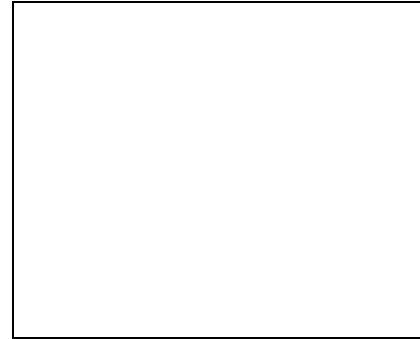


**Town of Fairhaven
Board of Public Works Meeting
August 17, 2020**

Present

Robert Hobson, Commissioner
Cameron Durant, Commissioner
Frank Coelho, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Jostein Mjochus, 131 Spring Street
Jeff Fontaine, 131 Spring Street
Pasquale LaMarre, 19 Plaza Way
Gary Lavalette



Mr. Wotton and Mr. Ferro not in attendance.

I. Call to Order

Mr. Hobson called the meeting to order at 6:01 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. August 3, 2020

Mr. Durant motioned to wait until the next meeting to approve the minutes from August 3, 2020. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. Jostein & Else Mjohus, 131 Spring Street – Driveway Waiver

Mr. Furtado - This is a violation for a driveway that the work was done without a permit by an unapproved contractor and the materials used are not approved.

Mr. Coelho – Mr. Charbonneau has a problem with this?

Mr. Furtado – Yes, he went to the property and found that the work was done without a permit and the materials that were used are not approved.

Mr. Hobson – The Town owns the first eight feet.

Mr. Fontaine – Who is Mr. Charbonneau?

Mr. Furtado – He is the Highway Superintendent and he is in charge of the roads and driveways.

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Mr. Fontaine – Shouldn't the contractor that they hired pull the permit?

Mr. Furtado - The contractor that is listed on the driveway permit is not an approved contractor.

Mr. Coelho – That is also the problem for not coming for a permit before the work was done. We have a list of contractors that are approved to do work in the Town.

Mr. Fontaine - What do we need to do to bring this up to code since this is a gravel driveway. I know there are a handful of driveways in the area that are like this.

Mr. Furtado – Usually when a driveway is redone the type of material that was removed is what is put back down. If you remove, asphalt from the old driveway the new driveway would be asphalt unless you apply for a waiver and get approval from the board.

Mr. Hobson - Is the apron gravel or cement?

Mr. Fontaine - It is gravel. Is there a fine or a fee that they can pay and be done with this?

Mr. Durant - Going back to the driveway from the previous meeting. Is it the homeowner and/or the contractor that pays the fine?

Mr. Furtado – You as a Board can assess a fine of up to \$300.

Mr. Durant – Was the previous fine issued to the contractor?

Mr. Furtado – No, it was issued to the homeowner but the contractor paid it. The way the regulations read is that we are allowed to charge three hundred dollars per violation.

Mr. Durant motioned to assess a violation of one-hundred fifty dollars to both the homeowner and the contractor. Mr. Hobson seconded. Vote 2-1 with Mr. Coelho opposed.

B. Matt Bussiere, 228 Green Street – Sewer Issue

Mr. Bussiere – I was here on June 22nd and I am still having an issue with my sewer. I am still waiting to hear from the Tree Warden about having this tree taken down. I have filled out forms on the website and I have called him but I do not hear back from anyone. Could you tell me how I can get ahold of him?

Mr. Furtado - We can try to reach out to the Tree Warden again.

Mr. Hobson – Unfortunately the Tree Warden is an elected official and we have no jurisdiction over him or the Tree Department. Maybe you could be put on the Selectmen's agenda to discuss this.

Mr. Durant - The only advice we can give you is our fall Town Meeting is coming up and the only way to rectify this problem is to have the tree warden position go from an elected position to an appointed position. In order to have this done a petition would have to be submitted.

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Mr. Bussiere - I live by the high school and I feel that the tree is a tripping hazard. I do not want to see anyone get hurt.

Mr. Furtado- We only have jurisdiction if the tree is interfering with a BPW project. Other than that, everything else falls under the Tree Warden.

C. Pasquale LaMarre, 19 Plaza Way – Grease Trap Waiver

Mr. LaMarre- There is already an internal grease trap there that was used by D’Angelo’s and Hungry Heroes. The current system that is there is an old system and I would like to replace it with a newer internal grease trap. Subway does not produce as much grease as the other two businesses that were there. Knowing the amount of grease that we produce the new system will be able to handle it. Most of our grease comes from our sauces and toppings. Very little grease comes from our meat, the subs are warmed in a speed oven, and the grease stays on the sandwich.

Mr. Durant - Is there going to be a pizza component?

Mr. LaMarre- Yes, Mama DeLucas Pizza, which is a Subway franchise. The dough comes frozen and we bake it and all the toppings are previously cooked and then frozen.

Mr. Durant – So all you do is assemble, heat and bake?

Mr. Lamarre - Yes, we use a speed oven to heat the pizza. We do not create a lot of grease because the toppings are precooked.

Mr. Coelho – Did you speak with the Board of Health?

Mr. Lamarre – Yes, they said that we needed to install an external grease trap unless we receive a waiver from your Board.

Mr. Furtado - I think that the Board of Health is recommending that a grease trap be installed whether it be internal or external it is up to the Board.

Mr. Lamarre – On a quarterly basis we have a company that comes out and makes sure everything is clean, working and running correctly. We had the same company at our Sconticut Neck Road location and we never had a problem.

Mr. Durant - I think if you had raw products that you had to cook, we would have a different issue. I think that it is fine that we allow you to upgrade the existing internal grease trap and if there is an issue then we can have you install an external grease trap.

Mr. Hobson - If we do grant you a waiver for the internal grease trap it would only be for your business while you occupy this location.

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Mr. LaMarre - I feel comfortable asking for this waiver because I know our procedures and I do not think that it will be an issue.

Mr. Coelho - I have no issues with this as long as the Board of Health is in agreement.

Mr. Furtado - If the Board approves the waiver then the Board of Health would have to make sure that what was presented is adequate and the Plumbing Inspector would have to check and make sure that it is connected correctly.

Mr. Durant motioned to allow the upgrade to the current internal grease trap for 19 Plaza Way. Mr. Coelho seconded. Vote unanimous.

D. Joseph Ingoldsby – Cooke Park Beautification

Mr. Furtado - If you remember last year he received a beautification grant for Cooke Park and then he did some work there.

Mr. Ingoldsby - Last year we weeded and brought in a few truckloads of dirt. It turned out to be a great success. In the fall, we planted some bulbs that came up this year. This year we weeded again but it has been very dry and it is tough to plant new plantings without water. Last year we did a fundraiser and received \$350. I was thinking that it would be a good idea to put some plants there that do well without a lot of water. We are just trying to dress it up and make it colorful. I put together a wish list and I would love to be able to do a few of the plantings. I will talk to the neighbors about making a donation again this year. I was also wondering if we could get some assistance from the Town.

Mr. Hobson - There are no faucets there that you could use to water?

Mr. Ingoldsby – No, not that I have seen. I have brought water jugs there in the past.

Mr. Coelho- Could he run a hose from the pumping station across the street?

Mr. Furtado – I do not see an issue with that but I would have to look into it before we give him permission to do so.

Mr. Ingoldsby - Something that we could do in the autumn and they are inexpensive would be bulbs. In the past, I have transplanted things there but I think that we should do it right. Is there any way to get some financial help? Possibly have the Town match whatever the neighbors donate.

Mr. Furtado – We do not have the money in our current budget. We have a fall Town Meeting coming up in October. Maybe we could ask for an article or increase the park budget.

Mr. Hobson - I think that we should look into putting an article in.

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Mr. Coelho - I know that the grounds are nicely maintained and that is why I suggested running a hose from the pump station.

Mr. Lavalette - I was wondering if you had my number. I have a lot of people that would split their plants and donate them to you.

Mr. Ingoldsby – Last year one of your Board members mentioned that he could get us some stones. If he still has them, we are ready for them. We are also looking for a few more truckloads of dirt.

V. Items for Action

A. Covid-19 Matters

Mr. Durant - How long are we going to continue with the weekend parking lot coverage at the West Island Beach?

Mr. Furtado - With the current staff and everyone going back to school we may not be able to have the lifeguards there until Labor Day. It all depends on what we have for employees.

B. West Island Town Beach Update

Mr. Lavalette - The beach has never reached capacity this year. Next year I think that we should possibly consider allowing Acushnet residents to use the beach. I feel that they are being punished this year because they do not have a beach that they can go to.

C. Hire Lifeguard

Mr. Coelho motioned to hire Jordan Hoeg-Chick for the available lifeguard position. Mr. Durant seconded. Vote unanimous

D. Sewer Cleanout Policy – Section 3 (H)

Mr. Furtado - I made the changes per the Boards request from the previous discussion about this at the last meeting.

Mr. Durant - Do we need to enforce residents to install cleanout?

Mr. Coelho - I think that if a resident is making repairs to a pipe they should install a cleanout.

Mr. Furtado - I will add that to the sewer cleanout policy and we can vote on this at the next meeting.

E. Tata & Howard, Inc., Risk and Resilience Assessment \$26,700

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Mr. Durant motioned to enter into contract with Tata & Howard Inc. in the amount of \$26,700 for the Risk and Resilience Assessment pending the approval of funds at Town Meeting. Mr. Coelho seconded. Vote unanimous.

F. Fall Town Meeting

Mr. Furtado - We have the opportunity to present any additional articles for Town Meeting. I want to make sure that we add the additional money for the AMR and the West Island Treatment Plant. We also have the opportunity to ask for more money in the budgets.

Mr. Durant - I would like to see the Park Departments budget boosted up. Cushman Park is in a beautiful area but the playground equipment is old and needs to be upgraded.

Mr. Coelho - I would like to see us add the money for Bridge Street Landfill so we can get that moving forward.

G. Water & Sewer Rates

Mr. Furtado - I would like to wait until we have a full board to discuss this. The Board voted on a plan last September and if we follow the plan then we should be raising the rates in September.

Mr. Coelho - When we had the study done I asked the Board to look into doing a survey of how we can maintain and/or lower the rates. I think we should get this survey done and see how the BPW can save money.

Mr. Furtado – In the not so distant future we will have a thirty-million dollar project that we will need to have the money for.

VI. Tabled Matters

A. Contract Agreement WasteZero

Mr. Coelho motioned to remove Contract Agreement WasteZero from tabled matters. Mr. Durant seconded. Vote unanimous.

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for August 17, 2020

- Bass Creek Rd issue with Attorney

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- Attend Dept. Head meeting
- Receive info for next Town Meeting - budgets and articles modifications
- Receive approval from Covid cares Act to supplement beach payroll
- Meet with NFIA - re welcome to Fairhaven sign
- Revoke beach permit per BPW vote on 8/3/20
- Meet Eversource on site at SN Rd re patch
- Review plans for MRV
- Chair monthly MRV meeting
- Meet Hoppy at Fort Phoenix re trash - reach out to State
- Attend Pickleball court dedication at Cushman Park
- Subway new location grease trap issue
- Hire lifeguard by email vote of Board
- Complete streets grant
- Meeting with BETA re project
- Sewer cleanout policy added to Sewer Use Ordinance

Mr. Coelho – What is up with the sign on Howland Road?

Mr. Furtado - I met with John Medeiros, he wants to put a welcome to Fairhaven sign up on Howland Road, and I showed him where the Town owns.

Mr. Durant - Any new information about the fire lane on Bass Creek Road?

Mr. Furtado – We could not find an easement and the Town does not own beyond where the boat is.

Mr. Durant - What is happening with the Back to School grant that we received?

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Mr. Furtado -. Before Covid we received almost a million dollars for this project and we were scheduled to start construction in FY21. I do not know if this was pushed down the road.

Mr. Durant - Is it going to affect the bike path at Sconticut Neck Road?

Mr. Furtado –Yes, it is going to enhance it and expand the bike path beyond Wood School.

B. Board Members

Mr. Durant - I saw that the Highway Department put some lids on the trashcans. I think that this will help with the trash overflow.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – No BPW matters were discussed at the meeting.

IX. Set Date for the Next Meeting

Mr. Durant motioned to set the date for the next meeting on Tuesday, August 25, 2020 at 6:00 p.m. Mr. Coelho seconded. Vote unanimous.

X. Adjourn

Mr. Durant motioned to adjourn the meeting at 7: 48 p.m. Mr. Coelho seconded. Vote unanimous.

XI. Executive Session

n/a

Respectfully submitted,

Rebecca Vento
Office Manager

Minutes approved on September 8, 2020.