

**Town of Fairhaven  
Board of Public Works Meeting  
July 14, 2025**

**Present**

Robert Hobson, Commissioner  
Anne Morton Smith, Commissioner  
Daniel Lopes, Commissioner  
Hillary Rotondo, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager

FAIRHAVEN TOWN CLERK  
RCUD 2025 JUL 29 AM9:47

Mr. Wotton absent

**I. Call to Order**

Mr. Hobson called the meeting to order at 6:00 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. June 30, 2025**

Ms. Smith motioned to approve the minutes of June 30, 2025. Mr. Lopes seconded. Vote unanimous.

**B. June 30, 2025 – Executive Session A**

Mr. Lopes motioned to approve the minutes of June 30, 2025 – Executive Session A. Ms. Rotondo seconded. Vote unanimous.

**C. June 30, 2025 – Executive Session B**

Ms. Rotondo motioned to approve the minutes of June 30, 2025 – Executive Session B. Ms. Smith seconded. Vote unanimous.

**D. August 26, 2024 – Executive Session B**

Ms. Smith motioned to approve the minutes of August 26, 2024 – Executive Session B. Mr. Lopes seconded. Vote unanimous.

**E. September 9, 2024 – Executive Session A & B**

Mr. Lopes motioned to approve the minutes of September 9, 2024 – Executive Session A & B. Ms. Rotondo seconded. Vote unanimous.

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**F. September 16, 2024 – Executive Session A**

Ms. Rotondo motioned to approve the minutes of September 16, 2024 – Executive Session A. Ms. Smith seconded. Vote unanimous.

**G. September 30, 2024 – Executive Session A**

Ms. Smith motioned to approve the minutes of September 30, 2024 – Executive Session A. Mr. Lopes seconded. Vote unanimous.

**H. October 21, 2024 – Executive Session A**

Mr. Lopes motioned to approve the minutes of October 21, 2024 – Executive Session A. Ms. Rotondo seconded. Vote unanimous.

**I. November 4, 2024 – Executive Session D**

Ms. Rotondo motioned to approve the minutes of November 4, 2024 – Executive Session D. Ms. Smith seconded. Vote unanimous.

**IV. Appointments**

**A. n/a**

**V. Item for Action**

**A. Ferreira Construction, Force Main Access Manholes, Payment #4 \$118,383.68**

Ms. Smith motioned to approve Ferreira Construction, Force Main Access Manholes, Payment #4 in the amount of \$118,383.68. Mr. Lopes seconded. Vote unanimous.

**B Stantec Consulting Services, Town Wide Force Main Condition Assessment  
Payment #36 \$48,574.80**

Mr. Lopes motioned to approve Stantec Consulting Services, Town Wide Force Main Condition Assessment Payment #36 in the amount of \$48,574.80. Ms. Rotondo seconded. Vote unanimous.

**C. Methuen Construction, WPCF Upgrades, Payment #19 \$1,755,165.14**

Ms. Rotondo motioned to approve Methuen Construction, WPCF Upgrades, Payment #19 in the amount of \$1,755,165.14. Ms. Smith seconded. Vote unanimous.

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**D. DEP Pay Req #19 (Loan CWP-22-67) \$1,755,165.00**

Ms. Smith motioned to approve DEP Pay Req #19 (Loan CWP-22-67) in the amount of \$1,755,165.00. Mr. Lopes seconded. Vote unanimous.

**E. Apex Environmental Partners Group, Peer Review WPCG Upgrades, Payment #2 \$953.75**

Mr. Lopes motioned to approve Apex Environmental Partners Group, Peer Review WPCG Upgrades, Payment #2 in the amount of \$953.75. Ms. Rotondo seconded. Vote unanimous.

**F. Tata & Howard, Test Well Investigation Payment #19 \$2,896.77**

Ms. Rotondo motioned to approve Tata & Howard, Test Well Investigation Payment #19 in the amount of \$2,896.77. Ms. Smith seconded. Vote unanimous.

**G. Tata & Howard, Lead Service Line Inventory Payment #23 \$1,260.48**

Ms. Smith motioned to approve Tata & Howard, Lead Service Line Inventory Payment #23 in the amount of \$1,260.48. Mr. Lopes seconded. Vote unanimous.

**H. Tata & Howard, Meter Pit Evaluation Payment #58 \$599.44**

Mr. Lopes motioned to approve Tata & Howard, Meter Pit Evaluation Payment #58 in the amount of \$599.44. Ms. Rotondo seconded. Vote unanimous.

**VI. Table Matters**

**A. n/a**

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for July 14, 2025**

- POTW upgrade Change Order Meeting
- POTW Upgrade Meetings
- Water Filter Upgrade progress meeting - all equipment is installed



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- Highway Negotiations Session
- Attend Department head meeting re Fiscal year balance closures
- Meet with local State delegation re 0% interest
- Chair MRV
- Provide Oral Testimony at State House Hearing re establishment of Southcoast Wastewater Financing
- CDBG Hedge St bids
- Radio Antenna on Water Tower Meeting

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

**B. Board Members**

Mr. Hobson – During the big wind storm did you have to go out?

Mr. Crabb – Yes, we had 9 tree calls. We have an arborist currently assessing all the shade trees in Town.

Mr. Hobson – There is a pot hole on Hopkin Street. The Middle Street boat ramp needs to be addressed, the weeds are quite high.

Ms. Smith – At Civil War Park the bench is off again. Could we move the bench by Rt 6 closer to the water?

Mr. Crabb – I may have something that we could put there.

Ms. Smith – There is a bunch of debris on the bike path just west of Alden Road.

Mr. Crabb – Ferreira Construction is storing their debris there since it is an active construction site.

Ms. Smith – Is there a timeline to get the tennis courts / pickleball courts at Cushman Park.

Mr. Crabb – We had a meeting on this today and we will hopefully have the bid specs ready by the end of August.

Ms. Smith – Anything regarding the tree funding for Alpine Avenue and Dover Street.

Mr. Crabb – I have not brought this up to NFIA at this time because it is part of the assessment.

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- C. Marine Resources Committee – BPW Related Matters**
- D. Community Preservation Committee – BPW Relate Matters**
- E. Town Administrator Search Committee**

Mr. Lopes thanked everyone that was on the committee. The Select Board has selected a candidate and is currently negotiating a contract with that person.

**IX. Set Date for the Next Meeting**

Ms. Smith motioned to set the date for the next meeting on July 28, 2025 at 6:00 p.m. Mr. Lopes seconded. Vote unanimous.

**X. Adjourn**

Mr. Hobson motioned to adjourn the meeting at 6:48 p.m. and enter into executive session to discuss Highway Department Personnel and not to reconvene in open session. seconded. Rollcall Vote: Mr. Hobson, Ms. Smith, Mr. Lopes and Ms. Rotondo in favor.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Business Manager

Minutes approved on July 28, 2025