

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**



**Present**

Brian Wotton, Commissioner  
Robert Hobson, Commissioner  
Frank Coelho, Commissioner  
Marcus Ferro, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Michael Ristuccia, 192 Balsam Street  
Jared Amaral, Highway Department  
Chris Hall, Jersey Mike's

**I. Call to Order**

Mr. Wotton called the meeting to order at 6:17 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. June 14, 2021**

Mr. Hobson motioned to approve the minutes of June 14, 2021. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**IV. Appointments**

**A. Max Ristuccia, West Island Town Beach Ice Cream Vendor**

Mr. Ristuccia – I am here representing my grandsons Max and Noah Ristuccia. They are looking to sell ice cream from a pushcart at the West Island Town Beach. This is the same cart that we have used in the past.

Mr. Wotton - You would need to get permission from the Board of Health to sell ice cream at the Beach.

Mr. Coelho - How are we going to control vendors at the West Island Town Beach?

Mr. Wotton - Any food trucks or vendors that are interested in setting up at either West Island Town Beach or Fort Phoenix would need to get permission from both the Board of Public Works and the Board of Health. Once they receive permission from both boards then they would be all set for the current season. Typically, every year we go through this with vendors.

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**

Mr. Durant motioned to approve Max & Noah Ristuccia to sell ice cream from a pushcart pending approval from the Board of Health. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**B. Interview, Sewer System Maintenance Craftsman**

Mr. Furtado - We have a few vacancies in the Sewer Department due to promotions within the department over the last month. As required by the union we posted the job internally and Mr. Amaral was the only person that applied for the position. The position that he put in for requires a wastewater license that he is willing to get. I was thinking that we could hire him as a Sewer System Maintenance Man and give him a timeframe that he would have to obtain his grade 3 wastewater license by. Once he obtains his license then he could be promoted to a Sewer System Maintenance Craftsman.

Mr. Hobson – Would he be making the same amount as he is now?

Mr. Furtado – The maintenance man position is a little less than what he is making now. Once he obtains the necessary licenses for the Sewer System Maintenance Craftsman position he will be making more.

Mr. Coelho motioned to hire Jared Amaral as a Sewer System Maintenance Man with 6 months to get the necessary licenses. Mr. Hobson seconded. . Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**C. Chris Hall, Jersey Mike's, 221 Huttleston Avenue – External Grease Trap Waiver**

Mr. Hall - We have a permit in with the Building Department to put a Jersey Mike's in the Stop & Shop Plaza next to Brick Pizza. We are here tonight to ask for a waiver for the external grease trap. We feel that we can ask for a waiver because in our other stores we have an internal trap, which handles the amount of grease that we make.

Mr. Wotton - The Board of Health will inspect your grease trap every 6 months and if that internal trap becomes problematic then you would have to install an external trap.

Mr. Hobson motioned to approve the External Grease Trap Waiver at Jersey Mike's, 221 Huttleston Avenue with the approval from the Board of Health. Mr. Durant seconded. . Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**V. Items for Action**

**A. Sign Memorandum of Agreement Addendum #1, Massachusetts Maritime Academy  
FY21 Stormwater \$3,000.00**

Mr. Furtado- This is an addendum to the FY21 Memorandum of Agreement that we have with Mass Maritime.

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**

Mr. Ferro motioned to sign the Memorandum of Agreement Addendum #1 with Mass Maritime in the amount of \$3,000.00 for FY21. Mr. Durant seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**B. Sign Memorandum of Agreement, Massachusetts Maritime Academy FY22  
Stormwater \$15,000.00**

Mr. Furtado - This is the Memorandum of Agreement with Mass Maritime for FY22 Stormwater work.

Mr. Ferro motioned to sign the Memorandum of Agreement with Mass Maritime in the amount of \$15,000.00 for FY22. Mr. Durant seconded. . Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**C. Sign Contract Agreement, Synagro, Sludge Disposal**

Mr. Hobson motioned to Sign the Contract Agreement with Synagro for Sludge Disposal. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**D. Ti Sales, Inc., Payment #1 Water Meter and Advanced Metering Infrastructure  
\$51,925.55**

Mr. Ferro motioned to approve Payment #1 to Tighe Sales, Inc. in the amount of \$51,925.55 for Water Meter and Advanced Metering Infrastructure. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**E. Water & Sewer Abatement Policy**

Mr. Wotton - I wanted this on the agenda so everyone could see how the abatement policy reads. I would like to add the section about a licensed plumber to the reasons for abatement section.

Mr. Durant - I think that we should add something about how to install a second meter for outdoor watering.

Mr. Wotton – Also, before the leak is repaired by a licensed plumber an employee from the water department should verify that there is a leak. It needs to be documented by either a photograph or video.

Mr. Hobson motioned to table the discussion of the Water and Sewer Abatement Policy until the next meeting. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**

**F. Lloyd Center, Piping plover Management, Amendment #1 \$400.00**

Mr. Furtado - The Lloyd Center manages the Piping Plovers at the West Island Beach. We signed a contract with them last year in the amount of \$6,205. This amendment is because they made an accounting error which is additional \$400.

Mr. Hobson motioned to approve the Lloyd Center, Amendment #1 in the amount of \$400 for Piping Plover Management. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**G. Century Paving, Green Street Phase 3 – Payment #2 \$178,549.65**

Mr. Coelho motioned to approve Century Paving Payment #2 in the amount of \$178,549.65 for Green Street Phase 3. Mr. Ferro seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**H. Sign Contract Agreement, GCG Associates, Engineering Services for Complete Streets and Design \$28,380.00**

Mr. Ferro motioned to Sign the Contract Agreement with GCG Associates in the amount of \$28,380.00 for Engineering Services for Complete Streets. Mr. Durant seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**I. 2021 Beach Permit Update**

Mr. Furtado gave an update of the number of beach permits that have been sold for the 2021 Season.

**VI. Tabled Matter**

**A. n/a**

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

Superintendent Report June 28, 2021

- Coordinate Mass Maritime intern addendum and FY22 proposal
- Work on 319 stormwater grant
- Meeting with auditors re: MRV
- Attend Town Meeting

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**

- Synagro contract review – Sent to Town Counsel
- Back kick-off meeting with beach staff
- Work on MRV Grant match hours
- Eversource agency account set-up
- 10 Beechwood Road – costal sand dunes / Cove Street
- Meet with Mass Maritime Inters – stormwater assignments
- Meet with HUB Representative – Sign documents for Insurance at Water Treatment Plant
- Attend Department Head Meeting
- Pease Park letters sent to homeowners illegally tied into storm drain
- Uber state report submitted
- Bridge survey to begin last week of June

Mr. Furtado answered any questions that the Board Members had regarding the Superintendent Report.

Mr. Furtado - The Historical Committee asked us to pick up an anchor that was dredged out of the harbor. The anchor was picked up and is now being stored in the backyard. We were asked to bring it to Cooke Park but I am a little concerned about putting it there. I will have this put on the next agenda for discussion.

Mr. Durant - Regardless of where the anchor is placed I think that it is a great piece of history for the Town.

Mr. Furtado - July 7<sup>th</sup> is the last day that we can sign and submit bills for FY21. Could the Board come in on the 7<sup>th</sup> between 12:00 p.m. and 2:00 p.m. to sign bills?

**B. Board Members**

Mr. Ferro - I was able to enjoy the beach yesterday and the head lifeguard was concerned about the beach trailer being removed to early if the Highway Department changes there start times. Mr. Furtado had a good suggestion that we pay overtime for the Highway Dept employees to get the trailer at the same time once their change. The other thing is can we make sure that there is designated handicap parking. The third things is I would like to invite the tree warden to an executive session so we can be on the same page for the next Town Meeting.

Mr. Durant - I had a few people reach out to me that is requesting a crosswalk on Causeway Road for the beach. Can we look into getting a permanent bus stop on Causeway Road?

Mr. Furtado - I will check with the school department.

Mr. Hobson - Where is all the loam going from the football field?

Mr. Furtado - I believe the contractor is hauling it away.

**Town of Fairhaven  
Board of Public Works Meeting  
June 28, 2021**

Mr. Hobson - Can you find out for sure if the contractor is hauling it away? Union Wharf and Shipyard Farms both have some brush that needs to be attended to.

**C. Marine Resources Committee – BPW Related Matters**

Mr. Hobson - The Marine Resource Committee has not met since our last meeting.

**IX. Set Date for the Next Meeting**

Mr. Ferro motioned to set the date of the next meeting on July 12, 2021 at 6:15 p.m. Mr. Hobson seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

**X. Adjourn**

Mr. Ferro motioned to adjourn the meeting at 7:40 p.m. Mr. Durant seconded. Rollcall vote Mr. Wotton, Mr. Hobson, Mr. Durant, Mr. Ferro and Mr. Coelho in favor. Motion passes 5-0.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes approved on July 12, 2021