

**Town of Fairhaven
Board of Public Works Meeting
August 5, 2024**



Present

Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Hillary Rotondo, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent
Brian Messier, Resident

Mr. Wotton not in attendance.

I. Call to Order

Mr. Hobson called the meeting to order at 6:00 p.m.

Mr. Hobson reconvened in open session at 6:33 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. July 22, 2024

Ms. Rotondo motioned to approve the minutes from July 22, 2024. Mr. Lopes seconded. Vote unanimous.

IV. Appointment

A. Kyle Daniel, Daniels Asphalt Services, Inc. – New Driveway, Sidewalks and Curbing Contractor

Ms. Smith motioned to approve Daniels Asphalt Services, Inc. as a New Driveway, Sidewalk and Curbing Contractor pending completion and inspection of the first job by the Highway Superintendent and a 1-year probationary period and. Ms. Rotondo seconded. Vote unanimous

V. Item for Action

A. BPW Superintendent Vacation Carryover

Mr. Furtado requested to carry over 10 vacation days.

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Ms. Smith motioned to approve Mr. Furtado's request to carryover 10 vacation days. Ms. Rotondo seconded. Vote unanimous.

B. Award Bid for Roadwork Restoration & Related Work – P.J. Keating

Mr. Lopes motioned to Award the 2024 Roadwork Restoration & Related Work Bid to P.J. Keating. Ms. Smith seconded. Vote unanimous.

C. GCG Associates, Engineering Services for Jerusalem Road Stormwater Improvement Project, Change Order #1 \$19,240.00

Ms. Smith – Will this come out of the grant?

Mr. Furtado – This would either come out of the grant or Chapter 90.

Ms. Smith motioned to approve GCG Associates, Change Order #1 for Engineering Services, Jerusalem Road Stormwater Improvement Project in the amount of \$19,240.00. Mr. Lopes seconded. Vote unanimous.

D. Sunset Beach Road Sewer Improvement Project, Gravity Construction

1. Change Order #2 (\$1,904.60)

Ms. Smith motioned to approve Gravity Construction Change Order #2 for Sunset Beach Road Sewer Improvement Project in the amount of \$(1,904.60). Ms. Rotondo seconded. Vote unanimous.

2. Payment #2 \$245,725.49

Mr. Lopes motioned to approve Gravity Construction Payment #2 in the amount of \$245,725.49 for Sunset Beach Road Sewer Improvement Project. Ms. Rotondo seconded. Vote unanimous.

3. Sign Certificate of Substantial Completion

Ms. Rotondo motioned to Sign Gravity Construction Certificate of Substantial Completion for Sunset Beach Road Sewer Improvement Project. Mr. Lopes seconded. Vote unanimous.

E. Treatment Plant Update

Mr. Furtado - I received some photos from Mr. Desroches who is a Foreman in the Highway Department and thanks to him I will use those photos to give an update on the Treatment Plant Upgrade.

Mr. Messier – All that ledge that was removed is there a chance of getting some of the material to use at a later time.

Mr. Furtado – Yes, the Highway Department spent a week hauling the material for future use.

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F. Garden Request at Benoit Square

Ms. Smith – A neighbor to Benoit Square, Bob Hannan is looking to add some native plants around Benoit Square in the gardens, around the stone and benches. Mr. Hannan could not make it tonight so I told him I would present this to the Board on his behalf.

Ms. Rotondo – When you say native plants are you talking about pollinators?

Ms. Smith – Yes.

Ms. Smith motioned to approve Mr. Hannan request to plant Native Plants at Benoit Square. Mr. Lopes. Seconded. Vote unanimous.

G. Methuen Construction Co., WPCF Upgrades, Payment #7 \$1,401,799.07

Mr. Lopes motioned to approve Methuen Construction Co., Payment #7 in the amount of \$1,401,799.07 for WPCF Upgrades. Ms. Smith seconded. Vote unanimous.

H. DEP Pay Req #7 (Loan CWP-22-67) \$1,401,799.00

Ms. Rotondo motioned to approve DEP Pay Req #7(Loan CWP-22-67) in the amount of \$1,401,799.00 for WPCF Upgrades. Ms. Smith seconded. Vote unanimous.

I. Tighe & Bond, WPCF Upgrade Project Construction Services, Payment #13 \$161,427.06

Ms. Smith motioned to approve Tighe & Bond Payment #13 in the amount of \$161,427.06 for WPCF Upgrade Project Construction Services. Mr. Lopes seconded. Vote unanimous.

J. DEP Pay Req #7A (Loan CWP-22-67A) \$161,427.00

Ms. Rotondo motioned to approve DEP Pay Req #7A (Loan CWP 22-67A) in the amount of \$161,427.00 for WPCF Upgrade Project Construction Services. Mr. Lopes seconded. Vote unanimous.

K. Tighe & Bond, CWMP, Payment #1 \$16,170.00

Ms. Smith motioned to approve Tighe & Bond Payment #1 in the amount of \$16,170.00 for CWMP. Ms. Rotondo seconded. Vote unanimous.

L. Trash Fee Logistics

Mr. Furtado – I am going to go over this very briefly and I recommend that we table this until the next meeting. I was away last week and I just received the opinion of the Town’s Attorney. This will give the Board time to review her opinion on the matter. The matters at hand are what we are going to do if

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someone doesn't pay and also the ability of opting out. In my opinion the only way to opt out is to have a contract with a private hauler which the office will verify.

Ms. Smith motioned to Table the Trash Fee Logistics discussion to the next meeting. Mr. Lopes seconded. Vote unanimous.

M. Sign Notice to Proceed, Ferreira Construction Co, Inc. Construction of Force Main Access Manholes – Phase 1 Contract 29

Mr. Furtado – We are skipping this tonight because we are waiting for the Notice to Proceed from Ferreira Construction.

N. Sign Contract Agreement, Fairhaven Excavating, 2024 HMA Patches and Related Work

Mr. Furtado – We are going to skip this tonight because we are still waiting for the contract to be signed by the contractor and Town Counsel.

O. Sign Contract Agreement, LAL Construction Co., Inc. 2024 Sidewalk Restoration and Related Work

Ms. Rotondo motioned to Sign the Contract Agreement with LAL Construction for 2024 Sidewalk Restoration and Related Work. Mr. Lopes seconded. Vote unanimous.

P. Sign Contract Agreement, Utility Service Co., Inc., Water Storage Tank Maintenance Program

Mr. Furtado – We are going to skip over this tonight because we are still waiting for the contract.

VI. Tabled Matters

A. Tree Department

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for August 5, 2024

- POTW upgrade meeting
- Attend CWMP - 0 % loan interest meeting - required particulars are in the works

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- Town Counsel re - Water Tank Maintenance Contract and Trash Fee penalties and opt - out
- Unibank - re MRV budget
- Meeting with potential Tree Contractor
- Meeting with BBNEP staff- stormwater assessment
- Bid openings for Road & SW work

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Ms. Smith – There are two picnic tables at Livesey Park that are a safety concern and need to be removed.

Mr. Hobson – Orchard Street when you cross Scoticut Neck Road when you are coming up the Neck you cannot see the sign because there is a tree there that is blocking it. What is going on with the project on Scoticut Neck Road by Wood School?

Mr. Crabb- There was a couple of drainage and utilities conflicts that we found so the contractor had to go back to the State and the engineer to get clarification. We have also run into a few hiccups with the right of entries that we have acquired that are still being worked on. The plan was to start doing the utility work tomorrow but looks like that will be push back due to the weather.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The Marine Resource Committee has not met since our last meeting. The project at Union Wharf is almost done. There was an issue with trash barrels there that Mr. Crabb is aware of.

Mr. Crabb – The trash is an issue Town wide. I am just waiting for Mr. Cox to give permission for me to put the barrels back at Union Wharf.

D. Community Preservation Committee – BPW Related Matters

Ms. Smith – The CPC met last week and they had some question regarding the status of BPW Projects that they funded. I will provide a report to them from the answers that I received from Mr. Furtado at the next CPC meeting.

IX. Set Date for the Next Meeting

Mr. Lopes motioned to set the date for the next meeting on August 26, 2024 at 6:00 p.m. Ms. Smith seconded. Vote unanimous.

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X. Adjourn

Mr. Hobson motioned to adjourned the meeting at 6:05 p.m. and enter into executive session to discuss Highway Department Personnel and to reconvene in open session. Rollcall Vote: Mr. Hobson, Ms. Smith, Mr. Lopes and Ms. Rotondo in favor.

Ms. Rotondo motioned to adjourn the meeting at 7:28 p.m. Mr. Lopes seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on August 26, 2024