

**Town of Fairhaven
Board of Public Works Meeting
May 20, 2024**



Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Hillary Rotondo, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent
Ken, Pottel, Fairhaven Pickleball

I. Call to Order

Mr. Wotton called the meeting to order at 6:01 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. April 8, 2024

Mr. Hobson motioned to approve the minutes from April 8, 2024. Ms. Smith seconded. Vote unanimous.

B. April 8, 2024 – Executive Session B

Mr. Lopes motioned to approve the minutes from April 8, 2024 – Executive Session B. Ms. Rotondo seconded. Vote unanimous.

C. May 6, 2024

Mr. Hobson motioned to approve the minutes from May 6, 2024. Ms. Smith seconded. Vote unanimous.

IV. Item for Action

A. Tata & Howard, Lead Service Line Inventory, Payment #10 \$4,438.63

Ms. Smith motioned to approve Tata & Howard, Payment # 10 in the amount of \$4,438.63 for Lead Service Line Inventory. Ms. Rotondo seconded. Vote unanimous.

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B. Tata & Howard, Water Tank Maintenance RFP, Payment #9 \$781.85

Mr. Lopes motioned to approve Tata & Howard, Payment # 9 in the amount of \$781.85 for Water Tank Maintenance RFP. Ms. Rotondo seconded. Vote unanimous.

C. Public Park Restroom Fees

Mr. Crabb – We received a request from the Fairhaven Pickleball Association requesting keys to the Livesey Park restrooms. I did not know if you wanted to assess a fee for anyone that is looking to use the restrooms or offer them another solution.

Mr. Wotton – Currently the football association and girls softball team that have reserved the fields are supplying toiletries and making sure the restrooms are cleaned. There has been a lot of vandalism to the building and bathrooms. We could allow them to put a porta-john at the park and if they are renting it then they would be allowed to lock it. I feel if we open it to the public the restrooms would be destroyed more so then they already are.

Mr. Crabb – I would like to request in next years capital plan to install keypad entry systems on all the buildings in the parks.

Mr. Lopes – We could revisit this once we have keypad access.

Mr. Furtado – We are looking to put key pads on the gates at the BPW as well so we can track who is going in and out.

Ms. Smith – I do not think that giving them keys to the restrooms is feasible or an option at this time.

D. St. Joseph's School, Bike Run / Blessing of the Bikes, Sunday, May 19, 2024

Mr. Furtado – We are going to skip over this since this event was yesterday.

E. LCpl Matthew R. Rodriguez, 2024 Run to Remember 5K, Sunday, October 20, 2024

Ms. Smith motioned to approve LCpl Matthew R. Rodriguez, 2024 Run to Remember 5K on Sunday, October 20, 2024. Ms. Rotondo seconded. Vote unanimous.

F. Methuen Construction Co., WPCF Upgrades, Payment #5 \$829,745.70

Mr. Hobson motioned to approve Methuen Construction Co., Payment #5 for WPCF Upgrades in the amount of \$829,745.70. Mr. Lopes seconded. Vote unanimous.

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G. DEP Pay Req #5 (Loan CWP-22-67) \$829,746.00

Ms. Smith motioned to approve DEP Pay Req #5 (Loan CWP-22-67) in the amount of \$829,746.00. Ms. Rotondo seconded. Vote unanimous.

H. DEP Pay Req #5A (Loan CWP-22-67A) \$156,318.00

Mr. Hobson motioned to table DEP Pay Req #5A (Loan CWP-22-67A) \$156,318.00 until a future meeting. Ms. Smith seconded. Vote unanimous.

v. Appointments

A. Ken Pottel, Fairhaven Pickleball Association, Livesey Park

1. Restroom Keys

Mr. Wotton - The restrooms are currently maintained and stocked by the football association. At this time, we are not looking to make the bathrooms public. We are ok with the Pickleball Association putting a porta-john there with a lock since it will be paid for by your association.

Mr. Pottel – We would pay a fee to use the bathrooms.

Mr. Wotton – At this time we would not be able to allow that. We are looking into something else for next year. If you want to get a porta-john you can, just coordinate with Mr. Crabb on the best location.

2. Signage at Pickleball Courts

Mr. Pottel – We would like to put up a few signs at the Pickleball Courts at Livesey Park.

Mr. Crabb – The wording is in the packet. The second sign was agreed upon by myself and the recreation director and just needs to be approved by the Board.

Mr. Pottel – We would like the first sign to read “Welcome to the Livesey Park Pickleball Courts funded by the Fairhaven Community Preservation Committee, the Fairhaven Pickleball Association and supported by the Fairhaven Board of Public Works. For information on Fairhaven Pickleball go to <https://www.fairhavenpickleball.com>” and it would be placed on the fence facing the parking lot.

The second sign will be placed at the entrance and it will have the court guidelines.

Mr. Smith – On the sign you would not put the <http://> you would just put fairhavenpickleball.com.

Mr. Pottel – Yes.

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Mr. Ferreira – We have no problem paying for the signs.

Ms. Smith - I do have an issue with the signs. That link is to the Fairhaven Pickleball Association, isn't it?

Mr. Ferreira – Yes.

Ms. Smith – This is for pickleball whether you are in the association or not.

Mr. Pottel – On our website there is the schedule and the rules that we would like to list on the sign. We are not specific to members having to join. Also, there is a system called player lineup where people sign up to play, because we have 30 people looking to play and it is only May.

Ms. Smith – Then I think that it should say for information on the Fairhaven Pickleball Association.

Mr. Wotton – I have the same issue with both signs, the courts are Town courts. I also do not think that the website should go to the Fairhaven Pickleball Associations site as that website is not monitored or assessible by the Town of Fairhaven.

Mr. Crabb – I spoke with the Recreation Director and we both had the same concerns. We were thinking about revising #6 to read something like “courts are open to the public unless reserved and permitted by the Recreation Department” and then we were thinking that we could put the link for the Town site with a QR code that would bring you to the Recreation Department page and then from there we can put a link to the Fairhaven pickleball Association's site.

Mr. Wotton –I am ok with that.

Mr. Hobson - How does someone reserve a court?

Mr. Crabb – They would reserve it through the Rec Center.

Mr. Hobson - How many hours in advance do you have to make a reservation?

Mr. Crabb - 24 hours.

Mr. Ferreira – The courts are on a first come first serve basis unless you have a permit from the Rec Center.

Ms. Smith - I think that people would like to know the days of the clinics so then know when the courts are booked.

Mr. Ferreira – Also, we would like to put permanent signage for events and information.

Ms. Smith – You are looking for a permanent sign for events?

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Mr. Ferreira – Yes, that would be the idea, maybe a case with plexiglass. We would like something permanent so it does not go missing.

Mr. Crabb- We have had some complaints that people are being turned away so maybe the signage will help and people would know that they can sign up and wait until there is a court available.

Mr. Wotton – Mr. Crabb will get the wording for the sign together and then he will present them to the Board for approval.

Mr. Crabb - With your clinic are you using all the courts or will there be one left open.

Mr. Ferreira – We are waiting to see how many people attend, we will open any courts that are available once we know how many people are playing.

VI. Table Matters

A. n/a

VII. Public Comments / Open Forum

Mr. Crabb – The tub grinder that was approved at Town meeting will be here on Wednesday for a demo. We are looking to close the recycle center for a few hours on Wednesday during the demo to keep everyone safe.

Mr. Wotton – Could we open from 8-9, close for the demo and then reopen after lunch?

Mr. Crabb – Yes.

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for May 20, 2024

- Attend POTW upgrade progress meeting
- Attend court - close out Farmfield matter
- Overnight Causeway Water Main Repair/Repair to Nakata
- DEP requirement to temporarily chlorinate water due to above - notice/posting
- Josh and I met with Hathaway St resident re drainage
- Chair MRV Meeting
- Send MRV project approval letters

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- Mattapoisett Sewer Invoices
- Continue borrowing logistics for MRV
- Josh and I meet with LAL re causeway sidewalk change order
- ADA consultant conducting BPW assessment
- Buzzards Bay Grant Extension approved
- 12 Jameson Sewer issue/Eversource

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

Ms. Smith – I think it's great

The Board are all in favor of it going in the Parks.

B. Board Members

Ms. Smith - What is the timing on the work starting at the skatepark?

Mr. Crabb - Speakman excavating is the contractor that will be doing a few jobs in Town. They are getting ready to start the Jerusalem Road project because we have to have that project done by June 30th. I think they are going to try to do both projects at the same time. I have a meeting with them within the next couple of days so I will get an answer for you.

Ms. Smith – Any updates on the trash billings?

Mr. Furtado – We are still working out all the details.

Ms. Smith – We discussed limiting the number of non-resident passes.

Mr. Furtado - The Acushnet Selectmen will be discussing this at their meeting tomorrow night. We will put it on the next agenda for the Board to discuss.

Mr. Lopes – I just wanted to give a quick update regarding the litter buckets that we heard about at the last meeting. I was able to get 10 5-gallon buckets donated for the project.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobsom - Union Wharf is almost complete. They put the new docks at Seaview Avenue. We need to fix the wall, maybe hire a mason to do so.

D. Community Preservation Committee – BPW Relate Matters

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IX. Set Date for the Next Meeting

Mr. Hobson motioned to set the date for the next meeting on June 3, 2024 at 6:00 p.m. Ms. Smith seconded. Vote unanimous.

X. Adjourn

Mr. Lopes motioned to adjourn the meeting at 7:08 p.m. Ms. Rotondo seconded. Vote unanimous.

XI. Executive Session

A. n/a

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on June 3, 2024.