

**Town of Fairhaven
Board of Public Works Meeting
November 3, 2025**



Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Hillary Rotondo, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Business Manager
Josh Crabb, Highway Superintendent
Jeff Furtado, Water Superintendent
Adam Rogers, 4 David Drown Blvd.
Robert Ferreira, 4 David Drown Blvd.
Chris Fernandes, Highway Department

I. Call to Order

Mr. Wotton called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. October 20, 2025

Mr. Hobson motioned to approve the minutes of October 20, 2025. Ms. Smith seconded. Vote unanimous.

B. September 8, 2025 – Executive Session A

Ms. Smith motioned to approve the minutes of September 8, 2025 – Executive Session A. Mr. Lopes seconded. Vote unanimous.

C. October 20, 2025 – Executive Session A

Mr. Lopes motioned to approve the minutes of October 20, 2025 – Executive Session A. Ms. Rotondo seconded. Vote unanimous.

IV. Appointments

A. Bruce Webb, Land Use & Planning Director, North Street Park Gardens / MVP 2.0 Project

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Mr. Wotton – We are going to skip over this tonight as Mr. Webb is not here.

B Adam Rogers, Southcoast Pickleball 4 David Drown Blvd., Grease Trap Waiver

Mr. Rogers – I am the owner of South Coast Pickleball and Mr. Ferreira is my business partner. We are in the process of expanding our facility and are almost near completion of 3 additional pickleball courts, 6 indoor golf simulators and approval from both the Town and the State for a liquor license. We are here tonight to request a waiver for an internal grease trap because it has come to our attention that there is an interest in someone leasing a space to sell food. We are currently negotiating with that person. They have several well-established venues throughout the South Coast. They would be offering a takeout service selling pizza, subs and salads.

Mr. Furtado reviewed the sewer use ordinance with the Board. The Board of Public Works determines if the grease trap is to be an indoor or underground system. Once the location is determined than the Board of Health makes sure the grease trap is sized appropriately and the maintenance logs are checked and the plumbing inspector ensures that it is tied in correctly.

Mr. Rogers - This was not part of our formal plan and to install an underground system would cause a financial hardship.

Mr. Wotton explained to the Board that we have granted a few waivers in the past for businesses that were offering a similar menu.

Mr. Ferreira – The annual maintenance will be our responsibility as the property owners to make sure that everything is done correctly.

Mr. Hobson motioned to approve an internal grease trap waiver for Southcoast Pickleball at 4 David Drown Blvd. Ms. Smith seconded. Vote unanimous.

C. Chris Fernandes, Highway Department HMEO

Mr. Crabb – Mr. Fernandes’s anniversary date is coming up and he is requesting a double promotion on November 6, 2025. I have no issues with this.

Ms. Smith motioned to promote Mr. Fernandes from a Grade 5 Step 6 to a Grade 5 Step 7 on November 6, 2025. Mr. Lopes seconded. Vote unanimous.

V. Item for Action

A. Stormwater Authority

Mr. Furtado – I put this on the agenda because the Town has a Stormwater Management Bylaw, which is in the packet.

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Any kind of stormwater, for a subdivision for example is handled by the planning board, conservation committee or sometimes both. But there is a bylaw that creates a group which consists of a combination of 3 people, 1 from planning, 1 from conservation and 1 from BPW.

Mr. Furtado reviewed the bylaw with the Board.

Mr. Furtado – If you look at Part 3 of the Bylaw titled Stormwater Management and Land Disturbance. If an applicant is going to do a project and disturb more than 5000 sq. feet of land the Stormwater Authority would have to act to make sure that the Stormwater regulations of the Town, the Feds and the State are all complied with. If you look at section B-5 it says, if you're disturbing or redeveloping land that is subject to the Wetlands Protection Act, this should be reflected in a valid order of conditions by the Conservation Committee. In this case the Stormwater Authority would be exempt from this project. Just like section B-6 if someone requests a Special Permit that would go in front of the Planning Board for a valid decision to be issued by them so that would exempt the Stormwater Authority from that project as well. Fast forward to now, the Stormwater Authority has never met until now because there is a project in Town that did not get local approval. I just want to make the Board aware that a few weeks ago, Mr. Crabb and I were asked to meet with the Town Administrator and we became 2/3's of the Stormwater Authority along with the Conservation Agent.

B. Sign Contract Agreement, GCG Associates, Windmill Acres \$19,810.00

Mr. Lopes motioned to Sign the Contract Agreement with GCG Associates for Windmill Acres in the amount of \$19,810.00. Ms. Rotondo seconded. Vote unanimous.

c. Stantec Consulting Services, Town Wide Sanitary Sewer Force Main Condition Assessment, Payment #39 \$33,089.98

Mr. Hobson motioned to approve Stantec Consulting Services, Town Wide Sanitary Sewer Force Main Condition Assessment, Payment #39 in the amount of \$33,089.98. Ms. Smith seconded. Vote unanimous.

VI. Table Matters

A. ADU Development Fees

Ms. Smith motioned to bring the ADU Development Fee back to the table for discussion. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes and Ms. Rotondo in favor.

Mr. J Furtado reviewed the ADU Development Fees from surrounding Towns. The list is short because other communities are in the same situation as we are in and they are trying to figure the fees out as well.

Mr. Hobson – Why are we discussing this?

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Mr. Furtado – There are going to be some ADU's that are attached to the existing property and others that are detached. We are trying to figure out what we are going to charge for a development fee.

Mr. J Furtado – We are trying to establish some type of fee for existing or new services whether it be attached or detached since we will not only be servicing one service we will be servicing two services on the property.

Ms. Smith – Is it an additional service to the property if it is in the same building or its attached?

Mr. J Furtado – We would have to make sure that the property has adequate water not only for the house but for the established ADU as well. So that is another service that will increase water usage to the property.

Ms. Smith – Is it possible that the property already has enough water to service the property?

Mr. J Furtado – Probably not. It would depend on the size of the service at the property and also the type of appliances in the property. Also, the demand will be up so we need to make sure we are collecting fees to maintain the infrastructure.

Ms. Smith – Do you have recommendations?

Mr. Wotton – I think we should put this on the next agenda.

Mr. J Furtado - I will also see if I can get more fees from other City / Town's

Mr. Furtado – We will draft a policy for the next meeting.

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for November 3, 2025

- Meet with Town Counsel re PCO's
- Numerous Contractor and engineer meetings re PCO
- POTW Upgrade Meetings
- MRV FY 27 budget meeting
- Wrote various BPW support letters to Fairhaven Cultural Council

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- Josh and I meet with TA and Town Counsel re: Hiller Ave and Stormwater Authority
- Meet with Hiller Ave engineer re drainage
- Meet with Engineer re ADA compliance
- Attend Meeting re Town Meeting Update
- Teamsters re negotiations
- Meet with AFSCME re union issues
- Beginning FY 27 budget process
- Agreed to give rate presentation on January 5th - Natural Heritage Foundation - 6:30 at Unitarian Church

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Mr. Hobson – What is going on with the speed bumps on Balsam Street/Alder Street?

Mr. Crabb – We have discussed this request with both the police department and fire department. The Police Department is not in favor of this and the fire department is in favor. Both departments need to be in favor.

Mr. Hobson – The trash fees, why can't people pay the full \$100? Did you ever check on the tree on Hathaway Street?

Mr. Crabb – I have to send a letter to the resident.

Mr. Lopes – I have had a few positive comments about Hazardous Waste Day. I am glad that the residents have a means of disposing of their hazardous items.

Mr. Wotton – I just want to thank all of the volunteers that helped clean up Tin Can Island this past Saturday.

C. Marine Resources Committee – BPW Related Matters

D. Community Preservation Committee – BPW Related Matters

IX. Set Date for the Next Meeting

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Mr. Hobson motioned to set the date for the next meeting on November 17, 2025 at 6:00 p.m. Ms. Smith seconded. Vote unanimous.

X. Adjourn

Mr. Hobson motioned to adjourn the meeting at 6:34 p.m. and enter into executive session to discuss Public Shade Tree Update and not to reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes and Ms. Rotondo in favor.

Respectfully submitted,

Rebecca L Vento

Rebecca Vento
Business Manager

Minutes approved on November 17, 2025