

Fairhaven Housing Authority
275 Main Street, Fairhaven, MA 02719 508-993-1144
Regular Meeting June 18, 2025 at 2:30 pm
Oxford Terrace - Computer Room, 2nd Floor, 275 Main St. Fhvn

***REMOTE - ZOOM LINK ***

<https://us06web.zoom.us/j/84103093009?pwd=P1w66d48eunWCqi2GYBiJed0WRUYBL.1>

Meeting ID: 841 0309 3009 Passcode: 888485

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AGENDA

1. **Call to Order**
2. **Attendance—Roll Call: Chair C. Alfonso, J. Simmons, R. Manzone, G. Souza, T. Francis**
3. **In person and zoom attendees**
4. **Acceptance of the Minutes - Regular Meeting May 15, 2025 - Board vote** **Enclosure #1**
5. **Warrant & Operating Reports**

Bills 05/16/2025 – 06/13/2025	Board vote	Enclosure #2
Bills 06/14/2025 – 06/18/2025	Board vote	@Meeting
May Tenant Aging	Board vote	Enclosure #3
May Breakdown of Vacancy Numbers & Timing –	Board vote	Enclosure #4
May Utility Usage and Expense	Board vote	@Meeting
6. **Fenton and Ewald**

April Financials	Board vote	Enclosure #5
May Financials	Board vote	Enclosure #6
7. **Old Business**
 - A. Oxford Land 2.2 acres- Laura Shufelt (MHP) – Review options and questionnaire **Enclosure #7**
 - B. Bus stop relocation and crosswalk – expect update in July
 - C. Smoking – screens have been installed at Oxford and Dana
 - D. Security – On going
 - E. Pest Control – On going
 - F. CPC - update
8. **New Business**
9. **Capital Improvement Updates:**

Mod PHASE 667-3 #094069 – The General Contractor is on site 6/16,17 and 18 to fix backsplashes that have cracked (five). Contractor has adjusted all cabinets that could be adjusted. Contractor needs to come back one more time with replacement cabinets that could not be fixed and parts for draw repair.

Brick Repointing 667-4 #094088 –. Contractor started on Monday, June 9th. They are starting with the power washing and the test sample this week.

Master Meter Designation 667-1 #094089 – Notice to Proceed was issued 10/16/24. Motion to approve Amendment #2, additional scope of work to install range hood fans in all 40 units and replace the community room stove with electric stove with an additional fee of \$18,000.00.

Board vote

Enclosure #8

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Oxford Terrace Fire Alarm Upgrade 667-3 #094091 – RCAT designer assigned John Murphy. Design has not been submitted to cap hub. Past due Sent an email to Project Manager asking where we are on this project.

Bathroom Exhaust Fans 667-5 #094093 – EOHLC project. NO UPDATE

Window Replacement 667-5 #094094 – Lean has submitted the request to Eversource to replace the windows and to install air source heat pumps. March 5th, update is still pending. NO UPDATE Sent an email out to find any status.

Hardwire smokes and Co's@Green Meadows II 667-2 #094095 – The designer John Murphy has been on site November 12, 2024 to review. Design has not been submitted to cap hub. Past due. Sent an email to Project Manager asking where we are on this project.

Window Replacement 667-3 Oxford #094096 – Window replacement. Designer (EOHLC, David Cann) was onsite last week to put together an estimated cost and design. Not submitted to caphub yet.

Keyless door entry installation Oxford Terrace 667-3 #094097. – Design has been submitted to EOHLC.

10. Tabled Items:
11. Items/Documents/Forms not anticipated:
12. Director's Report
13. Questions or Concerns of Commissioners
14. Future Agenda Items
15. Adjourn

Janet E. Falone, E.D.