

Fairhaven Housing Authority  
275 Main Street, Fairhaven, MA 02719 508-993-1144  
Regular Meeting May 15, 2025 at 2:30 pm  
**Oxford Terrace - Computer Room, 2<sup>nd</sup> Floor, 275 Main St. Fhvn**  
\*\*\*REMOTE - **ZOOM LINK** \*\*\*

<https://us06web.zoom.us/j/84103093009?pwd=P1w66d48eunWCqi2GYBiJcd0WRUYBL.1>

**Meeting ID:** 841 0309 3009 **Passcode:** 888485

One tap mobile

+19292056099,,84103093009#,,,888485# US

**AGENDA**

1. Call to Order
2. Attendance–Roll Call: Chair C. Alfonso, J. Simmons, R. Manzone, G. Souza, T. Francis
3. In person and zoom attendees
4. Acceptance of the Minutes - Regular Meeting April 17, 2025 - Board vote Enclosure #1
5. Oxford Land 2.2 acres- Laura Shufelt (MHP) – Review options and questionnaire
6. Warrant & Operating Reports
  - Bills 04/18/2025 – 05/09/2025 Board vote Enclosure #2
  - Bills 05/10/2025 – 05/15/2025 Board vote @Meeting
  - April Tenant Aging Board vote Enclosure #3
  - April Breakdown of Vacancy Numbers & Timing – Board vote Enclosure #4
  - April Utility Usage and Expense Board vote @Meeting
7. Fenton and Ewald
  - March Financials Board vote Enclosure #5
8. Old Business
  - A. Bus stop relocation and crosswalk – No updates until June
  - B. Smoking
  - C. Security – On going
  - D. Pest Control – On going
  - E. CPC - update
9. New Business

The June Board meeting needs to be re-scheduled as the third Thursday in June is an observed holiday. Requesting a board vote to have the meeting on Wednesday, June 18, 2025. **Board Vote**
10. Capital Improvement Updates:

Mod PHASE 667-3 #094069 – Waiting for General Contractor, Varieka, to schedule a date to adjust hardware for cabinets slightly off and then to make a list of cabinets the Cabinet maker will need to replace.

Brick Repointing 667-4 #094088 – We had the kickoff meeting and the NTP was issued. Contractor to start work on June 8, 2025.

Oxford Terrace Fire Alarm Upgrade 667-3 #094091 – RCAT designer assigned John Murphy. Design has not been submitted to cap hub. **Past due.**

**Fairhaven Housing Authority**  
**275 Main Street, Fairhaven, MA 02719 508-993-1144**  
**Regular Meeting May 15, 2025 at 2:30 pm**  
**Oxford Terrace - Computer Room, 2<sup>nd</sup> Floor, 275 Main St. Fhvn**  
**\*\*\*REMOTE - ZOOM LINK \*\*\***

<https://us06web.zoom.us/j/84103093009?pwd=P1w66d48eunWCqi2GYBiJcd0WRUYBL.1>

**Meeting ID: 841 0309 3009 Passcode: 888485**

One tap mobile

+19292056099,,84103093009#,,, \*888485# US

**AGENDA**

**Master Meter Designation 667-1 #094089** – Notice to Proceed was issued 10/16/24. Designer reached out to the contractor for a start date. They are projecting to be onsite June. We are proposing an amendment with Sustainability funds to install overhead range hoods that exhaust outside.

**Bathroom Exhaust Fans 667-5 #094093** – EOHLC project. **NO UPDATE**

**Window Replacement 667-5 #094094** – Lean has submitted the request to Eversource to replace the windows and to install air source heat pumps. March 5<sup>th</sup>, update is still pending. **NO UPDATE**

**Hardwire smokes and Co's@Green Meadows II 667-2 #094095** – The designer John Murphy has been on site November 12, 2024 to review. Design has not been submitted to cap hub. **Past due.**

**Keyless door entry installation Oxford Terrace 667-3 #094097.** – Design has been submitted to EOHLC.

11. Tabled Items:
12. Items/Documents/Forms not anticipated: PMR Results Enclosure #6
13. Director's Report
14. Questions or Concerns of Commissioners
15. Future Agenda Items
16. Adjourn

**Janet E. Falone, E.D.**