

Criterion	Excellent	Good	Fair	Inadequate	Not Applicable
<b>Complete Application</b>	All answers are provided along with all required documentation	One or two questions unanswered or a document is missing, but all essential information is provided	Some questions are unanswered and some documents are missing, and more information is required	Multiple questions are unanswered, documents are missing, and significant information is required	
<b>Alignment with CPC Goals and Priorities and Consistency with other Town Plans</b>	Strong alignment and consistency with both CPC Goals and other Town Plans	General alignment and consistency with both CPC Goals and other Town Plans	Weak alignment and consistency with both CPC Goals and other Town Plans	No alignment and consistency with CPC Goals or other Town Plans	
<b>Addresses two or more CPA categories</b>	Yes		No		
<b>Supported by Town Boards, Commissions, Departments, and Public</b>	Strong support from within the Town, and broad public support from the community.	Some support from within the Town and positive comments from a segment of the community.	Limited support from within the Town and mix of positive and negative comments from the community.	No apparent support from within the Town and public opposition to the project.	
<b>Project Visibility, Community Benefits, and Public Access</b>	High visibility	Good visibility	Low visibility	Not visible to Public	
	Broad segments of the community will benefit	Selected segments of the community will benefit	Limited segments of the community will benefit	No community benefit	
	Unrestricted public access	Some public access	Limited public access	No public access	
<b>Addresses Accessibility and Needs of People with Disabilities</b>	Includes comprehensive universal design or meets ADA/MAAB requirements	Includes some universal design and support for accessibility	Limited effort to support accessibility	No apparent efforts to support accessibility	
<b>Due Diligence</b>	Exceptional due diligence in providing detailed explanations, plans, and estimates.	Due diligence in providing adequate explanations, plans, and estimates.	Limited due diligence as the explanations, plans, and estimates provided are lacking in detail.	No due diligence in providing credible explanations, plans, or estimates.	
<b>Overall Project Feasibility</b>	Applicant is capable of completing the project and has obtained the approvals, funding, or other resources so that with CPA funding the project is ready to proceed.	Resources, funding, and approvals are likely to be put in place after, or as a result of CPC funding commitment.	It is not clear whether the applicant will be able to obtain the resources and approvals needed to complete the project.	It appears unlikely that the applicant has the resources or will be able to obtain the funding and approvals necessary to complete the project.	

Criterion	Excellent	Good	Fair	Inadequate	Not Applicable
<b>Budget Feasibility</b>	Budget is realistic and well-detailed including professional cost estimates and quotes and follows procurement best practices.	Budget is realistic and includes professional cost estimates and quotes and shows some knowledge of procurement best practices.	Budget lacks clarity and documentation such as cost estimates or quotes and has a vague knowledge of procurement best practices.	Budget is unrealistic and/or incomplete and lacks any clarity, cost estimates or quotes and shows no knowledge of procurement best practices.	
<b>Timeline Feasibility</b>	Timeline is logical with specific milestones and a realistic schedule	Timeline has clear milestones and the schedule is likely to be realistic	Timeline is generic and lacks detail and/or requires clarification	Timeline does not demonstrate and understanding of the project requirements or the proper level of required organization	
<b>Coordination</b>	Shows substantial coordination and planning with Town Departments and Boards and other groups that will be involved in the project	Has notified Town Departments and Boards and other groups that will be involved, but no evidence of major coordination	Has identified applicable Town Departments and Boards and other groups that will be involved, but has not communicated with them	Does not identify applicable Town Departments and Boards or any other groups that will be involved	
<b>Sources of Funding</b>	CPC fills a partial funding gap or provides a local funding match that would not otherwise be available, enabling a project to leverage other funding opportunities	CPC funds enable a project for which no other funding sources are available	CPC contributes towards the project while other sources of funds are available and funds from at least one other source are utilized	CPC is the sole source of funding for a project where other sources of funds may be available and there is no apparent effort to secure additional sources of funding	
<b>Maintenance Plan and Budget</b>	Maintenance plan is detailed, realistic and commits funding and responsibility for on-going maintenance	Maintenance plan is realistic and identifies potential funding and responsibility for on-going maintenance	Maintenance plan lacks thoroughness or reliable funding for on-going maintenance	Maintenance plan is insufficient and has no reliable funding for on-going maintenance.	
<b>Not a burden to the Town</b>	Project will most likely not be burden to the Town	Project may be a limited burden to the Town	Risk of the project being a burden to the Town	Project will be a considerable burden to the Town	