due to federal funding.

c. Updates from Members:

i. Historical Commission:

Ms. Luey noted the electrical work for the Millicent Library is completed.

Ms. Luey noted the HVAC work for the Millicent Library is underway.

ii. Conservation Commission:

iii. Board of Public Works:

iv. Housing Authority:

v. Planning Board:

Mr. Lucas noted the work for the East Retaining Wall is out for bid but there are concerns due to lack of monies.

Ms. Richard noted the front stairs of the Town Hall was completed and closed out.

vi. At-Large Members:

3. TENTATIVE FUTURE MEETING SCHEDULE:

The next Committee meeting is scheduled for October 15, 2025 at 6:30pm.

4. OTHER BUSINESS: Any other business that may properly come before the Board, not reasonably anticipated 48 hours prior to the posting of this meeting.

5. ADJOURN:

This meeting closed at 7:31pm.

Respectfully submitted,

Hailey Anne Hemingway

Minutes approved at meeting on December 10, 2025