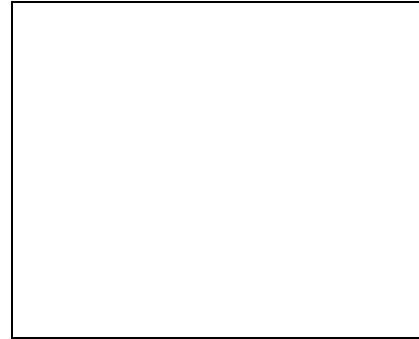


**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

**Present**

Robert Hobson, Commissioner  
Cameron Durant, Commissioner  
Frank Coelho, Commissioner  
Marcus Ferro, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Tom Alferes, 15 Manuel Street  
Kenneth Pottel, 22 Wampanoag Drive



Mr. Wotton was not in attendance

**I. Call to Order**

Mr. Hobson called the meeting to order at 6:00 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. June 29, 2020**

Mr. Durant motioned to approve the minutes of June 29, 2020. Mr. Coelho seconded. Vote 3-0-1 with Mr. Ferro abstained.

**IV. Appointments**

**A. Bruce Hastlehurst, 134 Ebony Street – Driveway Waiver**

Mr. Furtado – This gentleman lives at 134 Ebony Street and he is looking to put in a second driveway. Mr. Charbonneau and I have no issues with this.

Mr. Coelho – I took a ride by there and I do not see a problem with this as long as Mr. Charbonneau is ok with it.

Mr. Durant motioned to approve the driveway waiver for a second driveway 26 feet wide at 134 Ebony Street. Mr. Ferro seconded. Vote unanimous.

**B. Tom Alferes – Cushman Park Tennis Courts**

Mr. Furtado - What Mr. Alferes is looking to do is modify the lines on the tennis courts at Cushman Park. They are looking to add secondary lines for pickle ball. We reached out to Bob Foster who is the president of the Fairhaven Tennis Association and he has no issues with them making the modifications.

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

Mr. Alferes – What we are proposing is to reline two of the tennis courts at Cushman Park. Like Mr. Furtado mentioned we spoke with Bob Foster and he is ok with this. For us to make the modifications there will be no cost to the Town we just need the Boards approval to do so.

Mr. Pottel – I was the President of the Tennis Association before Mr. Foster. We would like to start with making modifications to two of the courts and if those work out than maybe we could do two more. I think that this will be a great thing for the Town and we are hoping that the public will use the courts more.

Mr. Coelho - If everyone agrees then I do not see a problem.

Mr. Ferro motioned to approve the modifications to two of the tennis courts at Cushman Park. Mr. Durant seconded. Vote unanimous.

**V. Items for Action**

**A. Covid-19 Matters**

Mr. Lavalette – I just wanted to give an update in regards to the beach. This past Sunday we had a record-breaking day. The beach holds approximately twelve hundred people and on Sunday, there were about eight hundred people on the beach and there was plenty of room. The lot holds between one hundred fifty to one hundred sixty cars and we had three hundred fifty cars trying to get into the lot during the day. I ended up having to park cars on Fir Street. With that being said, I could park more cars on Fir Street and get more residents onto the beach if the no parking signs are not put up.

Mr. Durant – At the last meeting we allowed overflow parking on Fir Street.

Mr. Lavalette – I am only bringing this up because I was told no parking signs were being put up on Fir Street.

Mr. Durant - How many cars do you think that you can park on Fir Street?

Mr. Lavalette – I can get forty cars on Fir Street.

Mr. Durant - I think that the early bird catches the worm to get a spot in the parking lot. I think that the overflow parking on Fir Street is fine since we have already voted on it.

Mr. Lavalette – The only issue that we had was people started to get a little irate because they had to walk. We did let them unload their cars before they parked on Fir Street. We are doing the best we can and trying to park as many cars as we possibly can. There should not be anyone that is unhappy except for the fact that they had to walk. However, we certainly need the roadway for overflow parking.

Mr. Coelho - Are the signs up already?

Mr. Furtado - Not yet because the change in signage.

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

Mr. Coelho - Who is going to check to make sure that the people that are parking on the street have a sticker?

Mr. Furtado - We will still be checking permits at the gate before they park on the street. Maybe we could put up a sign that states overflow parking area.

Mr. Lavalette - Maybe something that you could put on the sign is permit required to park here. That way when I ask people to move their vehicle I have some jurisdiction. People usually drive up to the gate and unload the vehicle before parking because they have so much stuff and then we direct them where to park.

Mr. Furtado – We have sold over one thousand passes to date and we have room for one hundred sixty cars to park in the parking lot and forty more vehicles to park on Fir Street. We have approximately one hundred stickers left before we are completely sold out. Just looking to see what the Board would like to do when we are out of stickers.

Mr. Durant – I think we should address this at the next meeting. In terms of parking, I think that we are all set for overflow parking on Fir Street with the proper signage.

Mr. Hobson – We have given out over one thousand stickers and more than fifty percent of people are not putting their sticker on their vehicle. Next year we need to look at different stickers and if the sticker is not adhered to the vehicle then they are turned away. I feel like we should not stop selling the passes but I think that the parking lot is on a first come first serve basis and if the lot is full then they have an option to wait until a spot is available.

Mr. Durant – Correct me if I am wrong but I believe that this is the first weekend that the parking lot has been at full capacity. I think that we should keep selling passes and it be first come first serve like Mr. Hobson said.

**B. Sign Stormwater Report**

Mr. Furtado - In your packet I have put an explanation of what I am looking to have you vote on. Back in 2003, the EPA required all municipalities who had a separate storm drainage from their sewer system to apply for a stormwater permit. As part of the permit the Town was responsible for cleaning so many miles of streets, clean so many catch basins and put notices out to educate the public of the dos and don'ts of putting things down the drain. For example, someone may change the oil in their car and then dump it down the catch basin thinking that it would go to the sewer when it actually goes to the water way untreated. Since 2003 when we had to file for this permit, we have had to do an annual report every year stating how many miles of roads we swept, the number of catch basins we cleaned and the notices that we have sent out. All of that was fine until 2018 when the EPA upped the ante and we had to apply for another permit. The Board of Public Works and the Selectmen jointly signed that permit. In addition to the things that we had to do with the first permit we now have to collect bacterial samples at all of our outfalls and if there is a high bacterial count detected then we are responsible to trace it back and find where it came from. As part of that there was a stormwater management plan that we had to create so we then hired an engineering contractor to help us with the stormwater management

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

plan. As part of our 2018 plan requirements, this plan has to be available to those who are interested in looking at it and it has to be posted on the Town's website. I am requesting the Board allows the chairman to sign the stormwater report on behalf of the Board.

Mr. Coelho – Are we going to get a copy of what we are approving?

Mr. Furtado - I can send you the link or I can print it out for you whatever you prefer.

Mr. Ferro motioned to allow the BPW Chairman to sign the stormwater report on behalf of the Board.  
Mr. Durant seconded. Vote unanimous.

**C. Authorized Signatures**

Mr. Furtado - The Town Accountant sent a letter on June 30, 2020 requesting a letter stating who is designated to approve bills, invoices and payrolls.

Mr. Coelho - I feel that we should continue the same practice that we currently have in place.

Mr. Coelho motioned to send a letter to the Town Accountant with Authorized Signatures for bills, invoices and payrolls. Mr. Ferro seconded. Vote unanimous.

**VI. Tabled Matters**

**A. Contract Agreement WasteZero**

**B. Marine Resource Representative**

**VII. Public Comments / Open Forum**

Mr. Lavalette - There seems to be a little communication problem with a project that happened three years ago on Little Bay Road. A couple of neighbors were disappointed with the condition of the road and I ran into a contractor that had thirty yards of reclaimed asphalt that he was looking to get rid of. I asked him to hold off on getting rid of it because I thought that I had a place for it. I then emailed Mr. Furtado and he recommended that I contact the Conservation Agent, which at the time was Ms. McPherson. I then took her to the site and showed her what I was looking to have done. She then signed off for us to maintain the roadway with the reclaimed asphalt. Today I received a call from Ms. McClees asking when the boy scouts would be spreading that pile that has been there for three years. I told her that it had nothing to do with the boy scouts. People are adding more junk to the pile and I am asking the Board to have it spread which will fix some of the potholes on Little Bay Road.

Mr. Coelho – Are you talking about spreading the reclaimed asphalt on Little Bay Road going towards the park and bikepath?

Mr. Lavalette - No, it would be from where the pile currently is to the top of the road.

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

Mr. Coelho - I just want to make sure that it is not going onto the conservation land.

**VIII. Old Business / New Business**

**A. Superintendent**

Superintendent Report for July 13, 2020

- Roadwork at 303 Mill Rd to lengthen width
- Additional required work on Stormwater Permit
- Meet with rep from Jacobs Engineering - provide drainage info in Sycamore St area
- Meet with new Board member - explain process
- Meet with insurance company for MRV
- Conduct employee evals for non-union employees
- Annual Hurricane Barrier inspection with Army Corps scheduled for later this month
- Meet with group re pickle ball courts
- Contact ABC re missed pickups
- Town Counsel contacts ABC re bonding
- Draft MS4 explanation
- Presentation for Town meeting
- Speak with engineer re alternative analysis for Town Meeting
- Contact Bristol County Mosquito re resident issues
- Meet conservation at Littlebay re mowing
- Work with NFIA re welcome to Fairhaven sign
- DEP notice placed on website due to bacteria in Marion water samples

Mr. Coelho - What is going on with the drainage on Sycamore Street.

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

Mr. Furtado - The Army Corps. Of Engineers has hired Jacobs Engineering as a subcontractor for the drainage. They are in the trailers by Market Basket, they are working on the dredging of the harbor, and they were looking for some drainage information. I guess as part of their remediation plan they have to put something together about the streets in North Fairhaven and how they drain from Sycamore Street.

Mr. Coelho – You met with the Conservation Agent regarding mowing at Little Bay.

Mr. Furtado –Yes, Conservation only wants the path that we mow to be the width of the tractor and I guess that we are making it a little wider than that.

Mr. Coelho - What is going on with the sign in North Fairhaven?

Mr. Furtado - Mr. Medeiros is looking for us to help him put a Welcome to Fairhaven sign near Nye's property.

Mr. Coelho - Does he have permission from Nye?

Mr. Furtado – What he asked us to do is see if there was an easement or a piece of property owned by the Town that the sign could be placed on.

**B. Board Members**

Mr. Durant - I emailed Mr. Furtado about Indian Way. I am not sure when it stops being town property and becomes a private road but that road is in bad shape and I am looking to see what we can do to have the towns side fixed. Also, I emailed him about the tree on Huttleston Avenue. I know that the tree is not town property but can we email the Tree Warden to see if anything can be done.

Mr. Furtado - The Tree Warden was notified of this issue this morning.

Mr. Coelho - How did we make out with getting the bond from ABC?

Mr. Furtado - We had to get Town Counsel to send them a request.

Mr. Coelho - Did the state ever put barrels at Fort Phoenix?

Mr. Furtado – No, I sent an email to the contact that I had and selectmen Espindola also reached out to someone but I do not believe that they have put any barrels there. We did add a few more barrels there.

Mr. Coelho - What kind of various signs are you having made up?

Mr. Furtado - We are going to put up a few slow signs and social distancing signs that we had requests for.

Mr. Coelho - A few months ago someone gave you a number to get rid of the compost at Bridge Street. Did you ever call that person?

**Town of Fairhaven  
Board of Public Works Meeting  
July 13, 2020**

Mr. Furtado – No, I did not because we had some residents that were interested in the compost and we delivered it to them.

Mr. Coelho - What is going on as far as the landfill on Bridge Street.

Mr. Furtado - A few meetings ago I thought that we had extra money in the Sanitation Budget but due to the Covid and everyone being home our SEMass bills are the highest then they have ever been. I hope that after Town Meeting we can look at the budget and get that done.

Mr. Hobson - On Causeway Road going over the bridge there is a double yellow line that is not visible. On the corner of Bass Creek Road at Balsam Street, someone has put a barrier across with a no trespassing sign blocking access to the path that leads to the water. A couple of people called me that live on Jerusalem Road and they would like to see if we could put a slow sign up. Between the dirtiness and the garbage barrels at Union Wharf, I think that they need to sweep it and clean it up.

Mr. Coelho – Looking in the packet the non-union reviews are in there. The only thing that I would like to see is the assistant superintendent sit in with the superintendent to learn the budgets.

**C. Marine Resources Committee – BPW Related Matters**

Mr. Coelho - I have nothing since the last meeting. We are still revising the rules and regulations and once they are done, we will put that out to the public.

**IX. Set Date for the Next Meeting**

Mr. Durant motioned to set the date of the next meeting on July 20, 2020 at 6:00 p.m. Mr. Ferro seconded. Vote unanimous.

**X. Adjourn**

Mr. Durant motioned to adjourn the meeting at 7:25 p.m. Mr. Ferro seconded. Vote unanimous.

**XI. Executive Session**

n/a

Respectfully submitted,

Rebecca Vento  
Office Manager

Minutes approved on July 20, 2020