

**Town of Fairhaven
Board of Public Works Meeting
December 16, 2024**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Hillary Rotondo, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager



I. Call to Order

Mr. Wotton called the meeting to order at 6:04 p.m.

Mr. Wotton reconvened in open session at 6:38 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. December 2, 2024

Ms. Smith motioned to approve the minutes from December 2, 2024. Mr. Lopes seconded. Vote unanimous.

IV. Executive Session

- A. Pursuant to G.L. c. 30A, § 21(a)(2) "To conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel": (Name Withheld)**

V. Appointments

- A. n/a**

V. Item for Action

- A. Maher Services, Tinkham Lane Cleaning and Redevelopment of Gravel Packed Well**

1. Sign Contract Agreement \$21,020.00

Mr. Hobson motioned to Sign the Contract Agreement with Maher Services for Tinkham Lane Cleaning and Redevelopment of Gravel Packed Well in the amount of \$21,020.00. Ms. Smith seconded. Vote unanimous.

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2. Sign Notice to Proceed

Mr. Hobson motioned to Sign the Notice to Proceed with Maher Services for Tinkham Lane Cleaning and Redevelopment of Gravel Packed Well. Ms. Smith seconded. Vote unanimous.

B. Speakman Excavating LLC, Buzzards Bay Stormwater Retrofits Project – Jerusalem Road, Payment #4 \$5,904.28

Mr. Lopes motioned to approve Speakman Excavating LLC, Payment # 4 in the amount of \$5,904.28 for Buzzards Bay Stormwater Retrofits Project – Jerusalem Road. Ms. Rotondo seconded. Vote unanimous.

C. Speakman Excavating LLC, Livesey Skate Park Improvements Project, Payment #3 \$11,310.23

Ms. Rotondo motioned to approve Speakman Excavating LLC, Payment # 3 in the amount of \$11,310.23 for Livesey Skate Park Improvements Project. Mr. Hobson seconded. Vote unanimous.

D. FY25 On-Call Tree Services, GBK Company

1. Sign Notice of Award

Mr. Hobson – I am not happy with this, I do not feel like we should be taking this over. Where is this company out of?

Mr. Wotton – They are out of Fairhaven.

Ms. Smith motioned to Sign the Notice of Award for FY25 On-Call Tree Services to GBK Company. Mr. Lopes seconded. Vote unanimous.

2. Sign Contract Agreement

Mr. Furtado – We are going to skip over this until the next meeting because Town Counsel is still reviewing the contract.

3. Sign Notice to Proceed

Mr. Furtado – We are going to skip over this until next meeting.

E. Tree Warden Memorandum of Understanding

Mr. Furtado reviewed the Tree Warden Memorandum of Understanding between The Board of Public Works, Mr. Crabb and Mr. Furtado.

Mr. Crabb – This MOU is the first step for us, once it is in place I have already reached out to some vendors for training on the equipment and truck for our employees. It will take sometime but we would like to get our staff trained.

Mr. Lopes motioned to adopt the Memorandum of Understanding between the Board of Public Works, Mr. Crabb and Mr. Furtado. Ms. Rotondo seconded. Vote 4-1 with Mr. Hobson opposed.

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F. Tata & Howard, Lead Service Line Inventory, Payment #17 \$2,306.11

Mr. Hobson motioned to approve Tata & Howard, Payment #17 in the amount of \$2,306.11 for Lead Service Line Inventory. Ms. Smith seconded. Vote unanimous.

G. Tata & Howard, Unidirectional Flushing Plan Updates, Payment #6 \$6,195.00

Ms. Smith motioned to approve Tata & Howard, Payment #6 in the amount of \$6,195.00 for Unidirectional Flushing Plan Updates. Mr. Lopes seconded. Vote unanimous.

H. Methuen Construction Co., WPCF Upgrades, Payment #12 \$2,481,498.55

Mr. Lopes motioned to approve Methuen Construction Co., Payment #12 in the amount of \$2,481,498.55 for WPCF Upgrades. Ms. Rotondo seconded. Vote unanimous.

I. DEP Pay Req #12 (Loan CWP-22-67) \$2,481,499.00

Ms. Rotondo motioned to approve DEP Pay Req #12 (Loan CWP-22-67) in the amount of \$2,481,499.00. Mr. Hobson seconded. Vote unanimous.

**J. Ferreira Construction, Force Main Access Manholes Phase 1, Change Order # 1, Time Extension
May 23, 2025 (55 days)**

Mr. Hobson motioned to approve Ferreira Construction, Change Order #1 (Time Extension) to May 23, 2025 for Force Main Access Manhole Phase 1. Ms. Smith seconded. Vote unanimous.

K. Tighe & Bond, WPCF Upgrades – Construction Services, Payment # 18 \$75,051.31

Ms. Smith motioned to approve Tighe & Bond, Payment #18 in the amount of \$75,051.31 for WPCF Upgrades – Construction Services. Mr. Lopes seconded. Vote unanimous.

L. DEP Pay Req #12A (Loan CWP-22-67A) \$75,051.00

Mr. Lopes motioned to approve DEP Pay Req #12A (Loan CWP-22-67A) in the amount of \$75,051.00. Ms. Rotondo seconded. Vote unanimous.

VI. Tabled Matters

A. Tree Department

Mr. Wotton motioned to remove Tree Department from Tabled Matters. Ms. Smith seconded. Vote unanimous.

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

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Superintendent Report for December 16, 2024

- POTW upgrade meetings
- POTW upgrade Change Order Meeting
- CDBG Award Grant Administrator
- MRV Pre-construction Meeting
- Water Main Construction on SN Rd Meeting
- Tree work bid opening
- Park assessment Meeting
- DOR Water Revenue Projections
- CZM Meeting re drainage issues - Bayside & James
- Tree MOU with BPW
- Attend meeting re Battery Storage at Landfill
- Chair monthly MRV
- Cherrystone sewer update

Mr. Furtado – Last Friday I attended the preconstruction meeting for the filter upgrades at the Mattapoisett Treatment Plant. Hart Construction is the contractor that will be doing the work, they will be starting the project mid-January and finish the end of April. We will have to flush while they are installing these new filters.

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Ms. Smith – There are ruts in Cushman Park is there anything that can be done?

Mr. Crabb – I believe the ruts were cause by our employees, we will rectify this. I am contemplating putting barriers up during the wet season.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The Marine Resource Committee has not met.

D. Community Preservation Committee – BPW Related Matters

Ms. Smith – The Community Preservation Committee is not meeting in December, when do you think the engineers will have a quote and scope of work for the park assessment?

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IX. Set Date for the Next Meeting

Ms. Smith motioned to set the date for the next meeting on December 30, 2024 at 6:00 p.m. Mr. Wotton seconded. Vote unanimous.

X. Adjourn

Mr. Wotton motioned to adjourn the meeting at 6:06 p.m. and enter into Executive Session to discuss Contract Negotiations for a Non-Union Employee (name withheld) and to reconvene in open session.

Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, and Mr. Lopes in favor.

Mr. Wotton motioned to adjourn the meeting at 7:33 p.m. Ms. Rotondo seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on December 30, 2024