



FAIRHAVEN RECREATION

K O O L K I D S

**SUMMER 2024
INFORMATION & REGISTRATION PACKET**

227 HUTTLESTON AVE | 508-993-9269 | <https://fairhavenrecreation.activityreg.com>

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Dear Parent/Guardian,

WELCOME to Fairhaven Recreation’s Kool Kids Summer Program 2024. We hope you are ready for another exciting summer with us. We anticipate more participants while this program continues to grow! The information in the following packet will help parents and children understand how the Kool Kids Summer Program works.

Kool Kids is for children **entering** 1st grade to 12 years old.

Children will have fun each day by participating in a variety of sports, games and art activities. Each session will also include special themed events, pizza lunch, cool water activities, and a variety of field trips. Children are grouped by the grade they will enter in the Fall if possible. Field trips are included in the session fee and are subject to change. Registration will begin online February at <https://fairhavenrecreation.activityreg.com/>
Do not miss out, join us!

Sincerely,

Kelley Ramirez
Recreation Director

Rachel Martin
Program Coordinator

REGISTRATION

Register online @ <https://fairhavenrecreation.activityreg.com/>

Or register in person at 227 Huttleston Ave Fairhaven

General Information

DROP OFF

- Drop off is 8am (Please try not to be late, as activities will start shortly after 8am)
- Each morning you **MUST** sign your child in
- Please allow an extra 10 minutes on the first day to double check your information
- If your child rides their bike or walks to the program please send us a note each day

PICK UP

- Pick up is 4pm Please allow time to check your child out with the staff
- A late fee will be charged if you arrive late (see Late Picks Ups for detail)
- Persons unknown to the staff will be asked to show an ID
- Students allowed to ride their bike or walk will be dismissed at 4pm

FIRST AID

All staff members are CPR certified. In the event of an emergency, the staff will contact the parents and/or emergency contacts listed on your registration form. In the event you can't be reached and in case of emergency the staff will call 911 and ask for assistance from the Fairhaven Fire Dept. In the event that your child must be taken to the hospital, a staff member will go with your child. We will continue to try to make contact with the parents

WHAT TO BRING & WEAR

Bring a bagged lunch, snack, and a water bottle each day. Please write your child's name on the lunch bag. On the last day of the week children will have a pizza party or themed lunch event. A drink will be provided with lunch, however, the child will need a mid morning snack and water bottle. **Refrigeration is not available** please plan accordingly Children are required to wear comfortable clothes including sneakers and socks. Flip flops, sandals and such are only allowed on water day.

WHAT NOT TO BRING

- Please do not bring video games, trading cards or other toys or games to the program
- Do not wear loose jewelry
- Do not bring food that needs to be refrigerated or heated
- NO CELL PHONES ALLOWED

EMERGENCY CONTACTS

Parents are responsible to make sure their emergency numbers are up to date and accurate. If a change is needed please notify the Program Coordinator.

REFUNDS

Our programs are fee supported and therefore no refunds will be given. When you register for one of our programs, we count on your participation to make it successful. No shows for program sessions will still owe the remaining balance on the session.

WAITING LIST

If the session you wish to register for is full, please put your child on the waitlist. If a spot opens up, or we are able to expand the program, we will contact you and offer you the spot.

LATE PICKUP FEES

Late fees will be charged if your child is picked up after 4:00PM. **Fees are collected at the time of pickup.**

First Offense: A fee will be charged if pick up is a ½ hour late. **FEE:** \$20/child every half hour

Second Offense: A written reminder is given and a fee of \$20/child every 15 minutes will be given.

In the case of a child not being picked up, the Recreation staff may contact the Fairhaven Police Department to assess the situation in regards to the child's welfare.

SUNSCREEN

All Kool Kids summer staff have been instructed how to apply sunscreen. If you would like us to apply sunscreen on your child throughout the day please make sure you sign off on the registration form. **Sunscreen is not provided by Fairhaven Recreation**, please send your child with sunscreen and mark the bottle with their name.

KOOL KIDS SUMMER T-SHIRT

The Kool Kid shirt must be worn on all field trip days. Shirt may be purchased for \$10.00 before the Summer program begins.

SPECIAL ACCOMMODATIONS

If your child has a special need(s) or needs an accommodation in order to participate in the group activities described please contact us a minimum of 2 weeks in advance. We will assess the situation with the parent. Special requests not received in advance can not be guaranteed.

FIELD TRIP RULES & REGULATIONS

- Your child will be enjoying fun and safe field trips while recreating with the Kool Kids program. Please review the following rules and regulations with your child prior to the trip. This will ensure a safe and fun trip is had by staff and children!
- Please be sure to check off “field trips” on your registration form and fill out the permission slip, to ensure that your permission has been granted for your child to attend the trips with Fairhaven Recreation.
- Field trips consist of walks or rides to local parks and playgrounds as well as bus trips to further destinations
- Please note that departure times for trips cannot be changed therefore it is very important that your child be signed in on time on field trip days.
- All Fairhaven Recreation Center and Kool Kids rules and regulations apply when on field trips.
- Please be aware that the majority of these trips will take place outside, so we ask that you take whatever precautionary procedures you may need with your child. (i.e., sunscreen, hats, comfortable clothing, etc.)
- Children may bring extra money for vendor stands, snack bar, vending machines, etc. Fairhaven Recreation will not be responsible for lost money.
- Staff will review all rules and regulations with children before reaching the field trip destination.
- Please remind your child that it is a privilege to attend these trips and while they are representing not only the Kool Kids programs they are representing the Town of Fairhaven.
- Fairhaven Recreation Summer Kool Kids t-shirt must be worn on field trip days. (Information regarding the purchase of Summer Kool Kids t-shirt is in this handbook)

SUMMER 2024 FIELD TRIPS:

Week 1:	Canobie Lake Park	Week 2:	Southcoast Mini Golf	Week 3:	Water Wizz
Week 4:	Pinz	Week 5:	Ecotarium	Week 6:	United Skates of America
Week 7:	Seekonk Grand Prix	Week 8:	Cape Cod Inflatables	Week 9:	FUNZ Trampoline Park

CODE OF CONDUCT & RESPECT POLICY

We ask all participants to respect the staff, other participants, and equipment. Failure to cooperate with the following rules could result in suspension of activities with no money refunded.

Rules of Conduct-All participants shall independently or with the provision of reasonable accommodations:

- Understand and follow program rules
- Be able to communicate basic health and safety needs
- Conduct themselves in a manner that upholds the safety of themselves, other participants, and staff
- Be able to participate in the activities of the program
- Engage in scheduled activities for the majority of the time – participation will be encouraged and aided, but not forced
- Follow directions from supervisors and staff.
- Remain within the supervised area.
- Transition from one activity to another willingly and within a reasonable amount of time.
- Show respect to all participants and staff
- Show respect to equipment, supplies and facilities
- Refrain from unwanted, inappropriate or harmful physical contact
- Refrain from abusive, threatening or foul language
- Refrain from destruction/theft of property and personal belongings

Fairhaven Recreation programs support people with disabilities and health conditions by making reasonable accommodations in compliance with the American with Disabilities Act (Title II). A positive approach will be used in behavior management. Staff will model good behavior and will review and reinforce rules and expectations with participants on a regular basis. If a participant exhibits unsafe and/or inappropriate behavior, staff will assist the participant in the modification of behavior; for example, providing a participant with choices which will promote appropriate behavior and communicating with participant’s caregivers as necessary. Behaviors which may warrant immediate removal (either temporarily or permanently) from a program include: acts or threats of violence, actions that threaten the health or safety of the participant, other participants or staff; bullying; the theft or destruction of Town property, or any other person’s property. Removal from a program will be at the sole discretion of Fairhaven Recreation Director.

STEP 1: PERSONAL INFORMATION

LAST NAME: _____ FIRST NAME: _____ D.O.B.: ____ / ____ / ____

GENDER: _____ AGE: _____ GRADE IN SEPTEMBER: _____

FHVN Rec Member: YES NO (Non-Member will be charged an additional \$25 fee per session)

ADDRESS: _____ CITY: _____ STATE: ____ ZIP: _____

PARENT/GUARDIAN INFORMATION

GUARDIAN 1

FULL NAME: _____

PHONE: _____

EMAIL: _____

GUARDIAN 2

FULL NAME: _____

PHONE: _____

EMAIL: _____

DO BOTH GUARDIANS RESIDE AT HOME? YES NO

EMERGENCY CONTACT

1. NAME: _____

PHONE: _____

RELATION: _____

2. NAME: _____

PHONE: _____

RELATION: _____

AUTHORIZED PICK-UP

1. NAME: _____

PHONE: _____

RELATION: _____

2. NAME: _____

PHONE: _____

RELATION: _____

DO NOT RELEASE MY CHILD TO THE FOLLOWING PERSON(S): _____

STEP 2: MEDICAL INFORMATION

The medical history form must be filled out completely and signed by the parent/guardian each year. Please return it immediately to the Recreation Center. Regardless of payment, your child will not be able to start Kool Kids unless updated medical records are on file.

CHRONIC/RECURRING ILLNESS OR MEDICAL CONDITION: _____

DIABETES? YES NO

DIETARY RESTRICTIONS: _____ ACTIVITY RESTRICTIONS: _____

ALLERGIES (FOOD, INSECTS, PLANT, DRUGS): _____

CURRENT MEDICATIONS: _____

REASON FOR MEDICATION: _____ DOSAGE: _____ TIME: _____

FAMILY PHYSICIAN: NAME: _____ PHONE: _____

INSURANCE CARRIER: _____ POLICY #: _____

HEALTH HISTORY (CHECK BOX AND GIVE APPROXIMATE DATES)

FREQUENT EAR INFECTIONS _____

MONONUCLEOSIS _____

HEART DEFECT/DISEASE _____

CHICKEN POX _____

CONVULSIONS _____

MEASLES _____

DIABETES _____

GERMAN MEASLES _____

BLEEDING/CLOTTING DISORDERS _____

MUMPS _____

HYPERTENSION _____

Other: _____

ATTESTATION & AUTHORIZATION FOR TREATMENT

I attest that the information health history is correct so far as I know, and the person herein described has permission to engage in all prescribed activities except as noted. I hereby give permission to Recreation Department staff and medical personnel selected by the Director to act in the best interest of my child in case of an emergency. Every effort will be made to contact a responsible adult.

PARENT/GUARDIAN SIGNATURE: _____ DATE: _____

STEP 3: POLICY AGREEMENT-PLEASE READ ALL THE WAY THROUGH THE POLICY AND SIGN AT THE BOTTOM

Fairhaven Summer programs are dedicated to fostering the values of caring, honesty, respect, and responsibility. To maintain a safe and enjoyable environment consistently, we follow these guidelines:

Our child guidance plan aims to reduce opportunities for challenging behavior, helping children develop decision-making tools for conflict resolution. This ensures mutual respect, safety, and security. Counselors observe campers, identifying factors contributing to challenging behavior. Once triggers are identified, staff minimizes their impact through environmental adjustments and support, guiding children in positive behavior management. Counselors also help children manage their behavior by guiding and supporting children to:

- Persist when frustrated
- Play cooperatively with other children
- Gain control of physical impulses
- Use language to communicate needs
- Learn turn taking

A typical behavioral intervention follows a three-step process depending on the infraction and the age of the child.

1. The child would be redirected to a positive alternative to the negative behavior.
2. If the behavior continues, the child would be asked to leave the activity, but encouraged to find a different option.
3. If negative behavior continues, the child will be relocated to a safe place within view of staff as needed.

The child can rejoin the group upon showing adherence to camp guidelines and making appropriate behavioral decisions. The separation duration is based on the child's demonstrated ability, with counselors checking in more frequently than the child's age in minutes.

CAMPER DISCIPLINE/ANTI-BULLYING POLICY

We strive to provide all children with a safe and positive program experience. Guidance and discipline are positive, non-punitive, and appropriate to the situation and to each child's individual development.

If a discipline issue does arise, the steps listed below will be taken (may vary based on the situation):

1. Verbal warning
2. Loss of choice/removal from activity
3. Child and parent discussion
4. Removal from program

Infractions of this policy include:

- Disrespect, verbal or physical aggression toward staff or other participants
- Continuous disruption/uncooperative behavior
- Exhibiting behavior that endangers the safety of the child, other children or staff.
- Attempting to leave the childcare space or premises without staff permission
- Consistently disregarding the rules and authority of the staff
- Racism, fighting, bullying, vandalism, and swearing
- Destruction of property or others belongings

Each incident will be documented; parents will be contacted and may be requested to pick up their child immediately. Suspension guidelines are as follows:

- **First offense**-Written notice of incident to parent
- **Second offense**-Written notice and conferencing with parent, and one day suspension
- **Third offense**-Written notice and conferencing with parent, and three day suspension or removal from program.

*Expulsion will occur to any child who is a threat to himself or herself or other children, or who is a repeat offender. All suspensions and expulsions are at the discretion of the director. **If your child misses days due to suspension or expulsion, refunds will not be provided.***

DEFINITION OF BULLYING: Behavior by an individual or group, usually repeated over time that intentionally hurts another either physically or emotionally. Three conditions used to define behaviors as bullying:

1. Repetitive, willful, or persistent
2. Intentionally harmful
3. Imbalance of power leaving the person feeling defenseless

These may include:

- Taunting, spreading rumors, excluding others from groups, kicking, hitting, or pushing

Fairhaven Rec staff will guide participants to employ the "Three Times" technique in potential bullying situations:

First time: Ignore it. **Second time:** Use your words. **Third time:** Report to an authority figure. Bullying incidents are not tolerated, and suspension or termination procedures will be enforced.

PARENT/GUARDIAN AGREEMENT

I acknowledge that I have fully read, understood, and agree to the Fairhaven Recreation Code of Conduct, Child Guidance, Anti-Bullying, and Camper Discipline policies. I understand that any behavior concerns require cooperation and partnership among the camp staff, camper's family, and the child. I also understand that the Fairhaven Recreation's response to behavioral issues may include verbal warnings, loss of choice/removal from an activity, child and parent discussions, suspension and possible expulsion from the program.

Signature _____ Date _____

STEP 4: Activity Waiver

I hereby grant permission for my child to participate in the Kool Kids Program activities, including active games, sports, arts/crafts, science projects, and team building challenges and exercise, both indoor and outdoor settings, on-site and off-site.

INITIAL

STEP 5: Sunscreen/Bug Spray Waiver

If you would like us to apply sunscreen and/or bug spray to your child when we do outdoor activities, please initial in the box below. All summer staff have been shown proper application of both to a child. Please supply your own sunscreen/bug spray

INITIAL

STEP 6: Field Trip Waiver

Field trips are included in the Kool Kids program. This waiver covers all field trips taken by Fairhaven Recreation. By initialing below, I give Fairhaven Recreation staff permission to escort my child on field trips, to local parks and walking along the Fairhaven Bike Path.

INITIAL

STEP 7: Photo Release

I hereby grant permission to Fairhaven Recreation to use photographs and/or video of my child in publications, news releases, online, and in other communications related to the mission of the Fairhaven Recreation Department.

INITIAL

STEP 8: Waiver

In consideration of this application, I or my child, release the Town of Fairhaven, its employees, agents, representatives, and other persons or organizations for whose conduct it is responsible from any and all liability, loss, damage, costs, claims and/or causes of action, including but not limited to all bodily injuries and property damages resulting or arising from the use of premises, facilities, or equipment of the Town of Fairhaven, its employees, agents, representatives, and other persons or organizations for whose conduct it is responsible. I and/or my child are in the necessary physical condition to participate in the registered activity, I authorize the staff to seek emergency medical care on my behalf or child if needed. I will assume all costs. I have read the program policies and understand them. I understand the refund policy.

INITIAL

SIGNATURE OF PARENT OR GUARDIAN (REQUIRED) _____

DATE _____

Office Use Only:
Date Received: _____
Received By (Staff): _____

(Circle Your Selections)	DATES	1st Child Name:	2nd Child Name:	3rd+ Child Name:	SUB TOTAL	
		F: _____ L: _____ Member /Non-Memb.	F: _____ L: _____ Member /Non-Memb.	F: _____ L: _____ Member /Non-Memb.		
CAMP T-SHIRT	Mandatory! Youth & Adult Sizes	\$10.00 Size _____	\$10.00 Size _____	\$10.00 Size _____	\$ _____ . ____	
SESSION 1	June 24-June 28	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 2	July 1 -July 5 (NO July 4)	\$170 \$185	\$140 \$155	\$125 \$170	\$ _____ . ____	
SESSION 3	July 8- July 12	\$190 \$215	\$160. \$185	\$145 \$170	\$ _____ . ____	
SESSION 4	July 15 - July 19	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 5	July 22– July 26	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 6	July 29-Aug 2	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 7	Aug 5-Aug 9	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 8	Aug 12- Aug 16	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
SESSION 9	Aug 19- Aug 23	\$190 \$215	\$160 \$185	\$145 \$170	\$ _____ . ____	
<p>\$60.00 deposit per week, per child required. Deposits are non-refundable.</p> <p><i>Membership must be current during camp to get member rate. (Membership must be paid in full at registration)</i></p>		Grand Total:		\$ _____ . ____		
		Deposit Payment:		\$ _____ . ____	Date Paid: ____/____/____	
		Final Payment for Sessions 1–3: (Due by June 17, 2024)		\$ _____ . ____	Date Paid: ____/____/____	
		Final Payment for Sessions 4-6: (Due by July 8, 2024)		\$ _____ . ____	Date Paid: ____/____/____	
Office Use Only: Date Received: _____		Final Payment for Sessions 7-9: (Due by July 29, 2024)		\$ _____ . ____	Date Paid: ____/____/____	
Received By (Staff): _____						