

**TOWN OF FAIRHAVEN
TOWN ADMINISTRATOR'S
RECOMMENDED
WATER ENTERPRISE
FY22 BUDGET**

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TOWN ADMINISTRATOR’S RECOMMENDED
WATER ENTERPRISE
FY22 BUDGET
TABLE OF CONTENTS**

Water Enterprise Budget Detail..... 1-8

Mattapoissett River Valley Water District Info9

Personnel Spreadsheet.....10

Department Capital Project Requests Summary11

Project Ranking by Priority.....12

Town Administrator Recommended CIP.....13

CIP Financing Plan14

Projected Debt Service for New Capital Projects 15-16

Debt Service/New Revenue Ratio17

Existing Debt Service.....18

Individual Project Details..... 19-27

WATER ENTERPRISE FUND FY22 RECOMMENDED OPERATING BUDGET					
				Adjustments	FY22 Recommended town Administrator
	FY20 Actual	FY21 Budget	FY22 Requested		
Revenues					
User Charges	\$2,737,526	\$2,885,310	\$2,985,613		\$2,985,613
Connection Fees	\$57,177	\$60,000	\$60,000		\$60,000
Other Department Revenue	\$197,923	\$200,000	\$200,000		\$200,000
Investment Income	\$838				
TOTAL OPERATING REVENUE	\$2,993,464	\$3,145,310	\$3,245,613		\$3,245,613
Retained Earnings Appropriated	\$0	\$66,492	\$60,000		\$60,000
TOTAL REVENUE	\$2,993,464	\$3,211,802	\$3,305,613		\$3,305,613
FY 22 Water Enterprise Fund Operating Budget					
Salaries and Wages	\$564,894	\$624,193	\$641,346		\$641,346
Expenses	\$256,042	\$600,125	\$595,425		\$595,425
Purchase of Services	\$176,155	\$354,825	\$360,125		\$360,125
Utilities	\$34,971	\$49,700	\$49,700		\$49,700
Supplies	\$19,696	\$37,100	\$37,100		\$37,100
Gasoline	\$11,844	\$15,500	\$15,500		\$15,500
Other Charges and Expenses	\$2,485	\$3,000	\$3,000		\$3,000
Minor Equipment	\$10,891	\$30,000	\$30,000		\$30,000
Raw Water Cost	\$0	\$110,000	\$100,000		\$100,000
Water District	\$1,277,368	\$1,386,650	\$1,353,746		\$1,353,746
S/T	\$2,098,304	\$2,610,968	\$2,590,517		\$2,590,517
Indirect Costs from General Fund	\$460,931	\$488,924	\$503,591		\$503,591
Reserve Fund Water	\$50,000	\$50,000	\$50,000		\$50,000
Debt	\$47,582	\$48,289	\$49,012		\$49,012
Interest on Debt	\$13,774	\$13,622	\$12,493		\$12,493
Authorized and Unissued Debt	\$0	\$0	\$100,000		\$100,000
S/T	\$61,356	\$61,911	\$161,505		\$161,505
Total Water Enterprise Fund Operating Budget	\$2,670,591	\$3,211,802	\$3,305,613		\$3,305,613

Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
0575	WATER						
025-450-00-5100-00-0575	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5111-00-0575	WATER-REGULAR PAY	531,586.28	570,165.00	290,212.82	586,939.00	586,939.00	0.00
025-450-00-5131-00-0575	WATER-OVERTIME PAY	33,307.57	54,028.00	17,666.57	54,407.00	54,407.00	0.00
	SALARY & WAGES	564,893.85	624,193.00	307,879.39	641,346.00	641,346.00	0.00
	TOTAL - SALARY & WAGES	564,893.85	624,193.00	307,879.39	641,346.00	641,346.00	0.00
025-450-00-5200-00-0575	PURCHASE OF SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5244-00-0575	REPAIR & MAINT.-BUILDING	7,487.30	10,000.00	1,685.45	10,000.00	10,000.00	0.00
025-450-00-5245-00-0575	REPAIR & MAINT.-EQUIP.	11,910.66	20,000.00	7,190.76	20,000.00	20,000.00	0.00
025-450-00-5247-00-0575	CONTRACTOR ASSISTANCE	9,280.10	55,000.00	7,298.15	55,000.00	55,000.00	0.00
025-450-00-5252-00-0575	WELLS CLEANING REDEVELOP AN	6,140.00	45,000.00	8,872.00	45,000.00	45,000.00	0.00
025-450-00-5294-00-0575	WATER ASSESSMENT	44,952.00	66,000.00	45,130.21	66,000.00	66,000.00	0.00
025-450-00-5295-00-0575	WATER TESTING	37,888.50	40,575.00	17,036.00	45,375.00	45,375.00	0.00
025-450-00-5296-00-0575	WATER PURCHASE	0.00	4,000.00	0.00	4,000.00	4,000.00	0.00
025-450-00-5297-00-0575	WATER METERS	12,352.00	17,000.00	2,720.60	17,000.00	17,000.00	0.00
025-450-00-5298-00-0575	DEW LINE REPORTS	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5299-00-0575	HYDRANT PARTS	5,549.74	7,500.00	1,044.00	8,000.00	8,000.00	0.00
025-450-00-5303-00-0575	ADVERTISING	450.40	2,500.00	0.00	2,500.00	2,500.00	0.00
025-450-00-5341-00-0575	TELEPHONE	4,578.17	4,500.00	2,422.57	4,500.00	4,500.00	0.00
025-450-00-5342-00-0575	POSTAGE	7,636.63	11,000.00	165.00	11,000.00	11,000.00	0.00
025-450-00-5354-00-0575	RAW WATER COST	0.00	110,000.00	110,881.31	100,000.00	100,000.00	0.00
025-450-00-5357-00-0575	WATER DIST FAC-OPERAT AND MA	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5361-00-0575	TRAINING	3,349.25	8,000.00	2,487.19	8,000.00	8,000.00	0.00
025-450-00-5380-00-0575	MISCELLANEOUS	104.21	250.00	0.00	250.00	250.00	0.00
025-450-00-5382-00-0575	UNIFORMS	4,903.42	6,200.00	3,174.79	6,200.00	6,200.00	0.00
025-450-00-5390-00-0575	CONTRACTED SERVICES	19,572.94	57,300.00	30,743.50	57,300.00	57,300.00	0.00
	PURCHASE OF SERVICES	176,155.32	464,825.00	240,851.53	460,125.00	460,125.00	0.00
025-450-00-5211-00-0575	HEATLIGHT & POWER	4,042.21	5,700.00	1,523.67	5,700.00	5,700.00	0.00
025-450-00-5214-00-0575	POWER	30,928.86	44,000.00	17,480.67	44,000.00	44,000.00	0.00
	UTILITIES	34,971.07	49,700.00	19,004.34	49,700.00	49,700.00	0.00
025-450-00-5420-00-0575	OFFICE SUPPLIES	1,766.51	2,700.00	430.21	2,700.00	2,700.00	0.00
025-450-00-5432-00-0575	SUPPLIES	17,525.31	33,400.00	9,902.97	33,400.00	33,400.00	0.00

Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
025-450-00-5452-00-0575	CHEMICALS	404.25	1,000.00	232.75	1,000.00	1,000.00	0.00
	SUPPLIES	19,696.07	37,100.00	10,565.93	37,100.00	37,100.00	0.00
025-450-00-5410-00-0575	GASOLINE & DIESEL	11,844.15	15,500.00	4,753.12	15,500.00	15,500.00	0.00
	GASOLINE	11,844.15	15,500.00	4,753.12	15,500.00	15,500.00	0.00
025-450-00-5700-00-0575	OTHER CHARGES & EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5731-00-0575	DUES PROF.GATHERINGS	2,485.46	3,000.00	1,120.00	3,000.00	3,000.00	0.00
	OTHER CHARGES	2,485.46	3,000.00	1,120.00	3,000.00	3,000.00	0.00
025-450-00-5800-00-0575	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00
025-450-00-5870-00-0575	REPLACEMENT EQUIPMENT	10,891.31	30,000.00	10,598.48	30,000.00	30,000.00	0.00
	MINOR EQUIPMENT	10,891.31	30,000.00	10,598.48	30,000.00	30,000.00	0.00
	TOTAL - OPERATING EXPENSES	256,043.38	600,125.00	286,893.40	595,425.00	595,425.00	0.00
	WATER	820,937.23	1,224,318.00	594,772.79	1,236,771.00	1,236,771.00	0.00

Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
1055	WATER DISTRICT-WATER						
025-450-01-5850-00-1055	WATER DISTRICT	1,277,367.00	1,386,650.00	1,298,953.00	1,353,746.00	1,353,746.00	0.00
	MINOR EQUIPMENT	1,277,367.00	1,386,650.00	1,298,953.00	1,353,746.00	1,353,746.00	0.00
	TOTAL - OPERATING EXPENSES	1,277,367.00	1,386,650.00	1,298,953.00	1,353,746.00	1,353,746.00	0.00
	WATER DISTRICT-WATER	1,277,367.00	1,386,650.00	1,298,953.00	1,353,746.00	1,353,746.00	0.00

Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
Department: 450 WATER					
Account Number: 025-450-00-5100-00-0575					
Name: PERSONAL SERVICES					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	0.00	
	1	Amount(s):		0.00	
Account Number: 025-450-00-5111-00-0575					
Name: WATER-REGULAR PAY					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	586,939.00	
	1	Amount(s):		586,939.00	
Account Number: 025-450-00-5131-00-0575					
Name: WATER-OVERTIME PAY					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	54,407.00	
	1	Amount(s):		54,407.00	
Account Number: 025-450-00-5200-00-0575					
Name: PURCHASE OF SERVICES					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	0.00	
	1	Amount(s):		0.00	
Account Number: 025-450-00-5211-00-0575					
Name: HEATLIGHT & POWER					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Heat and lights for water pumping stations.			07/01/2021	5,700.00	
	1	Amount(s):		5,700.00	
Account Number: 025-450-00-5214-00-0575					
Name: POWER					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Power charge for water pumping stations.			07/01/2021	44,000.00	
	1	Amount(s):		44,000.00	
Account Number: 025-450-00-5244-00-0575					
Name: REPAIR & MAINT.-BUILDING					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
General maintenance of six pump stations and meet department of labor and safety and osha standards.			07/01/2021	10,000.00	
	1	Amount(s):		10,000.00	
Account Number: 025-450-00-5245-00-0575					
Name: REPAIR & MAINT.-EQUIP.					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Maintenance and repairs to pumps and pumping equipment at stations. Regular maintenance and repairs to all equipment:: trucks backhoe compressor. Vehicle inspection stickers.			07/01/2021	20,000.00	
	1	Amount(s):		20,000.00	
Account Number: 025-450-00-5247-00-0575					
Name: CONTRACTOR ASSISTANCE					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Repairs to streets and sidewalks in town after a water main/service break or repair is made. Assistance provided by outside contractors. Purchase of road materials. (hot mix cold mix stone sand gravel etc.)			07/01/2021	55,000.00	
	1	Amount(s):		55,000.00	

Budget Worksheet - Budgeted Accounts - Expenditure

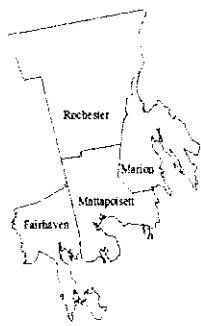
Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
Department: 450 WATER					
Account Number: 025-450-00-5252-00-0575					
Name: WELLS CLEANING REDEVELOP AND MAINT					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Well cleaning maintenance and redevelopment of the Wolf Island and Tinkham Lane wells.		07/01/2021		45,000.00	
	1 Amount(s):			45,000.00	
Account Number: 025-450-00-5294-00-0575					
Name: WATER ASSESSMENT					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Pay the Department of Environmental Protection Federal Safe Drinking Water Assessment. Pay the Mattapoissett River Valley Water Protection District Assessment. Pay the Town of Mattapoissett Land Valuation Assessment in lieu of taxes.		07/01/2021		66,000.00	
	1 Amount(s):			66,000.00	
Account Number: 025-450-00-5295-00-0575					
Name: WATER TESTING					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
State mandated water testing which includes bacteria lead and copper trihalomethane inorganics volatile organics nitrates nitrites regular chemistry and secondary contaminants tetrachloroethylene as well as Federal mandated testing. All backflow devices		07/01/2021		41,375.00	
	1 Amount(s):			41,375.00	
Account Number: 025-450-00-5296-00-0575					
Name: WATER PURCHASE					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Flush sample and purchase water from the City of New Bedford.		07/01/2021		4,000.00	
	1 Amount(s):			4,000.00	
Account Number: 025-450-00-5297-00-0575					
Name: WATER METERS					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Purchase water meters repair parts and metering equipment.		07/01/2021		17,000.00	
	1 Amount(s):			17,000.00	
Account Number: 025-450-00-5298-00-0575					
Name: DEW LINE REPORTS					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		0.00	
	1 Amount(s):			0.00	
Account Number: 025-450-00-5299-00-0575					
Name: HYDRANT PARTS					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Parts to repair hydrants. Purchase new hydrants.		07/01/2021		8,000.00	
	1 Amount(s):			8,000.00	
Account Number: 025-450-00-5303-00-0575					
Name: ADVERTISING					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Advertising for legal notices and CCR report.		07/01/2021		2,500.00	
	1 Amount(s):			2,500.00	
Account Number: 025-450-00-5341-00-0575					
Name: TELEPHONE					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Office phone share of answering service Nextel tel-a-meter equipment from phone lines at both pumping stations computer line from Arsene Street to Town Hall.		07/01/2021		4,500.00	
	1 Amount(s):			4,500.00	

Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
Department: 450 WATER					
Account Number: 025-450-00-5342-00-0575					
Name: POSTAGE					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Charge for mailing 11600+ water and sewer bills water demands notices special notices to water customers as per State and Federal regulations printing of bills notices reading and ledger cards. Petty cash for special mailing.		07/01/2021		11,000.00	
1 Amount(s):				11,000.00	
Account Number: 025-450-00-5354-00-0575					
Name: RAW WATER COST					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Cost of MRV using their raw water to compensate Fairhaven water		07/01/2021		100,000.00	
1 Amount(s):				100,000.00	
Account Number: 025-450-00-5357-00-0575					
Name: WATER DIST FAC-OPERAT AND MAINT					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		0.00	
1 Amount(s):				0.00	
Account Number: 025-450-00-5361-00-0575					
Name: TRAINING					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
State mandatory training for certification renewal and general employee training.		07/01/2021		8,000.00	
1 Amount(s):				8,000.00	
Account Number: 025-450-00-5380-00-0575					
Name: MISCELLANEOUS					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Miscellaneous items travel expenses parking etc.		07/01/2021		250.00	
1 Amount(s):				250.00	
Account Number: 025-450-00-5382-00-0575					
Name: UNIFORMS					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Uniforms for six employees and clothing allowance.		07/01/2021		6,200.00	
1 Amount(s):				6,200.00	
Account Number: 025-450-00-5390-00-0575					
Name: CONTRACTED SERVICES					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Preventive maintenance contracts for equipment at water towers engineering services computer contract meter reading system service and support contract. Engineering and legal services. Random drug and alcohol testing for employees.		07/01/2021		57,300.00	
1 Amount(s):				57,300.00	
Account Number: 025-450-00-5410-00-0575					
Name: GASOLINE & DIESEL					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Gasoline diesel and oil for trucks backhoe compressor equipment and pumping stations.		07/01/2021		15,500.00	
1 Amount(s):				15,500.00	
Account Number: 025-450-00-5420-00-0575					
Name: OFFICE SUPPLIES					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
General office supplies ledger books adder rolls etc.		07/01/2021		2,700.00	
1 Amount(s):				2,700.00	

Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
Department: 450 WATER					
Account Number: 025-450-00-5432-00-0575					
Name: SUPPLIES					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Water pipe 3/4 and 1 copper tubing 6 8 and 10 water pipe gate valves repair clamps sleeves curb boxes gate boxes copper and brass fittings ball valves etc.			07/01/2021	33,400.00	
	1 Amount(s):			33,400.00	
Account Number: 025-450-00-5452-00-0575					
Name: CHEMICALS					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Water treatment - liquid chlorine bleach			07/01/2021	1,000.00	
	1 Amount(s):			1,000.00	
Account Number: 025-450-00-5700-00-0575					
Name: OTHER CHARGES & EXPENSES					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	0.00	
	1 Amount(s):			0.00	
Account Number: 025-450-00-5731-00-0575					
Name: DUES PROF.GATHERINGS					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Water Treatment licenses for Superintendent and employees with grade license to operate water pumping stations and distribution system. Dues for Water Works Association and Massachusetts Water Works. Equipment license for backhoe operators.			07/01/2021	3,000.00	
	1 Amount(s):			3,000.00	
Account Number: 025-450-00-5800-00-0575					
Name: MINOR EQUIPMENT					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
			07/01/2021	0.00	
	1 Amount(s):			0.00	
Account Number: 025-450-00-5870-00-0575					
Name: REPLACEMENT EQUIPMENT					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Replacement of outdated tools and purchases of leak detecting pipe locating and gate valve repair equipment.			07/01/2021	30,000.00	
	1 Amount(s):			30,000.00	
Account Number: 025-450-01-5850-00-1055					
Name: WATER DISTRICT					
<u>Comment</u>			<u>Post Date</u>	<u>Budgeted</u>	
Town of Fairhavens share for the Mattapoissett River Valley Water District.			07/01/2021	1,353,746.00	
	1 Amount(s):			1,353,746.00	
34 Account(s) for Department 450:					
				Level 1	2,586,517.00



MRV WATER DISTRICT

January 14, 2021

Board of Selectmen
Town of Fairhaven
40 Center Street
Fairhaven, MA 02719

Attn: Daniel Freitas, Chairman

VIA HAND DELIVERY

Subject: FY22 Final Budget
Mattapoissett River Valley Water District

Dear Board Members:

Pursuant to Section IV (B) of the Agreement establishing the Mattapoissett River Valley Water District and the provisions of Section 4 of Chapter 367 of the Acts of 2004, the District hereby notifies the Town of the final FY22 Capital, Operation and Maintenance Budget voted by the District Commission at a meeting held on January 12, 2021.

The attached Final Budget includes capital costs, operation and maintenance, and other related expenses for FY22. The total assessment to the Towns of Fairhaven, Mattapoissett, and Marion is **\$2,297,700**. These assessments have not been revised since the DRAFT budget submitted in December 2020. The allocation is based on the actual flow through the water treatment plant over the past five years. In accordance with Section III of the Agreement, the FY22 assessment will be apportioned as follows:

	FY22 QUARTERLY ASSESSMENT				
	JULY 10th	OCT. 10th	JAN. 10th	APRIL 10th	TOTAL
FAIRHAVEN	\$943,599	\$142,252	\$177,700	\$90,196	\$1,353,746
MATTAPOISETT	\$485,127	\$63,992	\$82,886	\$43,392	\$675,397
MARION	\$485,127	\$63,992	\$36,590	\$18,287	\$268,557
TOTAL:	\$1,612,475	\$236,175	\$297,175	\$151,875	\$2,297,700

MATTAPOISETT RIVER VALLEY WATER DISTRICT
P.O. BOX 1055
MATTAPOISETT, MA. 02739

Department Name: WATER FY22

Last Name (1)	First Name	Job Title	Date of Hire	Years of Service (2)	Union (3)	Grade (4)	Step (4)	Hourly Wage (5)	Hrs./week	Annual Wages(6)	Annual Salary (7)	Date of Step (8)	Cost of Step Inc. (9)	Longevity (10)	Sick Leave Bonus (11)	Sick Leave Buy-Back (12)	Stipend/Other (18)	Total Compensation
Furtado	Jeffrey	Superintendent	2/14/2000	21	NU	20	7	\$50.40	40.0	\$105,235.20	\$105,235.20			\$1,050.	\$400	3024.00	\$3,425	\$113,134.20
Wilson	Joyce	Principal Clerk	4/1/2009	12	C	B	7	\$24.04	35.0	43,921.08		8/29/2121	\$1,183.11	\$600	\$400	1302.53		\$47,406.72
Lavalette	Kristy	Principal Clerk	6/13/2018	3	C	B	3	\$20.95	35.0	38,275.65		6/13/2022	\$55.55	\$0	\$400	0.00		\$38,731.20
Fleurent	Karl	WFWSMC	7/6/1993	27	W	9	7	\$31.08	40.0	64,895.04				\$1,400	\$400	1864.80	\$1,150	\$69,709.84
Farrell	William	WSMC/HMEO	4/26/2004	17	W	8	7	\$27.73	40.0	57,900.24				\$850	\$400	1663.80	\$1,150	\$61,964.04
Bowers	Jonathan	WSMC/SME0	6/1/2010	11	W	8	7	\$27.68	40.0	57,795.84				\$600	\$400		\$450	\$59,245.84
Snell	Daniel	WSMM/HMEO	11/21/2011	9	W	6	7	\$26.08	40.0	54,455.04		11/28/2021	\$61.80	\$600	\$400		\$950	\$56,466.84
Snell	Daryl	WSMM	11/30/2010	10	W	5	7	\$24.06	40.0	50,237.28				\$600	\$400		\$450	\$51,687.28
Alexion	Seth	WSMM	9/18/2017	3	W	5	4	\$21.20	40.0	44,265.60		4/14/2022	\$257.04	\$0	\$400		\$450	\$45,372.64
Furtado	Vincent	BPW Supt			S												\$1,550	\$1,550.00
Tripp	Kathy	BPW Admin	Retiree		NU	9	9	\$24.93	19.0	8,241.86								\$8,241.86
Temporary Help	(1) 13 weeks	Laborer			NU	4	3	\$15.02	40.0	7,810.40								\$7,810.40
Temporary Help	(2) 13 weeks	Laborer			NU	4	3	\$15.02	40.0	7,810.40								\$7,810.40
Overtime																	\$54,407	\$54,407.00
Beeper/WOC																	\$17,808	\$17,807.79
Totals										435,608.43	\$105,235.20		\$1,557.50	\$5,700	\$3,600	\$7,855.13	\$81,790	\$641,346

Notes: if a column does not apply to the employee leave blank
 (1) If the position is currently vacant, type "vacant" in this column
 (2) Years of Service as of July 1, 2021
 (3) Enter: NU for non-union, C for Clerical, H for highway, S for Sewer, W for Water, P for Police, F for Fire or D for dispatcher.
 (4) As of July 1, 2021
 (5) For employees who are paid by the hour (not salary)
 (6) Hourly wages X Hours worked per week X 52.2 wee (spreadsheet has this formula embedded)
 (7) Annual Salary for employees who are paid salary (not by the hour)
 (8) If employee is eligible for a step increase during FY21-22 put the date of eligibility in this column
 (9) Calculate the expense of step increase, prorate it for the period of the fiscal year it will be paid and put the lump dollar amount in this column.
 (10) As provided for in the Personnel By-law or applicable union contracts. Put the annual cost as a lump sum amount in this column prorated if necessary.
 (11) As provided for in the Personnel By-law or applicable union contracts. Assume the maximum Sick Leave Bonus allowed.
 (12) As provided for in the Personnel By-law or applicable union contracts. Assume the maximum Sick Leave Buy Back (Credit) allowed.
 (13) As provided for in Police and Fire Contracts
 (14) As provided for in Police, Dispatchers and Fire Contracts
 (15) As provided for in the Police and Dispatchers Contracts
 (16) As provided for in the Police and Fire Contracts

Comments:
 Per union contract, an employee receives a \$1664 per year for maintaining a CDL license which is included in hourly rate (extra \$0.80 hour)

 Overtime Pay
 Overtime - Scheduled 19,930
 Overtime - Estimated (callouts, flushing, misc) 34,477
 54,407

 Regular Pay
 Beeper - \$34.00 per day 12,410
 Working out of Classification 5,398
 17,808

Department	Dept. Priority	FY22	FY23	FY24	FY25	FY26	Total
BPW-Water Enterprise	1	\$150,000					\$150,000
BPW-Water Enterprise	2		\$150,000				\$150,000
BPW-Water Enterprise	3		\$55,000				\$55,000
BPW-Water Enterprise	4		\$1,000,000				\$1,000,000
BPW-Water Enterprise	5			\$500,000			\$500,000
BPW-Water Enterprise	6			\$100,000			\$100,000
BPW-Water Enterprise	7				\$1,000,000		\$1,000,000
BPW-Water Enterprise	8					\$1,000,000	\$1,000,000
BPW-Water Enterprise	9					\$1,000,000	\$1,000,000
Total		\$150,000	\$1,205,000	\$600,000	\$1,000,000	\$2,000,000	\$4,955,000

Capital Improvement
Committee Project Ranking by Priority

Department	Project	Criteria						F	X4	X4	X3	X3	X2	X2	Total
		A	B	C	D	E	F								
Water Fund															
BPW-Water Enterprise	Akin St Water Main Replacement	1	0	4	3	0	5	4	0	12	9	0	10	35	
BPW-Water Enterprise	Repainting SN Rd Water Tower	1	0	4	3	3	2	4	0	12	9	6	4	35	
BPW-Water Enterprise	Repainting of Boston Hill Water Tower	1	0	4	3	4	1	4	0	12	9	8	2	35	
BPW-Water Enterprise	Day St Main Replacement	1	0	4	3	0	4	4	0	12	9	0	8	33	
BPW-Water Enterprise	Replace Spring St Water Main	1	0	4	3	0	1	4	0	12	9	0	2	27	
BPW-Water Enterprise	Replacement of Water main Francis St to Main St	1	0	4	3	0	1	4	0	12	9	0	2	27	
BPW-Water Enterprise	Water Main Upgrade Route 6	1	0	4	3	0	1	4	0	12	9	0	2	27	
BPW-Water Enterprise	Upgrade SN Rd Water Main	1	0	4	3	0	1	4	0	12	9	0	2	27	
BPW-Water Enterprise	Replace 2002 Chevy Utility Body	1	0	2	2	0	3	4	0	6	6	0	6	22	

	Department	Project	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Total	Water Fund							
35	BPW-Water Enterprise	Akin St Water Main Replacement	\$150,000					\$150,000.00
35	BPW-Water Enterprise	Repainting SN Rd Water Tower		\$1,000,000				\$1,000,000.00
35	BPW-Water Enterprise	Repainting of Boston Hill Water Tower				\$1,000,000		\$1,000,000.00
33	BPW-Water Enterprise	Day St Main Replacement		\$150,000				\$150,000.00
27	BPW-Water Enterprise	Replace Spring St Water Main			\$500,000			\$500,000.00
27	BPW-Water Enterprise	Replacement of Water main Francis St to Main St			\$100,000			\$100,000.00
27	BPW-Water Enterprise	Water Main Upgrade Route 6					\$1,000,000	\$1,000,000.00
27	BPW-Water Enterprise	Upgrade SN Rd Water Main					\$1,000,000	\$1,000,000.00
22	BPW-Water Enterprise	Replace 2002 Chevy Utility Body		\$55,000				\$55,000.00
	Water Fund		\$150,000.00	\$1,205,000.00	\$600,000.00	\$1,000,000.00	\$2,000,000.00	\$4,955,000.00

CIP Financing Plan

	Retained Earnings Bal. 7/1/20 Less: Indirect Costs	Capital Stabilization Fund Bal.12/31/20 Plus: SBAB Reimb.	State Grants/Other Est.	Borrowing Auth FY21
YEAR 1, FY22				
35 BPW-Water Enterprise	\$1,564,560	\$0	\$0	\$0
	-\$503,591	\$0	\$0	\$0
	<u>Amt. Available</u>	<u>\$1,060,969</u>	<u>\$0</u>	<u>\$0</u>
		\$150,000		\$150,000
		<u>\$150,000</u>	<u>\$0</u>	<u>\$150,000</u>
		\$910,969	\$0	\$0
		<u>\$910,969</u>	<u>\$0</u>	<u>\$0</u>
YEAR 2, FY23				
35 BPW-Water Enterprise	\$910,969	\$0	\$0	\$0
33 BPW-Water Enterprise	\$0			
22 BPW-Water Enterprise	\$910,969			
	<u>Trans from Op. bud.</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
		\$1,000,000		\$1,000,000
		<u>\$150,000</u>	<u>\$0</u>	<u>\$150,000</u>
		<u>\$55,000</u>	<u>\$0</u>	<u>\$55,000</u>
		<u>\$1,205,000</u>	<u>\$0</u>	<u>\$1,205,000</u>
		\$705,969	\$0	\$1,000,000
		<u>\$705,969</u>	<u>\$0</u>	<u>\$1,000,000</u>
YEAR 3, FY24				
27 BPW-Water Enterprise	\$500,000	\$0	\$0	\$500,000
27 BPW-Water Enterprise	\$100,000	\$0	\$0	\$100,000
	<u>\$600,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$600,000</u>
		\$105,969	\$0	\$0
		<u>\$105,969</u>	<u>\$0</u>	<u>\$0</u>
YEAR 4, FY25				
35 BPW-Water Enterprise	\$105,969	\$0	\$0	\$1,000,000
	<u>\$105,969</u>	<u>\$0</u>	<u>\$0</u>	<u>\$1,000,000</u>
		\$1,000,000	\$0	\$1,000,000
		<u>\$1,000,000</u>	<u>\$0</u>	<u>\$1,000,000</u>
		\$105,969	\$0	\$1,000,000
		<u>\$105,969</u>	<u>\$0</u>	<u>\$1,000,000</u>
YEAR 5 FY26				
27 BPW-Water Enterprise	\$1,000,000	\$0	\$0	\$1,000,000
27 BPW-Water Enterprise	\$1,000,000	\$0	\$0	\$1,000,000
	<u>\$2,000,000</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,000,000</u>
		\$105,969	\$0	\$2,000,000
		<u>\$105,969</u>	<u>\$0</u>	<u>\$2,000,000</u>
		\$995,000	\$0	\$4,955,000
		<u>\$995,000</u>	<u>\$0</u>	<u>\$4,955,000</u>

Projected Debt Service for New Capital Projects

	Year 1 FY22	Year 2 FY23	Year 3 FY24	Year 4 FY25	Year 5 FY26	Year 6 FY27
Gross Funding Recommendation	\$150,000	\$1,205,000	\$600,000	\$1,000,000	\$2,000,000	
Retained Earnings	\$150,000	-\$910,969		-\$105,969	-\$105,969	
Transfer from Operating Budget		\$0				
Capital Stabilization						
State Grants/Other						
Net Borrowing Recommendation	\$300,000	\$294,031	\$600,000	\$894,031	\$1,894,031	
Five (5) Year Borrowing Interest	\$0	\$0	\$0	\$0	\$0	\$0
Ten (10) Year Borrowing Interest	\$0	\$1,000,000	\$0	\$1,000,000	\$2,000,000	
Twenty (20) Year Borrowing Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total Debt	\$0	\$1,000,000	\$0	\$1,000,000	\$2,000,000	
Ten (5) Year Debt Schedule						
Year 1 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Year 2 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Year 3 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Year 4 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Year 5 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Total Ten (5) Year Debt Service						
	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Ten (10) Year Debt Schedule						
Year 1 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0
Year 2 Debt Service	Principal	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
	Interest	\$42,500	\$38,250	\$34,000	\$34,000	\$29,750
	Total	\$142,500	\$138,250	\$134,000	\$134,000	\$129,750
Year 3 Debt Service	Principal	\$0	\$0	\$0	\$0	\$0
	Interest	\$0	\$0	\$0	\$0	\$0
	Total	\$0	\$0	\$0	\$0	\$0

Projected Debt Service for New Capital Projects

	Year 1 FY22	Year 2 FY23	Year 3 FY24	Year 4 FY25	Year 5 FY26	Year 6 FY27
Year 4 Debt Service					\$100,000	\$100,000
Interest					\$42,500	\$38,250
Total					\$142,500	\$138,250
Year 5 Debt Service					\$200,000	\$200,000
Interest					\$85,000	\$85,000
Total					\$285,000	\$285,000
Total Ten (10) Year Debt Service	\$0	\$142,500	\$138,250	\$276,500	\$553,000	\$553,000
Twenty (20) Year Debt Schedule						
Year 1 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 2 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 3 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 4 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 5 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Total Twenty (20) Year Debt Service	\$0	\$142,500	\$138,250	\$276,500	\$553,000	\$553,000

Debt Service/Net Revenue Ratio Summary

Revenue Summary	Projected FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025
User Charges	2,985,613	3,089,473	3,196,656	3,307,269
Connection Fees	60,000	60,000	60,000	60,000
Other Department Revenue	200,000	200,000	200,000	200,000
Retained Earnings for Operations				
Revenue (Net of Debt Exclusions)	3,245,613 3.20%	3,349,473 3.20%	3,456,656 3.20%	3,567,269 3.20%
Enterprise Fund Debt Service	64,439	64,123	63,772	60,291
P/Y Authorized CIP Unissued	300,000	300,000	300,000	300,000
Subtotal	364,439	364,123	363,772	360,291
New CIP Debt	0	0	142,500	138,250
Total Debt Service	364,439	364,123	506,272	498,541
Net Debt Ratio	11.23%	10.87%	14.65%	13.98%

	DESCRIPTION OF BOND ISSUE	2022		2023		2024		2025		2026	
		Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
Water	Boston Hill Water Tank	15,000	1,463	15,000	1,088	15,000	675	15,000	225	0	0
Water	WPAT Project-Boston Hill Water Tank	34,820	13,156	35,576	12,460	36,349	11,748	34,752	10,314	35,508	9,618
	Total Water Fund Principal and Interest	49,820	14,619	50,576	13,547	51,349	12,423	49,752	10,539	35,508	9,618
	Total Water Fund Debt Service		64,439		64,123		63,772		60,291		45,126
	Authorized but not issued Debt (est)	200,000	100,000	200,000	100,000	200,000	100,000	200,000	100,000	200,000	100,000
			300,000		300,000		300,000		300,000		300,000



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 1

Type: Replacement

Cost Basis: Arct/Eng

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Akin St Water Main Replacement

Project Category: Infrastructure

Project Type: Design/Construction
(buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$150,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,000.00

Funding Source	Funding Amount
Water Enterprise Fund	\$150,000.00
Total	\$150,000.00

Submitted by: Vincent Furtado
Title: BPW Supt.
Date: 12/02/2020

Description

Water Main replacement

Justification

Old Transite main that is hydraulically deficient

Description of item to be replaced

Schedule for completion of project

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

<p>Priority: 2</p> <p>Type: Replacement</p> <p>Cost Basis: Arct/Eng</p> <p>Fund: Water Enterprise Fund</p>	<p>Department: BPW-Water Enterprise</p> <p>Project: Day St Main Replacement</p> <p>Project Category: Infrastructure</p> <p>Project Type: Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)</p>
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FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00

Funding Source	Funding Amount	Submitted by: Vincent Furtado
Water Enterprise Fund	\$150,000.00	Title: BPW Supt.
	Total \$150,000.00	Date: 12/02/2020

Description	Justification
Replacing Water Main	

Description of item to be replaced	Schedule for completion of project
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Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 3

Type: Replacement

Cost Basis: Vendor Quote

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Replace 2002 Chevy Utility Body

Project Category: Equip (Rolling)

Project Type: Vehicle/Equipment (including "General IT")

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$55,000.00	\$0.00	\$0.00	\$0.00	\$55,000.00

Funding Source	Funding Amount
Water Enterprise Fund	\$55,000.00
Total	\$55,000.00

Submitted by: Vincent Furtado
Title: BPW Supt.
Date: 12/02/2020

Description
 Changing equipment

Justification

Description of item to be replaced **Schedule for completion of project**

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 5

Type: Replacement

Cost Basis: Arct/Eng

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Replace Spring St Water Main

Project Category: Infrastructure

Project Type: Design/Construction
(buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$500,000.00	\$0.00	\$0.00	\$500,000.00

Funding Source	Funding Amount
Water Enterprise Fund	\$500,000.00
Total	\$500,000.00

Submitted by: Vincent Furtado
Title: BPW Supt
Date: 12/02/2020

Description

Replacement of Spring St cement lined water main per infrastructure capital improvement schedule

Justification

Description of item to be replaced

Schedule for completion of project

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 6

Type: Replacement

Cost Basis: Arct/Eng

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Replacement of Water Main Francis St to Main St

Project Category: Infrastructure

Project Type: Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$100,000.00	\$0.00	\$0.00	\$100,000.00

Funding Source	Funding Amount
Water Enterprise Fund	\$100,000.00
Total	\$100,000.00

Submitted by: Vincent Furtado
Title: BPW Supt.
Date: 12/02/2020

Description Replacement of water main per capital program
Justification

Description of item to be replaced **Schedule for completion of project**

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 7

Type: Improvement

Cost Basis: Vendor Quote

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Repainting of Boston Hill Water Tower

Project Category: Infrastructure

Project Type: Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$0.00	\$1,000,000.00

Funding Source

Recreation Enterprise Fund

Funding Amount

\$1,000,000.00

Total \$1,000,000.00

Submitted by: Vincent Furtado

Title: BPW Supt.

Date: 12/02/2020

Description

Repainting of Boston Hill Water Tower per required maintenance schedule

Justification

Description of item to be replaced

Schedule for completion of project

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 8

Type: Replacement

Cost Basis: Arct/Eng

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise

Project: Water Main upgrade Route 6

Project Category: Infrastructure

Project Type: Design/Construction
(buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00

Funding Source

Water Enterprise Fund

Funding Amount

\$1,000,000.00

Total \$1,000,000.00

Submitted by: Vincent Furtado

Title: BPW Supt.

Date: 12/02/2020

Description

Upgrade to Route 6 water main

Justification

Description of item to be replaced

Schedule for completion of project

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation



CAPITAL COMMITMENT

TRACKING SYSTEM

Priority: 9
Type: Replacement
Cost Basis: Vendor Quote

Fund: Water Enterprise Fund

Department: BPW-Water Enterprise
Project: upgrade SN Rd Water Main
Project Category: Infrastructure
Project Type: Design/Construction
 (buildings, open space,
 athletic fields, water, sewer,
 drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00	\$1,000,000.00

Funding Source	Funding Amount
Water Enterprise Fund	\$1,000,000.00
Total	\$1,000,000.00

Submitted by: Vincent Furtado
Title: BPW Supt.
Date: 12/02/2020

Description **Justification**

Description of item to be replaced **Schedule for completion of project**

Estimated value of replaced item: \$0.00

NET Estimated Annual Impact: \$0.00

Explanation