



TOWN OF FAIRHAVEN, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
Town Hall - 40 Center Street - Fairhaven, MA 02719

FAIRHAVEN TOWN CLERK
RCUD 2025 DEC 17 AM 10:18

MEETING MINUTES
Wednesday, November 12, 2025
at 6:30PM Held both at Town Hall
& Remotely via Zoom

ADMINISTRATIVE BUSINESS:

a. Chair's Welcome and Media Notification:

Chair, Ms. Ann Richard, opened the meeting at 6:31pm and welcomed all. Ms. Richard read the open meeting law protocols and procedures.

b. Quorum/Attendance:

Present: Ann Richard, Jeffrey Lucas, Eleanor Chew, Roger Marcoux, Sean Powers, Beth Luey, Anne Morton-Smith, & Stephen Theberge.

Mr. Jay Simmons arrived at the meeting at 7:02pm.

Ms. Hailey Hemingway, the Recording Secretary, was present at the Town Hall.

c. Minutes: September and October Meetings:

Ms. Richard confirmed the September meeting minutes have not been finished.

Motion to approve the October minutes with modifications mentioned made by Mr. Lucas, seconded by Ms. Luey. Motion passed unanimously (8-0). Mr. Simmons was not present for this vote.

d. Correspondence- Below- Letters of Support:

Ms. Richard noted there were letters of support received that will be discussed in General Business.

e. Bills- Review of Recent Invoices:

Ms. Richard presented the list of recent invoices.

- Millicent Library Electrical Upgrade- \$9,394.77- Levangie Electric
- BPW- Park Equip- \$1,695.71- M.E. O'Brien and Sons
- BPW Park Assessment- \$3,702.15- BETA Group
- FHS Window Phase 4- \$64,125.00- Wood Windows
- Dana Court Brick and Balcony- \$62,527.21- FHA

GENERAL BUSINESS:

a. CPC Applications Submitted:

Ms. Richard noted this is not a public hearing.

Ms. Richard mentioned at the December meeting applicants will be asked to attend and speak to the Committee regarding their applications.

Historic Preservation:

Historic Property Survey Plan of Town of Fairhaven-

This application is for \$9,999.

Ms. Richard noted there was a letter of support submitted.

Mr. Lucas mentioned the possibility of raising the proposal to \$10,000. Ms. Luey noted if that happened the work would have to go out to bid.

Riverside Cemetery Monument Restoration Project-

This application is for \$5,800.

Mr. Lucas noted there were monetary contributions listed and to confirm with the applicant they are aware any contributions or separate funds would need to be used before the Community Preservation Funds given.

Millicent Library Sidewalk Lighting Enhancement Project-

This application is for \$25,000.

Ms. Richard mentioned changing the name of the application to the Fairhaven Improvement Association Sidewalk Lighting Enhancement Project due to the Millicent Library not requesting the monies.

Ms. Richard noted there was a letter submitted by the Historical Commission approving the project but it is still not confirmed if the Board of Public Works and the Millicent Library approved of the work.

Mr. Lucas noted confusion on the application about if some lighting was already purchased.

Ms. Richard noted there was confirmation that no trees will be removed for the work.

Ms. Richard noted there are still questions raised about the total budget and needing a letter of support from the BPW and the Millicent Library.

1937 Maxim Fire Truck Restoration-

This application has two monetary options:

-Option 1 is for \$95,000.

-Option 2 is for \$395,000.

Ms. Richard noted there was a letter received from the Historical Commission in support of the project.

Ms. Chew noted the Historical Commission wants to be part of the project.

Ms. Richard noted the letter of support did not mention which option the Commission was in support of.

Ms. Chew confirmed she will make sure this gets added to the agenda of the Historical Commission for discussion.

FHS Exterior Masonry, Roofing and Flashing Preservation-

This application is for \$140,000.

Ms. Richard noted there were no questions raised for the applicant at the last meeting.

East Retaining Wall Project-

This application is for \$40,000.

Ms. Richard noted not being able to get in contact with Mr. Kevin Fournier, the Facility Manager, to get answers to some questions raised.

Air Conditioner for Town Hall Auditorium-

This application is for \$700,000.

Ms. Richard noted not being able to get in contact with Mr. Kevin Fournier to get answers to some questions raised.

West Retaining Wall Project-

This application is for \$320,000.

Ms. Richard noted not being able to get in contact with Mr. Kevin Fournier to get answers to some questions raised.

Repair of 4 Wooden Doors and 4 Pillars Town Hall-

This application is for \$25,000.

Ms. Richard noted not being able to get in contact with Mr. Kevin Fournier to get answers to some questions raised.

Millicent Library Restoration and Preservation Project-

This application is for \$25,000.

Ms. Richard noted having a meeting with the Library Director to get a list of the work by priority. The Library Director noted the mold remediation is the highest priority, and the mosaic mural work was second highest.

Masonry Repair of Academy Building Foundation-

This application is for \$45,000.

Mr. Lucas questioned if there is any active work being done inside the Academy Building. Ms. Chew confirmed the wheelchair ramp was being worked on and there is work being done in the bathroom to make it ADA compliant.

Ms. Luey mentioned there is work that is going out to bid for re-shingling the building.

Mr. Lucas noted trying to organize a meeting with Mr. Kevin Fournier for discussion about application items but has not been able to get a hold of him.

Open Space and Recreation:

Macomber Pimental Park Native Plant Garden-

This application is for \$3,505.

Ms. Richard mentioned she reached out to the applicant to suggest having a meeting with the Board of Public Works.

Ms. Morton-Smith confirmed there has not been a meeting regarding this item as of yet.

Ms. Chew raised concerns with walkway accessibility.

Livesey Park, Tennis, Basketball, Pickleball Resurfacing Project-

This application is for \$120,000.

Ms. Morton-Smith noted the association has come before the Board of Public Works regarding this Project.

Big Belly Trash Compactor-

This application is for \$30,000. This application is asking for 6 Big Belly Trash Compactors at \$5,000 per trash compactor.

Ms. Morton-Smith confirmed that it would be fine to approve less than what was asked.

West Island Town Beach Permanent Bathrooms-

This application is for \$348,900.

Ms. Morton-Smith confirmed she had a discussion with Mr. Joshua Crabb, the Board of Public Works Highway Superintendent, regarding the permanent bathrooms and the concerns raised.

Ms. Morton-Smith raised concerns with security for the building.

Community Gardens-

This application is for \$10,063.00

Ms. Richard noted she submitted the questions that were discussed at the prior meeting to the applicant and has not received a response.

Ms. Morton-Smith noted this project has never come before the Board of Public Works. An appointment was scheduled and has not happened at this time.

Ms. Richard mentioned concerns about what to do with this item and will talk to the Town Administrator.

Ms. Richard noted the Unitarian Church application was removed from the list.

Ms. Richard noted she reached out to the applicant who submitted the Cushman Park Projects and let him know the applications were removed and the parks are in the process of getting a study done.

Housing:

Oxford Terrace Window Replacement-

This application is for \$100,000.

The Committee discussed the number of windows in each apartment and the apartment numbers listed.

b. New Updates from Members:

i. Historical Commission-

Ms. Luey noted there will be a site visit and a bid process starting for work.

ii. Conservation Commission-

Ms. Richard noted there are no Conservation Commission items.

iii. Board of Public Works-

Ms. Morton-Smith noted the skate forms will be done next season for the Skate Park Project.

iv. Housing Authority-

Mr. Simmons noted the Main Street and Ash Street windows are in the design phase.

v. Planning Board-

Mr. Lucas noted the scope changed on the East Side Retaining wall and

mentioned the bid got cancelled.

Mr. Lucas noted the window work has gotten started today.

Mr. Lucas mentioned the stairway project is closed.

Mr. Lucas confirmed the terracotta project is not going to be pursued.

Ms. Luey noted needing to have a meeting with Mr. Kevin Fournier to discuss these items.

vi. At-Large Members-

2. TENTATIVE FUTURE MEETING SCHEDULE:

Ms. Richard mentioned at the next meeting the applicants will be asked to come in to discuss their applications.

Ms. Richard noted the figures for the monies given by the State have not been received. Ms. Richard mentioned speaking with Ms. Anne Carreiro, the Town Accountant, about the monies. Ms. Carreiro confirmed reaching out to the State and got confirmation the State does not have the figures.

Ms. Richard noted there is no ability to get an estimate for monies.

Ms. Richards mentioned having a meeting with Ms. Carreiro after Town Meeting to get confirmation on how much monies are going to be allotted by the Town.

Ms. Richard mentioned concerns with having a meeting in December without all the information from the State.

The next Meeting is scheduled for December 10, 2025 at 6pm.

Ms. Richard confirmed she will set a schedule for that meeting.

Ms. Richard noted not having any information received from the Capital Planning Committee.

3. OTHER BUSINESS:

Any other business that may properly come before the Board, not reasonably anticipated 48 hours prior to the posting of this meeting.

Motion to adjourn the meeting made by Ms. Chew, seconded by Ms. Luey. Motion passed unanimously (9-0).

The meeting closed at 7:34pm.

Respectfully submitted,

Hailey Anne Hemingway

Minutes approved at meeting on December 10, 2025.