

**REGULAR MEETING OF THE BOARD OF HEALTH**  
**Minutes of Meeting**  
**July 9, 2020**

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A Regular Meeting of the Fairhaven Board of Health was held at Fairhaven Town Hall Banquet Room and via Zoom on Thursday, July 9, 2020, at 5:00 p.m. The meeting was duly posted. Board members present: Chairman Peter DeTerra and Vice-Chair Michael Ristuccia. Also present via Zoom: Mary Freire-Kellogg, Health Agent and Amanda Blais, Administrative Assistant.

**Before the Board:**

None.

**Public Hearing:**

None.

**Health Agent's Report:**

Ms. Freire-Kellogg discussed updates regarding COVID-19. Currently, there are 283 cases and 3 active cases being followed by the public health nurse. The Board reviewed a septic system plan approval for 6 Saltmarsh Road. Chairman DeTerra stated this is a pump system and asked if there were any questions. Mr. Ristuccia stated he did not have any questions.

Motion to approve the septic system plan approval for 6 Saltmarsh Road was made by Mr. Ristuccia; seconded by Chairman DeTerra. The motion passed unanimously.

**Invoices/Other Business:**

**Communication:**

Mr. Ristuccia stated he would like to create policy to help staff understand obligations and expectations. There has been a lot of communication between the Board of Selectmen, Town Administrator, himself and Health Agent; all communication should go to the Board of Health to assist with clear communication through the board keeping everyone in the loop. The Health Agent stated that sounds like a great thing but she hasn't received any responses from Chairman DeTerra and has only received responses from Mr. Ristuccia since he's been a member of the Board. Chairman DeTerra stated he works in a steel building and doesn't have internet service, therefore give him a call if she can't reach him via email. The Health Agent asked for a reasonable amount of time for a response. Mr. DeTerra stated he didn't receive a packet. She stated she did not send Chairman DeTerra anything but sent it to Mr. Ristuccia. Chairman DeTerra asked papers be left for him in the morning in the office. The Health Agent said she doesn't want to leave papers in the office they "disappear". Discussion continued about lack of communication from the Health Agent to the Board Members. Mr. Ristuccia asked for clarification about a NACHO bill. Mr. Ristuccia asked for backup for bills before he signs them. He stated he is not trying to give the Health Agent a hard time he needs to know what he is signing for. Chairman DeTerra stated there is no staff in the office. Discussion continued about communication and bills.

Motion that all communication of any type between Health Department staff and Selectman/Town Administrator go before the Board and the Board will decide how to handle it was made by Mr. Ristuccia; seconded by Chairman DeTerra. The motion passed unanimously.

**Executive Session:**

Chairman DeTerra decided to table the Executive Session and Reconvene of Open Session. Motion to table this agenda item was made by Mr. Ristuccia; seconded by Chairman DeTerra. The motion passed unanimously.

Mr. Ristuccia made a motion to schedule the next meeting for Thursday, July 16, 2020 at 4:00p.m. and was seconded by Chairman DeTerra. The motion passed unanimously.

There being no other business before the Board, Mr. Ristuccia made a motion to adjourn and was seconded by Chairman DeTerra. The motion passed unanimously. Meeting adjourned at 5:16 p.m.