

**Town of Fairhaven
Board of Public Works Meeting
August 26, 2024**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent



Ms. Rotondo not in attendance.

I. Call to Order

Mr. Wotton called the meeting to order at 6:03 p.m.

Mr. Wotton reconvened in open session at 6:29 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. August 5, 2024

Mr. Hobson motioned to approve the minutes from August 5, 2024. Ms. Smith seconded. Vote unanimous.

B. May 6, 2024 – Executive Session A

Mr. Hobson motioned to approve the minutes from May 6, 2024 – Executive Session A. Mr. Lopes seconded. Vote unanimous.

C. August 5, 2024 – Executive Session A

Mr. Lopes motioned to approve the minutes from August 5, 2024 – Executive Session A. Ms. Smith seconded. Vote unanimous.

IV. Executive Session

- A. Pursuant to G.L. c. 30A, § 21(a)(2) “to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel” (Assistant Sewer Superintendent)**

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- B. Pursuant to G.L. c. 30A, § 21(a)(1) To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. (workplace culture investigation)**

V. Appointments

- A. n/a**

VI. Item for Action

- A. Methuen Construction Co., WPCF Upgrades, Payment #8 \$2,329,756.72**

Mr. Hobson motioned to approve Methuen Construction Co., Payment #8 in the amount of \$2,329,756.72 for WPCF Upgrades. Ms. Smith seconded. Vote unanimous.

- B. DEP Pay Req #8 (Loan CWP-22-67) \$2,329,757.00**

Ms. Smith motioned to approve DEP Pay Req #8 (Loan CWP-22-67) in the amount of \$2,329,757.00. Mr. Hobson seconded. Vote unanimous.

- C. Tata & Howard, Lead Service Line Inventory, Payment #13 \$2,209.14**

Mr. Lopes motioned to approve Tata & Howard, Lead Service Line Inventory Payment #13 in the amount of \$2,209.14. Mr. Hobson seconded. Vote unanimous.

- D. Tata & Howard, Meter Pit Evaluation at New Bedford Interconnections Invoice #49 \$2,786.58**

Mr. Hobson motioned to approve Tata & Howard, Meter Pit Evaluation at New Bedford Interconnections Invoice #49 in the amount of \$2,786.58. Ms. Smith seconded. Vote unanimous.

- E. Articles Special Town Meeting**

Mr. Lopes motioned to approve the Articles presented for the Special Town Meeting. Ms. Smith seconded. Vote unanimous.

- F. Beta Group, Pavement Management Program Support Services Amendment #1 \$15,000.00**

Ms. Smith motioned to approve Beta Group, Pavement Management Program Support Services, Amendment #1 in the amount of \$15,000.00. Mr. Lopes seconded. Vote unanimous.

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**G. Sign Contract Agreement for Engineering Service, GCG Associates, 2024
Miscellaneous Streets \$37,345.00**

Mr. Hobson motioned to Sign Contract Agreement with GCG Associates for Engineering Services for 2024 Miscellaneous Streets in the amount of \$37,345.00. Ms. Smith seconded. Vote unanimous.

**H. Sign Contract Agreement, Brown and Caldwell, Environmental Monitoring
Bridge Street FY25 \$22,650.00**

Ms. Smith motioned to Sign Contract Agreement with Brown in Caldwell in the amount of \$22,650.00 for Environmental Monitoring Bridge Street FY25. Mr. Hobson seconded. Vote unanimous.

**I. Sign Contract Agreement, Fairhaven Excavating, 2024 HMA Patches and
Related Work**

Mr. Lopes motioned to Sign Contract Agreement with Fairhaven Excavating for 2024 HMA Patches and Related Work. Mr. Hobson seconded. Vote unanimous.

**J. Sign Contract Agreement, PJ Keating, 2024 Roadwork Rehabilitation & Related
Work**

Mr. Hobson motioned to Sign Contract Agreement with PJ Keating for 2024 Road Rehabilitation & Related Work. Ms. Smith seconded. Vote unanimous.

K. Board of Public Works Representative for Union Negotiations

Mr. Furtado –We are looking to start union negotiations sooner than later and we a looking for a Board member to be the BPW Representative for Union Negotiations.

Mr. Hobson nominated Mr. Wotton as the Board of Public Works Representative for Union Negotiations and Mr. Hobson as the alternate if Mr. Wotton cannot attend. Ms. Smith seconded. Vote unanimous.

**L. Tighe & Bond, WPCF Upgrade Project Construction Services, Payment #14
\$95,834.50**

Ms. Smith motioned to approve Tighe & Bond, Payment #14 in the amount of \$95,834.50 for WPCF Upgrade Project Construction Services. Mr. Lopes seconded. Vote unanimous.

M. DEP Pay Req #8A (Loan CWP-22-67A) \$95,835.00

Mr. Hobson motioned to approve DEP Pay Req #8A (Loan CWP-22-67A) in the amount of \$95,835.00. Ms. Smith seconded. Vote unanimous.

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N. Tighe & Bond, CWMP, Payment #2 \$57,750.00

Mr. Lopes motioned to approve Tighe & Bond Payment #2 in the amount of \$57,750.00 for CWMP. Mr. Hobson seconded. Vote unanimous.

O. Dagle Electric Construction, Complete Streets Improvements, Payment #1 \$345,799.92

Mr. Hobson motioned to approve Dagle Electric Construction Payment # 1 in the amount of \$345,799.92 for Complete Street Improvements. Ms. Smith seconded. Vote unanimous.

P. Sign Notice to Proceed, Ferreira Construction Co, Inc. Construction of Force Main Access Manholes – Phase 1 Contract 29

Mr. Furtado – We are going to skip this one tonight. I wanted to bring to the Boards attention that part of this work will take place under the bike path. We were hoping that this work was going to take place a long time ago but the company that is doing this work cannot get some of the equipment until March.

Ms. Smith – What is going to happen with the overlay?

Mr. Furtado – The overlay might not be done until next fall.

Q. Sign Contract Agreement, Utility Service Co., Inc., Water Storage Tank Maintenance Program

Mr. Furtado – This has finally been approved by Town Counsel. I do not want to lose any more time on this and they need to start this work. If the Board wants to vote to approve it pending signature from the Town Account and Town Counsel and we will let you know when the Board is able to come in and sign it.

Ms. Smith motioned to Sign Contract Agreement with Utility Services Company, Inc for Water Storage Maintenance Program pending signatures from Town Counsel and the Town Accountant. Mr. Lopes seconded. Vote unanimous.

R. Driveway Waiver 120 Balsam St.

Mr. Wotton – I am going to recuse myself from this and Mr. Hobson is going to take over as I am the contractor on the next Item.

Mr. Hobson – Mr. Wotton can you explain what you are looking for at 120 Balsam Street?

Mr. Wotton – I am looking for a Driveway Waiver to relocate the driveway at 120 Balsam Street. It has been approved by Conservation and I am just looking for the Boards permission to relocate the driveway.

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Mr. Lopes motioned to approve Driveway Waiver at 120 Balsam Street for BRW Properties. Mr. Hobson seconded. Vote unanimous.

VI. Tabled Matters

A. Tree Department

B. Trash Fee Logistics

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for August 26, 2024

- POTW upgrade meetings
- CWMP - submittals have been completed and item is moving along - needed for 0 % loan interest
- Town Counsel re - Water Tank Maintenance Contract..Trash Fee penalties and opt-out...Cherrystone
- Work on various Articles for TM
- Attend TM meeting
- Office works on CZM Grant reimbursement
- CDBG logistics meeting - Town received grant
- Pre-construction meeting for 4 Washington
- Interviewed by NB Light - Sewer Plant upgrade progress
- Attend various Department Head Meetings
- Chair monthly MRV
- Chair monthly BBAC Meeting
- Meet with engineer re water tower maintenance agreement
- Various union issues/meetings
- Attend SB Meeting for Eversource Licensing Agreement (part of plant upgrade)
- 39 Shaw Rd drainage issue/email to Board and SB

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- Attend borrowing meeting re sewer and water department cash flow/loan payments
- Frederick St

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Mr. Hobson – I have had a couple of complaints about the trash trucks leaking hydraulic fluids. Could we reach out to the company to make sure they are aware of the issue. Can you trim the trees by the sign at Macomber Park and also on Orchard Street that shows the bike path?

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The Marine Resource Committee has not met in a month so I have nothing new to report.

D. Community Preservation Committee – BPW Related Matters

Ms. Smith due dates for the applications are in the end of September. Also, they are looking for the status of the sidewalk project that was done on William and Walnut Street. They are looking to see if that project can be closed out?

IX. Set Date for the Next Meeting

Ms. Smith motioned to set the date for the next meeting on September 9, 2024 at 6:00 p.m. Mr. Lopes seconded. Vote unanimous.

X. Adjourn

Mr. Wotton motioned to adjourn the meeting at 6:05 p.m. and enter into Executive session to discuss the Assistant Sewer Superintendent and Workplace Culture Investigation and to reconvene in open session. Rollcall vote: Mr. Wotton, Mr. Hobson, Ms. Smith and Mr. Lopes in favor.

Mr. Wotton motioned to adjourn the meeting at 7:34 p.m. Ms. Smith seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on September 9, 2024.

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