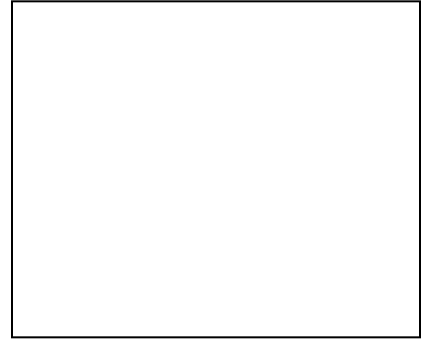


**Town of Fairhaven
Board of Public Works Meeting
January 27, 2025**

Present
Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent



Hillary Rotondo not in attendance

I. Call to Order

Mr. Wotton called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. January 13, 2025

Mr. Hobson motioned to approve the minutes of January 13, 2025. Ms. Smith seconded. Vote unanimous.

IV. Executive Session

A. Pursuant to G.L. c. 30A, § 21(a)(2) "To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel": (Highway Superintendent)

V. Item for Action

A. Preliminary Budget Review FY26

Mr. Furtado reviewed the FY26 BPW Admin Budget and Capital Plans with the Board and answered any questions that the Board had.

Mr. Crabb reviewed the FY26 Park, Highway, Sanitation and Tree Budgets and Capital Plans with the Board and answered any questions that the Board had.

Mr. Furtado – The Sanitation Budget we level funded and did not make any cuts. The only thing that we would be able to cut is Hazardous Waste Day or Fall Leaf Pickup. We are waiting for direction from the Finance Committee if they want us to reduce this budget and if they do the Select Board and Finance Committee can pick what service they are going to eliminate.

B. Methuen Construction Co., WPCF Upgrades, Payment #13 \$2,895,567.08

Ms. Smith motioned to approve Methuen Construction Co., Payment #13 in the amount of \$2,895,567.08 for WPCF Upgrades. Mr. Lopes seconded. Vote unanimous.

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C. DEP Pay Req #13 (Loan CWP-22-67) \$2,895,567.00

Mr. Lopes motioned to approve DEP Pay Req #13 (Loan CWP-22-67) in the amount of \$2,895,567.00. Mr. Hobson seconded. Vote unanimous.

D. Tighe & Bond, WPCF Upgrades – Construction Services, Payment # 19 \$141,151.18

Mr. Hobson motioned to approve Tighe & Bond Payment #19 in the amount of \$141,151.18 for WPCF Upgrades Construction Services. Ms. Smith seconded. Vote unanimous.

E. DEP Pay Req #13A (Loan CWP-22-67A) \$141,151.00

Ms. Smith motioned to approve DEP Pay Req #13A (Loan CWP-22-67A) in the amount of \$141,151.00. Mr. Lopes seconded. Vote unanimous.

F. Tata & Howard, Lead Service Line Inventory, Payment #18 \$334.62

Mr. Lopes motioned to approve Tata & Howard Payment #18 in the amount of \$334.62 for Lead Service Line Inventory. Mr. Hobson seconded. Vote unanimous.

G. Tata & Howard, Unidirectional Flushing Plan Updates, Payment #7 \$4,130.00

Mr. Hobson motioned to approve Tata & Howard Payment #7 in the amount of \$4,130.00 for Unidirectional Flushing Plan Updates. Ms. Smith seconded. Vote unanimous

H Tata & Howard, Meter Pit Evaluation, Payment #53 \$1,921.98

Ms. Smith motioned to approve Tata & Howard Payment #53 in the amount of \$1,921.98 for Meter Pit Evaluation. Mr. Lopes seconded. Vote unanimous.

I. Tighe & Bond, Comprehensive Wastewater Management Plan, Payment #7 \$37,872.74

Mr. Lopes motioned to approve Tighe & Bond Payment # 7 in the amount of \$37,872.74 for Comprehensive Wastewater Management Plan. Mr. Hobson seconded. Vote unanimous.

J. Stantec Consulting Services, Town Wide Sanitary Sewer Force Main Condition Assessment Payment #31 \$3,691.15

Mr. Hobson motioned to approve Stantec Consulting Services for Payment #31 in the amount of \$3,691.15 for Town Wide Sanitary Sewer Force Main Condition Assessment. Ms. Smith seconded. Vote unanimous.

K. Speakman Excavating LLC, Buzzards Bay Stormwater Retrofits Project – Jerusalem Road

1. Change Order #3 \$ 7,797.00

Ms. Smith motioned to approve Speakman Excavating LLC., Change Order #3 in the amount of \$7,797.00 for Jerusalem Road Buzzards Bay Stormwater Retrofits Project. Mr. Lopes seconded. Vote unanimous.

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2. Payment #5 \$7,563.09

Mr. Lopes motioned to approve Speakman Excavating LLC., Payment #5 in the amount of \$7,563.09 for Jerusalem Road Buzzards Bay Stormwater Retrofits Project. Mr. Hobson seconded. Vote unanimous.

L. Beta Group Inc., ADA Compliance Program, Change Order #1 \$57,000.00

Mr. Hobson motioned to approve Beta Group Inc. Change Order #1 in the amount of \$57,000.00 for ADA Compliance Program. Ms. Smith seconded. Vote unanimous.

VI. Table Matters

A. n/a

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for January 27, 2025

- POTW upgrade meetings
- POTW upgrade Change Order Meeting
- FY 26 Budgets
- Continue Labor Counsel matter
- CDBG Logistics
- CWMP Review
- Chair Capital Planning Committee
- MRV SRF
- Cell Tower Meeting
- Collection System upgrade progress meeting
- Water filter plant construction progress meeting
- Interview SSMC for hire
- CPC
- Attend FY 26 budget hearing with staff
- GCG re projects

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- DEP re landfill
- Meet with Eversource re CY 25 projects
- Library Trustees re Tree Issue/CPC project

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

Mr. Furtado – The Board hired Travis Masten as a temporary employee in the Sewer Department for two months back in December. His last day is supposed to be January 31st, at this time the Sewer Department is short handed and has the money to keep him on until February 28, 2025. I am looking for the Boards approval to keep him on another month.

Mr. Hobson motioned extended Mr. Masten temporary employment with the Sewer Department to February 28, 2025. Ms. Smith seconded. Vote unanimous.

B. Board Members

Mr. Hobson – When the tide gets high on Seaview Avenue and it goes up to the drain.

Mr. Crabb – I will look into it.

Ms. Smith – What is the status of the bike lane on Sconticut Neck Road.

Mr. Crabb – We will look into this in April when the weather gets warmer.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The January meeting was cancelled. We are scheduled to meet again in February.

D. Community Preservation Committee – BPW Relate Matters

Ms. Smith – The CPC met last week and we will meet again next week. We received an amended application for the Parks. They are also looking for an update on the Livesey Park Skate Park Improvements Project.

Mr. Crabb – This is done but the Town will keep the retaining for six months just to be protective of the Town.

IX. Set Date for the Next Meeting

Ms. Smith motioned to set the date for the next meeting on February 10, 2025 at 6:00 p.m. Mr. Lopes seconded. Vote unanimous.

X. Adjourn

Mr. Wotton motioned to adjourn the meeting at 7:23 p.m. and to enter into executive session and not to reconvene in open session to discuss Contract Negotiations with the Highway Superintendent. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor. Vote unanimous.

Respectfully submitted,

**Town of Fairhaven
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Rebecca L. Vento

Rebecca Vento
Business Manager

Minutes approved on February 10, 2025