



TOWN OF FAIRHAVEN, MASSACHUSETTS
COMMUNITY PRESERVATION COMMITTEE
Town Hall - 40 Center Street - Fairhaven, MA 02719

MEETING MINUTES

**Wednesday, October 15, 2025 at
6:30 PM Held both at Town Hall &
Remotely via Zoom**

ADMINISTRATIVE BUSINESS:

a. Chair's Welcome and Media Notification:

Chair, Ms. Ann Richard, opened the meeting at 6:30pm and welcomed all. Ms. Richard read the open meeting law protocols and procedures.

b. Quorum/Attendance:

Present: Ann Richard, Beth Luey, Jeffrey Lucas, Anne Morton-Smith, Eleanor Chew, & Stephen Theberge.

Mr. Sean Powers was present on Zoom.

Mr. Bruce Webb, Director of Land Use and Planning, was present at the Town Hall.

Ms. Hailey Hemingway, the Recording Secretary, was present on Zoom.

c. Reorganization:

Ms. Chew nominated Ms. Richard for Chair, seconded by Ms. Luey. Motion passed unanimously (7-0).

Ms. Chew nominated Mr. Lucas for Vice Chair, seconded by Ms. Morton-Smith. Motion passed unanimously (7-0).

Ms. Chew nominated Ms. Luey for Secretary, seconded by Ms. Morton-Smith. Motion passed unanimously (7-0).

d. Minutes: August 20, 2025 draft to be reviewed:

Motion to accept the minutes from the meeting on August 20, 2025 made by Mr. Lucas, seconded by Ms. Luey. Motion passed unanimously (6-0). Ms. Chew abstaining.

e. Correspondence:

Ms. Richard noted there has been no correspondence received.

f. Bills- Review of recent invoices:

Ms. Richard noted there was an invoice that was received, and Mr. Lucas signed the invoice. The list of bills is not available at the time of this meeting.

GENERAL BUSINESS:

a. CPC Applications submitted:

Ms. Richard noted no public comment will be had at this meeting for this agenda item.

Historic Preservation:

Historic Property Survey Plan for Town of Fairhaven-

Ms. Richard mentioned this was submitted by the Historical Commission.

Ms. Richard noted the application is for \$10,000.

Mr. Lucas raised concerns with single estimates on a few items.

Riverside Cemetery Monument Restoration Project-

Ms. Richard noted the application is for \$5,800.

Ms. Richard mentioned this application is to restore 34 monuments and it is part of phase one for restoration.

Millicent Library Sidewalk Lighting Enhancement Project-

Ms. Richard mentioned the Fairhaven Improvement Association submitted the application.

Ms. Richard noted this application is for \$25,000.

Mr. Lucas noted it is to fund 3 lamps out of 7.

The Committee raised concerns if there will be any other funds or private donations that will help to fund the project.

Ms. Richard mentioned she is going to check to make sure the Millicent Library association and the Board of Public Works approve of these plans before moving forward.

Ms. Chew raised concerns if any trees were going to be removed for this project. Mr. Lucas and Ms. Richard confirmed there will not be any trees removed for this project.

1937 Maxim Fire Truck Restoration-

Ms. Richard mentioned there were 2 options submitted.

One of the options was for \$95,000.

Option 2 was for \$390,000.

Ms. Richard noted estimates for the work were limited due to the nature of the work.

Ms. Luey noted the truck would need to be transported for the work to be done but there is no line item for the travel cost.

FHS Exterior Masonry, Roofing, and Flashing Preservation-

Ms. Richard noted this application is for \$140,000.

Ms. Richard mentioned the high school proposes to match \$40,000 from the Rogers Fund to support the overall project.

East Retaining Wall Project-

Ms. Richard noted the application is for \$40,000.

Ms. Richard mentioned the Town Hall will cover the remaining cost for necessary construction, labor, and materials.

The Committee raised concerns with needing the project total cost and the status of the project.

Ms. Richard noted there was emergency funding given for this project.

Ms. Richard noted the application says the work will commence in November of 2025.

Air Conditioner for Town Hall Auditorium-

Ms. Richard noted this application is for \$700,000.

Ms. Richard mentioned the project is in the beginning stages of planning and more money might be asked for.

The Committee raised concerns with the lack of information given for this application.

West Retained Wall Project-

Ms. Richard noted this application is for \$320,000.

Ms. Richard mentioned there was past Community Preservation Funding given.

Repair of 4 Wood Doors and 4 Front Pillars Town Hall-

Ms. Richard noted this application is for \$25,000.

The Committee raised concerns with lack of information given for this application.

Millicent Library Restoration & Preservation Project –

Ms. Richard noted this application is for \$25,000.

The Committee noted there is mold problems with the library.

Masonry Repair of Academy Building Foundation-

Ms. Richard noted the Town Hall submitted this application.

Unitarian Memorial Church Parish House Masonry and Roofing-

Ms. Richard noted this application was submitted late on the date that applications were due.

Motion to deny the application due to it being submitted late made by Ms. Chew, seconded by Ms. Morton-Smith. Motion passed unanimously (7-0).

Open Space and Recreation

Macomber Pimental Park Native Plant Garden-

Ms. Richard mentioned this application was submitted on behalf of the Fairhaven Sustainability Committee.

Ms. Richard noted this application is for \$3,505.

Ms. Morton-Smith noted this has not been approved by the Board of Public Works. Ms. Morton-Smith mentioned the Board of Public Works is in favor of this being done but they requested more information before approval.

Livesey Park, Tennis, Basketball Pickleball Resurfacing Project-

Ms. Richard noted this application is for \$120,000.

Ms. Richard mentioned there is a fund commitment of \$10,000 between the Pickleball and Tennis Association.

The application mentions the work commencing the summer of 2026.

Ms. Luey questioned the status on the park survey. Ms. Morton-Smith noted the survey is underway.

Cushman Park Vehicle Control-

Ms. Richard mentioned a member of the public submitted this application.

Ms. Richard noted there was not any information submitted for estimates.

Ms. Morton-Smith recommended the applicant to come before the Board of Public Works to discuss these concerns.

Cushman Park Playground-

Ms. Richard mentioned this application was submitted by a member of the public.

Ms. Morton-Smith noted this application does not have any information submitted for estimates.

Ms. Morton-Smith noted the park assessment is underway that there will be recommendations received from.

Big Belly Trash Compactor-

Ms. Richard mentioned this application was submitted by the Board of Public Works.

Ms. Richard noted the application is for \$30,000. Ms. Richard noted that the application is to purchase 6 trash compactors.

The Committee discussed the possibility of giving money for less trash compactors.

West Island Town Beach Permanent Bathrooms-

Ms. Richard noted the application is for \$348,000.

The Committee addressed concerns with needing Conservation Commission approval and there being a permanent structure at the beach during a hurricane.

Community Garden-

Ms. Richard noted this application is for \$10,063.

Ms. Richard mentioned this application is for two community gardens located at North Park and Green Street.

Housing

Oxford Terrace Window Replacement-

Ms. Richard noted this application is for \$100,000.

Ms. Richard mentioned there is going to be money supplied by other sources for the project.

g. New updates from Members:

i. Historical Commission:

Ms. Chew confirmed she will get an update on the bids for the Academy Building.

Mr. Lucas mentioned the Town Hall windows have finished being bid on.

ii. Conservation Commission:

Ms. Richard noted there is not any Conservation projects at the moment.

iii. Board of Public Works:

Ms. Morton-Smith mentioned the sidewalk project has been closed out.

Ms. Morton-Smith noted the past BMX project has been bid out.

iv. Housing Authority:

Ms. Richards mentioned she will reach out to Mr. Jay Simmons for updates.

v. Planning Board:

Ms. Richard noted there is no Planning Board projects at the moment.

vi. At-Large Members:

Ms. Richard noted she requested numbers from Ms. Anne Carreiro regarding remaining monies and monies supplied by the State. Ms. Richard mentioned she should have those numbers for the next meeting.

2. TENTATIVE FUTURE MEETING SCHEDULE:

The next meeting is scheduled for November 12, 2025

3. OTHER BUSINESS:

Any other business that may properly come before the Board, not reasonably anticipated 48 hours prior to the posting of this meeting.

Motion to adjourn the meeting made by Mr. Lucas, seconded by Ms. Morton-Smith. Motion passed unanimously (7-0).

Respectfully submitted,

Hailey Anne Hemingway

Minutes approved at meeting on November 12, 2025.