

**TOWN OF FAIRHAVEN  
TOWN ADMINISTRATOR'S  
RECOMMENDED  
SEWER ENTERPRISE  
FY22 BUDGET**

**TOWN OF FAIRHAVEN**  
**TOWN ADMINISTRATOR’S RECOMMENDED**  
**SEWER ENTERPRISE**  
**FY22 BUDGET**  
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**ARTICLE : SEWER ENTERPRISE FUND  
FY22 RECOMMENDED OPERATING BUDGET**

	FY20 Actual	FY21 Budget	FY22 Requested	Adjustments	FY22 Recommended town Administrator
<b>Revenues</b>					
User Charges	\$3,580,679	\$3,412,710	\$3,578,557		\$3,578,557
Connection Fees	\$50,671	\$40,000	\$40,000		\$40,000
Other Department Revenue	\$348,565	\$350,000	\$350,000		\$350,000
Investment Income	\$1,651	\$0	\$0		
<b>TOTAL OPERATING REVENUE</b>	<b>\$3,981,566</b>	<b>\$3,802,710</b>	<b>\$3,968,557</b>		<b>\$3,968,557</b>
Retained Earnings Appropriated	\$55,330	\$0	\$0		\$0
Sewer Betterment Stabilization Funds	\$32,232	\$51,407	\$155,569		\$155,569
<b>TOTAL REVENUE</b>	<b>\$4,069,128</b>	<b>\$3,854,117</b>	<b>\$4,124,126</b>		<b>\$4,124,126</b>
<b>FY 22 Sewer Enterprise Fund Operating Budget</b>					
Salaries and Wages	\$1,057,849	\$1,166,461	\$1,224,431		\$1,224,431
Expenses	\$1,109,237	\$1,163,325	\$1,206,325		\$1,206,325
Purchase of Services	\$231,732	\$252,000	\$256,000		\$256,000
Utilities	\$369,674	\$388,000	\$388,000		\$388,000
Supplies	\$125,701	\$146,325	\$146,325		\$146,325
Gasoline	\$11,558	\$15,000	\$15,000		\$15,000
Minor Equipment	\$45,572	\$37,000	\$51,000		\$51,000
Sludge Disposal	\$325,000	\$325,000	\$350,000		\$350,000
S/T	\$2,167,086	\$2,329,786	\$2,430,756		\$2,430,756
Indirect Costs from General Fund	\$631,725	\$673,370	\$693,571		\$693,571
Reserve Fund Sewer	\$50,000	\$50,000	\$50,000		\$50,000
Debt	\$506,110	\$507,497	\$513,941		\$513,941
Interest on Debt	\$302,868	\$286,464	\$267,858		\$269,483
Authorized but unissued Debt	\$0	\$7,000	\$168,000		\$168,000
S/T	\$808,978	\$800,961	\$949,799		\$951,424
<b>Total Sewer Enterprise Fund Operating Budget</b>	<b>\$3,657,789</b>	<b>\$3,854,117</b>	<b>\$4,124,126</b>		<b>\$4,124,126</b>
<b>And further to transfer to the Sewer Enterprise Fund</b>					
Sewer Betterment West Island	\$18,035	\$30,487	\$73,053		\$73,053
Sewer Betterment Boulder Park	\$204	\$0	\$3		\$3
Sewer Betterment Nancy St	\$1,441	\$0	\$23		\$23
Sewer Betterment SN Rd	\$12,553	\$20,920	\$82,490		\$82,490

# Fairhaven Budget Worksheet - FY 2022

Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
<b>0460</b>	<b>SEWER</b>						
029-440-00-5111-00-0460	REGULAR PAY - SEWER	0.00	0.00	0.00	0.00	1,173,363.00	0.00
029-440-00-5131-00-0460	OVER-TIME PAY - SEWER	37,804.20	49,791.00	14,578.73	51,068.00	51,068.00	0.00
	<b>SALARY &amp; WAGES</b>	<b>37,804.20</b>	<b>49,791.00</b>	<b>14,578.73</b>	<b>51,068.00</b>	<b>1,224,431.00</b>	<b>0.00</b>
	<b>TOTAL - SALARY &amp; WAGES</b>	<b>37,804.20</b>	<b>49,791.00</b>	<b>14,578.73</b>	<b>51,068.00</b>	<b>1,224,431.00</b>	<b>0.00</b>
029-440-00-5242-00-0460	SMALL TOOLS REPAIRS & SU	8,178.25	3,000.00	1,220.59	4,000.00	4,000.00	0.00
029-440-00-5244-00-0460	REPAIR & MAINT.-BUILDING	12,585.91	15,000.00	5,469.81	15,000.00	15,000.00	0.00
029-440-00-5245-00-0460	REPAIR & MAINT.-EQUIP.	102,335.02	95,000.00	41,363.62	100,000.00	100,000.00	0.00
029-440-00-5247-00-0460	CONTRACTOR ASSISTANCE	19,614.48	35,000.00	5,569.00	35,000.00	35,000.00	0.00
029-440-00-5303-00-0460	ADVERTISING	0.00	400.00	0.00	400.00	400.00	0.00
029-440-00-5341-00-0460	TELEPHONE	8,201.05	10,400.00	4,239.80	10,400.00	10,400.00	0.00
029-440-00-5342-00-0460	POSTAGE	4,001.26	4,200.00	0.00	4,200.00	4,200.00	0.00
029-440-00-5361-00-0460	TRAINING	930.00	4,000.00	1,141.00	2,000.00	2,000.00	0.00
029-440-00-5390-00-0460	CONTRACTED SERVICES	75,885.72	85,000.00	27,158.82	85,000.00	85,000.00	0.00
	<b>PURCHASE OF SERVICES</b>	<b>231,731.69</b>	<b>252,000.00</b>	<b>86,162.64</b>	<b>256,000.00</b>	<b>256,000.00</b>	<b>0.00</b>
029-440-00-5211-00-0460	HEATLIGHT & POWER	49,898.37	68,000.00	16,962.59	68,000.00	68,000.00	0.00
029-440-00-5214-00-0460	POWER	319,775.74	320,000.00	147,764.44	320,000.00	320,000.00	0.00
	<b>UTILITIES</b>	<b>369,674.11</b>	<b>388,000.00</b>	<b>164,727.03</b>	<b>388,000.00</b>	<b>388,000.00</b>	<b>0.00</b>
029-440-00-5420-00-0460	OFFICE SUPPLIES	3,503.35	4,000.00	2,103.77	4,000.00	4,000.00	0.00
029-440-00-5430-00-0460	MISCELLANEOUS	3,611.30	4,325.00	1,933.32	4,325.00	4,325.00	0.00
029-440-00-5432-00-0460	SUPPLIES	46,875.89	45,000.00	25,028.31	45,000.00	45,000.00	0.00
029-440-00-5452-00-0460	CHEMICALS	56,474.10	75,000.00	38,389.15	75,000.00	75,000.00	0.00
029-440-00-5483-00-0460	SUPPLIES	284.40	1,000.00	2,024.55	1,000.00	1,000.00	0.00
029-440-00-5582-00-0460	UNIFORMS	10,659.98	11,000.00	6,382.25	11,000.00	11,000.00	0.00
029-440-00-5588-00-0460	LAB. SUPPLIES	4,292.26	6,000.00	8,624.95	6,000.00	6,000.00	0.00
	<b>SUPPLIES</b>	<b>125,701.28</b>	<b>146,325.00</b>	<b>84,486.30</b>	<b>146,325.00</b>	<b>146,325.00</b>	<b>0.00</b>
029-440-00-5410-00-0460	GASOLINE & DIESEL	11,557.66	15,000.00	3,913.87	15,000.00	15,000.00	0.00
	<b>GASOLINE</b>	<b>11,557.66</b>	<b>15,000.00</b>	<b>3,913.87</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>0.00</b>

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Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
029-440-00-5870-00-0460	REPLACEMENT EQUIPMENT	45,572.32	37,000.00	14,570.82	51,000.00	51,000.00	0.00
	MINOR EQUIPMENT	45,572.32	37,000.00	14,570.82	51,000.00	51,000.00	0.00
	TOTAL - OPERATING EXPENSES	784,237.06	838,325.00	353,860.66	856,325.00	856,325.00	0.00
	SEWER	822,041.26	888,116.00	368,439.39	907,393.00	2,080,756.00	0.00

Account Number	Account Name	FY20 Exp.	FY21 Bud.	FY21 YTD Exp.	FY22 Requested	FY22 Recommend Admin	FY22 Recommend BOS
1054	SLUDGE DISPOSAL-SEWER						
029-440-02-5291-00-1054	SEWER-SLUDGE DISPOSAL	384,296.74	325,000.00	165,312.19	350,000.00	350,000.00	0.00
	PURCHASE OF SERVICES	384,296.74	325,000.00	165,312.19	350,000.00	350,000.00	0.00
	TOTAL - OPERATING EXPENSES	384,296.74	325,000.00	165,312.19	350,000.00	350,000.00	0.00
	SLUDGE DISPOSAL-SEWER	384,296.74	325,000.00	165,312.19	350,000.00	350,000.00	0.00

# Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
<b>Department: 440 SEWER</b>					
<b>Account Number: 029-440-00-5111-00-0460</b>					
<b>Name: REGULAR PAY - SEWER</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		1,162,718.00	
	1 Amount(s):			1,162,718.00	
<b>Account Number: 029-440-00-5131-00-0460</b>					
<b>Name: OVER-TIME PAY - SEWER</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		51,068.00	
	1 Amount(s):			51,068.00	
<b>Account Number: 029-440-00-5211-00-0460</b>					
<b>Name: HEATLIGHT &amp; POWER</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Gas and power for Railroad Avenue Pump Station Heat (Gas) for 4 boilers at Treatment Plant (heats 8 Buildings) Marguerite St Bernese St & Co Gen Bldg. Eversource Sea Gas		07/01/2021		68,000.00	
	1 Amount(s):			68,000.00	
<b>Account Number: 029-440-00-5214-00-0460</b>					
<b>Name: POWER</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Power for 22 Electric Accounts Abbey (2) Alden Bridge Bernese Camel James Manhattan Marguerite Pilgrim Pine Grove Rivard Shore South Sunrise Taber Treatment Plant Waybridge Causeway Fir St & Rocky Point		07/01/2021		320,000.00	
	1 Amount(s):			320,000.00	
<b>Account Number: 029-440-00-5242-00-0460</b>					
<b>Name: SMALL TOOLSREPAIRS &amp; SU</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Wire wire for roto rooters (3/8 rods 3/4 rods and 1) augers jet rodder pressure washer nozzles couplings shovels rope picks wrenches drills bit screw drivers hammers punches metric wrenches and sockets. Allen wrenches pliers grinding wheels weed wacker ra		07/01/2021		4,000.00	
	1 Amount(s):			4,000.00	
<b>Account Number: 029-440-00-5244-00-0460</b>					
<b>Name: REPAIR &amp; MAINT.-BUILDING</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Mechanical seals packing checkvalves sump pumps porcelain impeller & volute coating bearings electrical control panels generator belts filters batteries exhaust fans dehumidifiers shafts couplings gaskets snap rings volutes impellers electric motor 20 - 7		07/01/2021		15,000.00	
	1 Amount(s):			15,000.00	
<b>Account Number: 029-440-00-5245-00-0460</b>					
<b>Name: REPAIR &amp; MAINT.-EQUIP.</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Spare parts for septage pumps sumps electrical controls all equipment bar racks auto samplers timers grit collectors and screw wear shoes buckets chain mechanical seals packing scum concentrator blowers plunger pumps air filters hvac clarifiers wipers gr		07/01/2021		100,000.00	
	1 Amount(s):			100,000.00	

# Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
<b>Department: 440 SEWER</b>					
<b>Account Number: 029-440-00-5247-00-0460</b>					
<b>Name: CONTRACTOR ASSISTANCE</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Backhoe for patching repairs & hired equipment for emergency repairs - camera contractor pest control toxicity testing police details Wayne Alarms-treatment plant door Honeywagon J P noonan pumping services for WI ERA (QA/QC) legal fees Engineering		07/01/2021		35,000.00	_____
	1 Amount(s):			35,000.00	
<b>Account Number: 029-440-00-5303-00-0460</b>					
<b>Name: ADVERTISING</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Ads for bids sewer projects help wanted printing receipt books forms septic waste books and tickets		07/01/2021		400.00	_____
	1 Amount(s):			400.00	
<b>Account Number: 029-440-00-5341-00-0460</b>					
<b>Name: TELEPHONE</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Answering service BPW line BPW fire line Comcast Bussiness Fiber phones at both plants 3 cell phones and tablets		07/01/2021		10,400.00	_____
	1 Amount(s):			10,400.00	
<b>Account Number: 029-440-00-5342-00-0460</b>					
<b>Name: POSTAGE</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
For 1/2 the cost of printing and postage for water and sewer bills		07/01/2021		4,200.00	_____
	1 Amount(s):			4,200.00	
<b>Account Number: 029-440-00-5361-00-0460</b>					
<b>Name: TRAINING</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Training classes and materials		07/01/2021		2,000.00	_____
	1 Amount(s):			2,000.00	
<b>Account Number: 029-440-00-5390-00-0460</b>					
<b>Name: CONTRACTED SERVICES</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Instrumentation at treatment plant and stations Mission copy machine typewriter computers at treatment plants generator inspections. Mettler Balance inspection & lab analysis. Fire extinguisher inspections computer time clock drug & alcohol testing power		07/01/2021		85,000.00	_____
	1 Amount(s):			85,000.00	
<b>Account Number: 029-440-00-5410-00-0460</b>					
<b>Name: GASOLINE &amp; DIESEL</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Gas & Diesel for all sewer vehicles jet rodder portable pumps weed wacker tractors and mowers compressors generators portable generator.		07/01/2021		15,000.00	_____
	1 Amount(s):			15,000.00	
<b>Account Number: 029-440-00-5420-00-0460</b>					
<b>Name: OFFICE SUPPLIES</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Paper notebooks ledgers pens pencils erasers time cards (2 types) file folders staples tape paper clips rubber bands ribbons & corrective tape for one typewriter and 6 computer printers computer paper paper for copy machines toner and other copier material		07/01/2021		4,000.00	_____
	1 Amount(s):			4,000.00	



# Budget Worksheet - Budgeted Accounts - Expenditure

Highest Budgeted Level:	1	FY22 Request	Fiscal Year	Allocated	Expended
<b>Department: 440 SEWER</b>					
<b>Account Number: 029-440-00-5430-00-0460</b>					
<b>Name: MISCELLANEOUS</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Freight and shipping charges parking fees certified mail petty cash inspection stickers for vehicles postage stamps/shipping license reimbursements CDL hoisting NEWIPCC WWTP renewals MWPCA membership renewals WEF 13 boiler inspection certificates DOT physi		07/01/2021		4,325.00	_____
1 Amount(s):				4,325.00	
<b>Account Number: 029-440-00-5432-00-0460</b>					
<b>Name: SUPPLIES</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Pipe for sewer repairs (4 6 8) saddles for taps fernco couplings elbows tees wyes manhole covers & sealers manhole frames mortar gravel sand safety equipment hernesses tripod glasses gloves hardhats ear protection paint primer epoxy muriatic acid cleaners		07/01/2021		45,000.00	_____
1 Amount(s):				45,000.00	
<b>Account Number: 029-440-00-5452-00-0460</b>					
<b>Name: CHEMICALS</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		75,000.00	_____
1 Amount(s):				75,000.00	
<b>Account Number: 029-440-00-5483-00-0460</b>					
<b>Name: SUPPLIES</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Oil & grease for all mechanical equipment at stations and plant. Oil & grease for all sewer vehicles jet rodder portable pumps weed wacker tractors and mowers compressors generators portable generator		07/01/2021		1,000.00	_____
1 Amount(s):				1,000.00	
<b>Account Number: 029-440-00-5582-00-0460</b>					
<b>Name: UNIFORMS</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Work clothes for maintenance and plant personnel Boot allowance Work n gear Carters Tractor Supply (coveralls)		07/01/2021		11,000.00	_____
1 Amount(s):				11,000.00	
<b>Account Number: 029-440-00-5588-00-0460</b>					
<b>Name: LAB. SUPPLIES</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
PH probes DO probes BOD probes chemicals filter papers for TSS forceps crucibles desiccant buffers autoclaving materials thermometers sample buckets probe membranes		07/01/2021		6,000.00	_____
1 Amount(s):				6,000.00	
<b>Account Number: 029-440-00-5870-00-0460</b>					
<b>Name: REPLACEMENT EQUIPMENT</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
Rebuild UV Bank 23000.00 Actuator for UV 7000.00 Spare Pump for Shannon Meadows 5000.00 Komeline Parts 16000.00		07/01/2021		51,000.00	_____
1 Amount(s):				51,000.00	
<b>Account Number: 029-440-02-5291-00-1054</b>					
<b>Name: SEWER-SLUDGE DISPOSAL</b>					
<u>Comment</u>		<u>Post Date</u>		<u>Budgeted</u>	
		07/01/2021		350,000.00	_____
1 Amount(s):				350,000.00	
<b>23 Account(s) for Department 440:</b>					
				<b>Level 1</b>	<b>2,420,111.00</b>

	EXPENDED	REQUESTED	EXPENDED	APPROPRIATED	EXPENDED	REQUESTED			NOTES
	FY19	FY 20	FY 20	FY 21	FY 21	FY 22	CHANGE	%	
					23.2 Weeks				
SALARIES & WAGES	983,933.13	1,049,435.00	1,057,848.69	1,166,461.00	489,539.97	1,213,786.00	47,325.00	5%	
OPERATING EXPENSES	732,414.08	787,825.00	665,538.01	801,325.00	262,844.45	805,325.00	4,000.00	1%	
PURCHASE OF SERV.	214,098.73	240,400.00	213,431.38	252,000.00	67,062.94	256,000.00	4,000.00	2%	
Tools	3,501.38	2,500.00	4,778.25	3,000.00	1,000.78	4,000.00	1,000.00	40%	
Repairs to Stations	17,387.45	15,000.00	12,585.91	15,000.00	4,608.00	15,000.00	-	0%	
Repairs to Equipment	80,492.84	85,000.00	87,654.79	95,000.00	29,450.82	100,000.00	5,000.00	6%	
Contractor Assistance	16,811.13	33,900.00	19,614.48	35,000.00	4,416.00	35,000.00	-	0%	
Advertising & Printing	425.60	400.00		400.00		400.00	-	0%	
Telephone	8,108.03	10,400.00	7,980.97	10,400.00	2,947.52	10,400.00	-	0%	
Postage		4,200.00	4,001.26	4,200.00		4,200.00	-	0%	
Professional Training	4,522.29	4,000.00	930.00	4,000.00	791.00	2,000.00	(2,000.00)	-50%	
Contracted Services	82,850.01	85,000.00	75,885.72	85,000.00	23,848.82	85,000.00	-	0%	permit testing
GAS & DIESEL	11,813.06	15,000.00	11,557.66	15,000.00	3,913.87	15,000.00	-	0%	
Gas & Diesel	11,813.06	15,000.00	11,557.66	15,000.00	3,913.87	15,000.00	-	0%	
UTILITIES	404,202.23	388,000.00	327,517.42	388,000.00	124,999.71	388,000.00	-	0%	
Heat, Light, Power	43,496.02	68,000.00	45,184.14	68,000.00	9,520.01	68,000.00	-	0%	
Power	360,706.21	320,000.00	282,333.28	320,000.00	115,479.70	320,000.00	-	0%	
SUPPLIES	102,300.06	144,425.00	113,031.55	146,325.00	66,867.93	146,325.00	-	0%	
Office Supplies	4,113.00	3,500.00	3,503.35	4,000.00	1,788.49	4,000.00	-	0%	
Miscellaneous	3,624.66	4,325.00	3,611.30	4,325.00	1,493.32	4,325.00	-	0%	
Supplies	35,792.57	45,000.00	39,245.16	45,000.00	12,195.44	45,000.00	-	0%	
Postage	3,662.51						-	0%	
Chemicals	39,411.49	75,000.00	51,435.10	75,000.00	35,605.65	75,000.00	-	0%	
Grease & Oil	-	1,500.00	284.40	1,000.00	1,884.93	1,000.00	-	0%	
Uniforms	10,621.40	9,100.00	10,659.98	11,000.00	5,275.15	11,000.00	-	0%	
Lab Supplies	5,074.43	6,000.00	4,292.26	6,000.00	8,624.95	6,000.00	-	0%	
SUB TOTAL	1,716,347.21	1,837,260.00	1,723,386.70	1,967,786.00	752,384.42	2,019,111.00	51,325.00	3%	
CAPITAL OUTLAY									
Equipment/Services	58,000.00	54,500.00		37,000.00	7,342.92	51,000.00	14,000.00	26%	
Sludge Disposal	302,793.00	325,000.00	358,798.27	325,000.00	119,398.36	350,000.00	25,000.00	8%	*Contract renewal year**
TOTAL	2,077,140.21	2,216,760.00	2,082,184.97	2,329,786.00		2,420,111.00	90,325.00	4%	

Capital Outlay FY22

Rebuild UV Bank	\$ 23,000.00
Actuator for UV spare Pump for Shannon Meadows	\$ 7,000.00
	\$ 5,000.00
Komeline Parts	\$ 16,000.00
	\$ 51,000.00

Department	SEWER DEPARTMENT	FY22	Years of Service(2)	Union (3)	Grade	Step (4)	Hourly Wage (5)	Hrs./week	Annual Wages(6)	Annual Salary (7)	Date of Step (8)	Cost of Step Inc. (9)	Longevity (10)	Sick Leave	Sick Leave	Stipend/Other	Total Compensati	
Last Name (1)	First Name	Job Title	Date of Hire	Years of Service(2)	Union (3)	Grade	Step (4)	Hourly Wage (5)	Hrs./week	Annual Wages(6)	Annual Salary (7)	Date of Step (8)	Cost of Step Inc. (9)	Longevity (10)	Sick Leave	Sick Leave	Stipend/Other	Total Compensati
Schick	Linda	CTPO	8/10/1987	33	NU	20	9	\$51.92	40.0	\$12,045							\$40,842	\$52,887
	Vacant Supt	CTPO			NU	20	4	\$45.88		\$85,153					\$400			\$85,553
Robillard	Rene	ACTPO	3/2/1987	34	NU	16	9	\$39.60	40.0	\$82,684				\$1,700	989.75		\$1,975	\$87,749
Barlow	Lee	LAB TECH	1/6/2003	18	S	12	7	\$30.63	40.0	\$63,955			\$900		\$400		\$1,150	\$66,405
Holland	Christophe	SSMC	1/22/2018	3	S	9	5	\$25.63	40.0	\$53,515	1/22/2022	648.00			\$400		\$1,875	\$56,438
Costa	Rosemary	WATCHMAN	6/6/2018	3	S	6	4	\$19.87	40.0	\$41,488	6/2/2022	113.00			\$400		\$725	\$42,726
Frates	Joseph	WWTPR	1/29/1996	25	S	12	7	\$31.48	40.0	\$65,730			\$1,250		\$400	1,888.80	\$1,400	\$70,669
TPO	Vacant	TPO			S	12	7	\$30.40	40.0	\$63,475					\$400		\$1,625	\$65,500
Hathaway	Dana	TPO	3/8/1999	22	S	12	7	\$30.68	40.0	\$64,060			\$1,100		\$400		\$1,150	\$66,710
Luiz	Manuel	WATCHMAN	8/26/2010	10	S	6	7	\$21.34	40.0	\$44,558			\$600		\$400	1,280.40		\$46,838
Manzone	Matthew	SSMC	9/27/2004	16	S	9	7	\$26.94	40.0	\$56,251			\$850		\$400		\$1,425	\$60,542
Melo	David	SSMC	9/27/2004	16	S	9	4	\$23.90	40.0	\$49,903	8/6/2021	714.00			\$400		\$1,625	\$52,642
Oliveira	Victor	TPO	8/17/2004	16	S	12	6	\$30.82	40.0	\$64,352	5/17/2022	1,383.00	\$850		\$400	1,900.80	\$1,675	\$70,561
Paczosa	Raymond	ELECTRICIAN	8/25/1989	31	S	15	7	\$36.98	40.0	\$77,214			\$1,500		\$400		\$2,075	\$81,189
Parker	Nicholas	FOREMAN/SSMC	10/24/2016	4	S	12	3	\$27.18	40.0	\$56,752	1/8/2022	1,106.00		\$400			\$1,075	\$59,733
Paulson	Charlene	PRINCIPLE CLERK	9/13/1993	27	C	B	7	\$24.14	35.0	\$25,347	9/13/2021	323.40					\$14,820	\$41,890
Principle C	Vacant				C	B	2	\$19.49	35.0	\$15,144								\$15,144
Robillard	Ryan	SSMC	3/20/2017	4	S	9	5	\$23.83	40.0	\$49,757	4/14/2022	336.00			\$400		\$875	\$51,368
Vacant	SSMM	SSMM			S	7	4	\$20.79	40.0	\$43,409					\$400		\$1,425	\$45,234
Part Time Admin									19.0	\$8,210								\$8,210
Furtado, Vincent																	\$2,075	\$2,075
Gomes, Robert	payoff																\$11,308	\$11,308
Various Items																		\$21,347
OT																		\$51,068
Totals										\$843,119	\$179,882		4,623.40	\$10,550	\$6,400	\$7,676	\$89,120	\$1,213,786

Notes: If a column does not apply to the employee leave blank  
(1) If the position is currently vacant, type "vacant" in this column  
(2) Years of Service as of July 1, 2021  
(3) Enter: NU for non-union, C for clerical, H for highway, S for Sewer, W for Water, P for Police, F for Fire or O for dispatcher.  
(4) As of July 1, 2017  
(5) For employees who are paid by the hour (not salary)  
(6) Hourly wages X Hours worked per week X 52 weeks (spreadsheet has this formula embedded)  
(7) Annual Salary for employees who are paid salary (not by the hour)  
(8) If employee is eligible for a step increase during FY17-18 put the date of eligibility in this column  
(9) Calculate the expense of step increase, prorate it for the period of the fiscal year it will be paid and put the lump dollar amount in this column.  
(10) As provided for in the Personnel By-law or applicable union contracts. Put the annual cost as a lump sum amount in this column prorated if necessary.  
(11) As provided for in the Personnel By-law or applicable union contracts. Assume the maximum Sick Leave Bonus allowed

Comments:  
Scheduled OT 36,169.42  
Callouts 14,898.92

<p>(12) As provided for in the Personnel By-law or applicable union contracts. Assume the maximum Sick Leave Buy Back (Credit) allowed.</p> <p>(13) As provided for in Police and Fire Contracts</p> <p>(14) As provided for in Police, Dispatchers and Fire Contracts</p> <p>(15) As provided for in the Police and Dispatchers Contracts</p> <p>(16) As provided for in the Police and Fire Contracts</p> <p>(17) As provided for in the Fire, Dispatchers and Police Contracts</p> <p>(18) In the Comments Box, please explain the amount included in this box providing the basis or reason for the payment and how the amount was determined.</p>	<p><b>TOTAL OVERTIME 51,068.34</b></p> <p>Work out of Class 4,000.00</p> <p>Nextel 12,410.00</p> <p>No Call Outs <u>4,936.88</u></p> <p><b>TOTAL VARIOUS ITEMS 21,346.88</b></p> <p>Grade License 22,275.00</p> <p>Collection License <u>1,700.00</u></p> <p><b>STIPEND AMOUNT 23,975.00</b></p> <p><b>EARLY RETIREMENT BONUS</b></p> <p>Linda Schick 240.40</p> <p>Charlene Paulson 480.80</p> <p><b>EARLY RETIREMENT BONUS AMOUNT 721.20</b></p> <p>LINDA SCHICK PAYOFF FIGURES 38,777.00</p> <p>CHARLENE PAULSON PAYOFF FIGURES 14,340.00</p> <p>ROBERT GOMES PAYOFF FIGURES <u>11,308.00</u></p> <p><b>64,425.00</b></p>
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Department Capital Budget Project Requests Summary

Department	Project	Dept. Priority	FY22	FY23	FY24	FY25	FY26	Total
BPW-Sewer Enterprise	Pump Station Improvements	1	\$270,000					\$270,000
BPW-Sewer Enterprise	Inflow and Infiltration Study	2	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
BPW-Sewer Enterprise	Blower Building Roof	3	\$75,000					\$75,000
BPW-Sewer Enterprise	Truck w/plow	4	\$75,000					\$75,000
BPW-Sewer Enterprise	Taber St area Sewer Rehab	5		\$1,000,000				\$1,000,000
BPW-Sewer Enterprise	Next Phase of Treatment Plant Upgrade	6		\$23,130,000				\$23,130,000
BPW-Sewer Enterprise	Pump Station Improvements	7		\$3,220,000				\$3,220,000
BPW-Sewer Enterprise	Front End Loader Replacement	8					\$200,000	\$200,000
	<b>Total</b>		<b>\$670,000</b>	<b>\$27,600,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$450,000</b>	<b>\$29,220,000</b>

Capital Improvement  
Committee Project Ranking by Priority

Department	Project	Criteria										Total						
		A	B	C	D	E	F	X4	X4	X3	X3		X2	X2				
Sewer Fund																		
BPW-Sewer Enterprise	Inflow/Infiltration Reduction Project	1	4	4	3	4	4	4	16	12	9	8	8	8	8	8	8	57
BPW-Sewer Enterprise	Pump Station Improvements	1	4	4	3	0	5	4	16	12	9	0	0	10	0	0	0	51
BPW-Sewer Enterprise	Blower Building Rook	1	4	4	4	0	3	4	16	12	12	0	0	6	0	0	0	50
BPW-Sewer Enterprise	Next Phase of Treatment Plant Upgrade	2	5	4	2	0	1	8	20	12	6	0	0	2	0	0	0	48
BPW-Sewer Enterprise	Taber Street Area Sewer Rehabilitation Phase 2	1	4	4	3	0	1	4	16	12	9	0	0	2	0	0	0	43
BPW-Sewer Enterprise	Pump Station Improvements	1	4	4	3	0	1	4	16	12	9	0	0	2	0	0	0	43
BPW-Sewer Enterprise	Truck w/plow	1	0	2	3	4	2	4	0	6	9	8	4	4	8	4	0	31
BPW-Sewer Enterprise	Front End Loader Replacement	1	0	2	2	0	1	4	0	6	6	0	0	2	0	0	0	18

	Department	Project	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
<b>Total</b>	<b>Sewer Fund</b>							
57	BPW-Sewer Enterprise	Inflow/Infiltration Reduction Project	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000.00
51	BPW-Sewer Enterprise	Pump Station Improvements	\$270,000					\$270,000.00
50	BPW-Sewer Enterprise	Blower Building Rook	\$75,000					\$75,000.00
31	BPW-Sewer Enterprise	Truck w/plow	\$75,000					\$75,000.00
<b>48</b>	<b>BPW-Sewer Enterprise</b>	<b>Next Phase of Treatment Plant Upgrade</b>		\$23,130,000				\$23,130,000.00
43	BPW-Sewer Enterprise	Taber Street Area Sewer Rehabilitation Phase 2		\$1,000,000				\$1,000,000.00
43	BPW-Sewer Enterprise	Pump Station Improvements		\$3,220,000				\$3,220,000.00
18	BPW-Sewer Enterprise	Front End Loader Replacement					\$200,000	\$200,000.00
			\$670,000.00	\$27,600,000.00	\$250,000.00	\$250,000.00	\$450,000.00	\$29,220,000.00





Projected Debt Service for New Capital Projects

	Year 1 FY22	Year 2 FY23	Year 3 FY24	Year 4 FY25	Year 5 FY26	Year 6 FY27
Gross Funding Recommendation	\$0	\$27,350,000	\$0	\$0	\$0	\$0
Retained Earnings						
Transfer from Operating Budget	-\$670,000	-\$250,000	-\$250,000	-\$250,000	-\$450,000	
Capital Stabilization						
State Grants/Other	\$0					
<b>Net Borrowing Recommendation</b>	<b>-\$670,000</b>	<b>\$27,100,000</b>	<b>-\$250,000</b>	<b>-\$250,000</b>	<b>-\$450,000</b>	
Ten (5) Year Borrowing						
Interest		5				
		4.00%				
Ten (10) Year Borrowing						
Interest		10				
		4.25%				
Twenty (20) Year Borrowing						
Interest		20				
		5.00%				
<b>Total Debt</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,350,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Ten (5) Year Debt Schedule</b>						
Year 1 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 2 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 3 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 4 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 5 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Ten (5) Year Debt Service</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Ten (10) Year Debt Schedule</b>						
Year 1 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 2 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0
Year 3 Debt Service						
Principal	\$0	\$0	\$0	\$0	\$0	\$0
Interest	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$0	\$0	\$0	\$0	\$0	\$0

Projected Debt Service for New Capital Projects

	Year 1 FY22	Year 2 FY23	Year 3 FY24	Year 4 FY25	Year 5 FY26	Year 6 FY27
Year 4 Debt Service					\$0	\$0
Principal					\$0	\$0
Interest					\$0	\$0
Total					\$0	\$0
Year 5 Debt Service					\$0	\$0
Principal					\$0	\$0
Interest					\$0	\$0
Total					\$0	\$0
<b>Total Ten (10) Year Debt Service</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Twenty (20) Year Debt Schedule</b>						
Year 1 Debt Service						
Principal						
Interest						
Total						
Year 2 Debt Service						
Principal						
Interest						
Total						
Year 3 Debt Service						
Principal						
Interest						
Total						
Year 4 Debt Service					\$1,367,500	\$1,367,500
Principal					\$1,367,500	\$1,367,500
Interest					\$0	\$0
Total					\$2,735,000	\$2,666,625
Year 5 Debt Service						
Principal						\$0
Interest						\$0
Total						\$0
<b>Total Twenty (20) Year Debt Service</b>	\$0	\$0	\$0	\$0	\$2,735,000	\$2,666,625
<b>Total Debt Service</b>	\$0	\$0	\$0	\$0	\$2,735,000	\$2,666,625

Debt Service/Net Revenue Ratio Summary

Revenue Summary	Projected FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025	Projected FY 2026
User Charges	3,578,557	3,701,391	3,828,155	3,958,976	4,093,984
Connection Fees	60,000	60,000	60,000	60,000	60,000
Other Department Revenue	200,000	200,000	200,000	200,000	200,000
Retained Earnings for Operations					
Revenue (Net of Debt Exclusions)	3,838,557 3.20%	3,961,391 3.20%	4,088,155 3.20%	4,218,976 3.20%	4,353,984 3.20%
Enterprise Fund Debt Service	517,775	513,775	515,075	515,075	514,325
P/Y Authorized CIP Unissued	503,700	335,800	335,800	515,075	514,325
Subtotal	1,021,475	849,575	850,875	1,030,150	1,028,650
New CIP Debt	0	0	0	2,735,000	2,666,625
Total Debt Service	1,021,475	849,575	850,875	3,765,150	3,695,275
Net Debt Ratio	26.61%	21.45%	20.81%	89.24%	84.87%

DESCRIPTION OF BOND ISSUE	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
	2022	2022	2023	2023	2024	2024	2025	2025	2026	2026
Total Sewer Fund Principal and Interest	280,000	237,775	290,000	223,775	300,000	215,075	315,000	200,075	330,000	184,325
Total Sewer Fund Debt Service	517,775		513,775		515,075		515,075		514,325	
Authorized but not issued Debt (est)	335,800	167900	335800	0	335800	0	335800	0	335800	0
	503,700		335,800		335,800		335,800		335,800	



# CAPITAL COMMITMENT

## TRACKING SYSTEM

<p><b>Priority:</b> 1</p> <p><b>Type:</b> Improvement</p> <p><b>Cost Basis:</b> Arct/Eng</p> <p><b>Fund:</b> Sewer Enterprise Fund</p>	<p><b>Department:</b> BPW-Sewer Enterprise</p> <p><b>Project:</b> Pump Station Improvements</p> <p><b>Project Category:</b> Infrastructure</p> <p><b>Project Type:</b> Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)</p>
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FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$270,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$270,000.00

<b>Funding Source</b>	<b>Funding Amount</b>	<b>Submitted by:</b> Vinnie Furtado
Sewer Enterprise Fund	\$270,000.00	<b>Title:</b> BPW Superintendent
	<b>Total</b> \$270,000.00	<b>Date:</b> 12/03/2020

<b>Description</b>	<b>Justification</b>
Required improvements to pumping stations located at Manhattan Ave, Abbey St, South Street, Pine Grove and Marguerite St. The \$270,000 is for design and engineering work.	Pump stations require upgrading to maintain performance. Many pieces of equipment are outdated, and cannot be repaired due to lack of availability of repair parts. Electrical systems and generators are obsolete. Do not meet State safety standards for HVAC requirements

<b>Description of item to be replaced</b>	<b>Schedule for completion of project</b>
<b>Estimated value of replaced item:</b> \$0.00	
<b>NET Estimated Annual Impact:</b> \$0.00	

**Explanation**



# CAPITAL COMMITMENT

## TRACKING SYSTEM

<p><b>Priority:</b> 2</p> <p><b>Type:</b> Improvement</p> <p><b>Cost Basis:</b> Arct/Eng</p> <p><b>Fund:</b> Sewer Enterprise Fund</p>	<p><b>Department:</b> BPW-Sewer Enterprise</p> <p><b>Project:</b> Inflow and Infiltration Study</p> <p><b>Project Category:</b> Infrastructure</p> <p><b>Project Type:</b> Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)</p>
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FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$250,000.00	\$1,250,000.00

<b>Funding Source</b>	<b>Funding Amount</b>	<b>Submitted by:</b> Vincent Furtado
Sewer Enterprise Fund	\$250,000.00	<b>Title:</b> BPW Supt
<b>Total</b>	\$250,000.00	<b>Date:</b> 12/03/2020

<b>Description</b>	<b>Justification</b>
State Mandated inspection of sewer pipes to find and repair cracks	State mandate

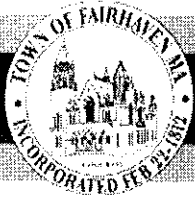
<b>Description of item to be replaced</b>	<b>Schedule for completion of project</b>
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**Estimated value of replaced item:** \$0.00

**NET Estimated Annual Impact:** \$0.00

**Explanation**





# CAPITAL COMMITMENT

## TRACKING SYSTEM

**Priority:** 4  
**Type:** Replacement  
**Cost Basis:** Previous Purchase  
**Fund:** Sewer Enterprise Fund

**Department:** BPW-Sewer Enterprise  
**Project:** Truck w/plow  
**Project Category:** Equip (Rolling)  
**Project Type:** Vehicle/Equipment (including "General IT")

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$75,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00

Funding Source	Funding Amount
Sewer Enterprise Fund	\$75,000.00
<b>Total</b>	<b>\$75,000.00</b>

**Submitted by:** Vincent Furtado  
**Title:** BPW Superintendent  
**Date:** 12/03/2020

**Description**

Ford 250 or Equivalent with plow package

**Justification**

Vehicle to replace Toyota Prius- Prius will still be used to send employees to classes and run errands, as the mileage is more conducive to long travel. Truck is necessary during storms, where Prius cannot perform well.

**Description of item to be replaced**

Toyota Prius

**Schedule for completion of project**

**Estimated value of replaced item:** \$2,000.00

**NET Estimated Annual Impact:** \$0.00

**Explanation**





# CAPITAL COMMITMENT

## TRACKING SYSTEM

<p><b>Priority:</b> 5</p> <p><b>Type:</b> Improvement</p> <p><b>Cost Basis:</b> Arct/Eng</p> <p><b>Fund:</b> Sewer Enterprise Fund</p>	<p><b>Department:</b> BPW-Sewer Enterprise</p> <p><b>Project:</b> Taber St area Sewer Rehab</p> <p><b>Project Category:</b> Infrastructure</p> <p><b>Project Type:</b> Vehicle/Equipment (including "General IT")</p>
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FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00

<b>Funding Source</b>	<b>Funding Amount</b>	<b>Submitted by:</b> Vincent Furtado
Sewer Enterprise Fund	\$1,000,000.00	<b>Title:</b>
<b>Total</b>	\$1,000,000.00	<b>Date:</b> 12/03/2020

**Description** **Justification**

**Description of item to be replaced** **Schedule for completion of project**

**Estimated value of replaced item:** \$0.00

**NET Estimated Annual Impact:** \$0.00

**Explanation**



# CAPITAL COMMITMENT

## TRACKING SYSTEM

**Priority:** 6

**Type:** Improvement

**Cost Basis:** Arct/Eng

**Fund:** Sewer Enterprise Fund

**Department:** BPW-Sewer Enterprise

**Project:** Next Phase of Treatment Plant Upgrade

**Project Category:** Infrastructure

**Project Type:** Design/Construction (buildings, open space, athletic fields, water, sewer, drain, DWTP)

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$23,130,000.00	\$0.00	\$0.00	\$0.00	\$23,130,000.00

**Funding Source**

Sewer Enterprise Fund

**Funding Amount**

\$23,130,000.00

**Total** \$23,130,000.00

**Submitted by:** Vincent Furtado

**Title:**

**Date:** 12/03/2020

**Description**

**Justification**

**Description of item to be replaced**

**Schedule for completion of project**

**Estimated value of replaced item:** \$0.00

**NET Estimated Annual Impact:** \$0.00

**Explanation**



# CAPITAL COMMITMENT

## TRACKING SYSTEM

**Priority:** 8

**Type:** Replacement

**Cost Basis:** Other

**Fund:** Sewer Enterprise Fund

**Department:** BPW-Sewer Enterprise

**Project:** Front End Loader Replacement

**Project Category:** Equip (Rolling)

**Project Type:** Vehicle/Equipment (including "General IT")

FY2022	FY2023	FY2024	FY2025	FY2026	Total
\$0.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00

Funding Source	Funding Amount
Sewer Enterprise Fund	\$200,000.00
<b>Total</b>	<b>\$200,000.00</b>

**Submitted by:** Vincent Furtado  
**Title:** BPW Superintendent  
**Date:** 12/03/2020

**Description**

Replace a 1987 Front End Loader with a new Backhoe

**Justification**

Front end loader is close to the end of its useful life, and requires expensive repairs each year.

**Description of item to be replaced**

Loader will be replaced with a new Backhoe, which can be used in all the functions the loader previously served, as well as being used for sewer repair work. Presently the department does not have equipment to do its own sewer main or lateral repairs and must use the water or highway backhoe when it is available.

**Schedule for completion of project**

Upon availability of funds order will be placed.

**Estimated value of replaced item:** \$0.00

**NET Estimated Annual Impact:** \$0.00

**Explanation**