



Town of Fairhaven Planning Board

Town Hall

40 Center Street Fairhaven, MA 02719

508-979-4082

INSTRUCTIONS TO BE FOLLOWED WHEN PETITIONING THE FAIRHAVEN PLANNING BOARD

ZONING BY-LAW TEXT AMENDMENT APPLICATION

1. Applicant must submit a petition of ten registered voters for an Annual Town Meeting or one hundred registered voters for a Special Town Meeting. Petitions must be submitted to the Board of Selectmen for inclusion on the Town Warrant (MGL c. 39, § 10). In addition, the petition and a Planning Board Application will need to be submitted to the Planning Department.
2. A detailed narrative that supports your request and a copy of the proposed By-law Text Amendment will need to be submitted.
3. FEES: *see Fee Schedule.*
4. MGL c. 40A requires a Public Hearing be held on all Zoning By-Law Text Amendment requests. Said notice must be advertised in two consecutive weeks, the first advertisement being at least fourteen days prior to the hearing.
5. The Planning Board will hold a Public Hearing on the proposed Zoning By-Law Text Amendment request. The Planning Board can choose to report its support or lack of support for an amendment proposal or it may choose to not report. A positive or negative report by the Planning Board allows Town Meeting Action. If a Public Hearing is held less than twenty-one days before Town Meeting, no report by the Planning Board will have the effect of blocking Town Meeting Action. If there are more than twenty-one days between the hearing and Town Meeting, Town Meeting may act without a Planning Board report (MGL c. 40A, § 5).
6. A 2/3 vote of Town Meeting is required to pass a Zoning By-Law Text Amendment request; endorsed amendments are forward to the Massachusetts Attorney General's Office for review and approval.



Town Clerks Stamp

**FAIRHAVEN PLANNING BOARD
ZONING BY-LAW TEXT
AMENDMENT APPLICATION**

Date: _____, 20_____

The undersigned petitions the PLANNING BOARD FOR A ZONING BY-LAW TEXT AMENDMENT in the manner and for the reasons herein after set forth, the application of the provisions of MGL c. 39, § 10 and MGL c. 40A, § 5:

Name of Applicant(s): _____

Applicant(s) Address: _____

Home Phone Number: _____

Work Phone Number: _____

Summary of Proposed Zoning By-law Text Amendment: _____

- Attach a detailed narrative that supports your request and a copy of the proposed By-law Text Amendment.
- Attach a copy of the petition as required by MGL c. 39, § 10.

Applicant(s) Signature: _____

File one completed form with the Planning Board and one copy with the Board of Selectmen's Office