

Fairhaven Housing Authority
275 Main Street, Fairhaven, MA 02719 508-993-1144
Regular Meeting April 17, 2025 at 2:30 pm
Oxford Terrace - Computer Room, 2nd Floor, 275 Main St. Fhvn
***REMOTE - **ZOOM LINK** ***

<https://us06web.zoom.us/j/84103093009?pwd=P1w66d48eunWCqi2GYBiJcd0WRUYBL.1>

Meeting ID: 841 0309 3009 **Passcode:** 888485

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AGENDA

1. Call to Order
2. Attendance–Roll Call: Chair C. Alfonso, J. Simmons, R. Manzone, G. Souza, T. Francis
3. In person and zoom attendees
4. Acceptance of the Minutes - Regular Meeting March 20, 2025 - Board vote Enclosure #1
5. Annual Reorganization of the Board.
 - Chair – Board vote
 - Vice Chair – Board vote
 - Treasurer – Board vote
 - Assistant Treasurer – Board vote
6. Oxford Land 2.2 acres- Laura Shufelt (MHP) – Review options from Feasibility Study. Enclosure #2
7. Warrant & Operating Reports
 - Bills 03/21/2025 – 04/11/2025 Board vote Enclosure #3
 - Bills 04/12/2025 – 04/17/2025 Board vote @Meeting
 - March Tenant Aging Board vote Enclosure #4
 - March Breakdown of Vacancy Numbers & Timing – Board vote Enclosure #5
 - March Utility Usage and Expense Board vote @Meeting
 - Cash Summary Board vote Enclosure #6
 - Solar Summary Board vote Enclosure #7
8. Fenton and Ewald
 - February Financials Board vote Enclosure #8
9. Old Business
 - A. Bus stop relocation and crosswalk – No updates until June
 - B. Smoking
 - C. Security – On going
 - D. Pest Control – On going
 - E. CPC - update
10. New Business
 - Letter of Intent for Solar Projects – Dana Court and Bldg 100 Board Vote Enclosure #9

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11. Capital Improvement Updates:

Mod PHASE 667-3 #094069 – General Contractor came onsite with the Cabinet maker to view the cabinets. General Contractor, Varieka to schedule a date to adjust hardware for cabinets slightly off and then to make a list of cabinets the Cabinet maker will need to replace. Winslow report **Enclosure #10**

Brick Repointing 667-4 #094088 – Contract is being drawn up for C&K.

Oxford Terrace Fire Alarm Upgrade 667-3 #094091 – RCAT designer assigned John Murphy. Design has not been submitted to cap hub. **Past due.**

Master Meter Designation 667-1 #094089 – Notice to Proceed was issued 10/16/24. Designer reached out to the contractor for a start date. They are projecting to be onsite June.

Bathroom Exhaust Fans 667-5 #094093 – EOHLC project. **NO UPDATE**

Window Replacement 667-5 #094094 – Lean has submitted the request to Eversource to replace the windows and to install air source heat pumps. March 5th, update is still pending. **NO UPDATE**

Hardwire smokes and Co's@Green Meadows II 667-2 #094095 – The designer John Murphy has been on site November 12, 2024 to review. Design has not been submitted to cap hub. **Past due.**

Keyless door entry installation Oxford Terrace 667-3 #094097. – Design has been submitted to EOHLC.

12. Tabled Items:

13. Items/documents/forms not anticipated:

14. Director's Report

15. Questions or Concerns of Commissioners

16. Future Agenda Items

17. Adjourn

Janet E. Falone, E.D.