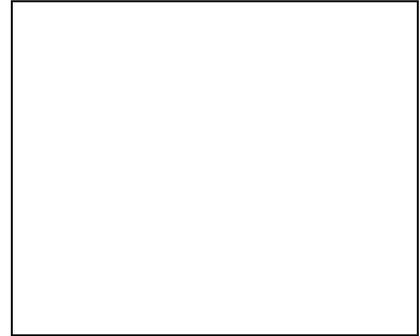


**Town of Fairhaven
Board of Public Works Meeting
April 1, 2024**



Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent
Jason Deree, Highway Department
Matthew Girouard, Highway Department
Shawn Francis, Highway Department

I. Call to Order

Mr. Wotton called the meeting to order at 6:02 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. March 18, 2024

Mr. Hobson motioned to approve the minutes of March 18, 2024. Ms. Smith seconded. Vote unanimous.

B. November 13, 2023 – Executive Session A

Mr. Hobson motioned to approve the minutes of November 13, 2023 – Executive Session A. Mr. Lopes seconded. Vote unanimous.

C. November 28, 2023 – Executive Session A

Mr. Hobson motioned to approve the minutes of November 28, 2023 – Executive Session A. Ms. Smith seconded. Vote unanimous.

D. December 11, 2023 – Executive Session A

Mr. Hobson motioned to approve the minutes of December 11, 2023 – Executive Session A. Ms. Smith seconded. Vote unanimous.

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E. January 22, 2024 – Executive Session A

Mr. Hobson motioned to approve the minutes of January 22, 2024 – Executive Session A. Mr. Lopes seconded. Vote unanimous.

F. February 5, 2024 – Executive Session A

Mr. Hobson motioned to approve the minutes of February 5, 2024 – Executive Session A. Ms. Smith seconded. Vote unanimous.

G. February 12, 2024 – Executive Session A

Ms. Smith motioned to approve the minutes of November 13, 2023 – Executive Session A. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. Interview for Highway Department, Special Motor Equipment Operator

Mr. Furtado – We have a vacancy for an operator due to the passing of Mr. Hurley. There were three applicants and we will take them how they are listed on the agenda.

1. Jason Deree

Mr. Hobson - How long have you been with Town?

Mr. Deree - A little over a year, maybe about a year and a half.

Mr, Hobson - Have you ran any type heavy equipment before?

Mr. Deree – Yes, when I worked for Frank Corp.

Mr. Hobson - How long did you work there?

Mr. Deree – I was there about 2 years.

Mr. Lopes – Can you speak a little about safety for me.

Mr. Deree – You have to be aware at all times, I haven't really had any safety concerns here.

Mr. Wotton - What is the reason why you are looking to take this position and what sets you a part from your competition?

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Mr. Deree – I am looking to further my career with the Town.

2. Matthew Girouard

Mr. Furtado – Mr. Girouard was an employee for 5 years, he had another job opportunity come a long and he left for about 5-6 months. Back in May we had a truck driver position come available, Mr. Girouard applied and was rehired at that time.

Mr. Girouard – When I left I was an operator and I had been for a couple of years.

Mr. Hobson – How many years in total have you worked for the Town?

Mr. Girouard - A little over five and a half years.

Mr. Hobson – When you left you were an operator?

Mr. Girouard – Yes

Mr. Lopes – Can you talk to me about safety?

Mr. Girouard- There are a lot of things and even the small thing can kill you. Everyone has to be careful and make a difference.

Mr. Wotton- What do you think sets you apart from the other candidates.

Mr. Girouard – If you send me out tomorrow I can go out on a dig and do not need to be trained.

3. Shawn Francis

Mr. Francis – I do not have all the necessary license, I do have a test date to get the remaining licenses.

Mr. Lopes – Can you talk to me about safety

Mr. Francis - Safety is huge and every situation is different.

Mr. Hobson motioned to hire Mr. Girouard for the Highway Department Special Motor Equipment Operator Position. Mr. Wotton seconded. Vote unanimous.

V. Item for Action

A. Tighe & Bond, WPCF Upgrade Project Construction Services, Payment #9 \$126,605.32

Ms. Smith motioned to approve Tighe & Bond Payment # 9 in the amount of \$126,605.32 for WPCF Upgrade Project Construction Services. Mr. Lopes seconded. Vote unanimous.

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B. Tata & Howard, Water Tank Maintenance Program, Amendment #1 \$9,500.00

Mr. Lopes motioned to approve Tata & Howard Amendment #1 in the amount of \$9,500.00 for Water Tank Maintenance Program. Ms. Smith seconded. Vote unanimous.

C. Sewer Rates

Mr. Furtado in FY25 the rate study recommends that we go from \$8.60 to \$9.40. This would be for next billing which are Commercial Account in July and the next Residential Billing in September. We could raise it to \$9.00 now and then put in on the agenda in August.

Mr. Lopes motioned to raise the sewer rates to \$9.00 on July 1, 2025. Ms. Smith seconded. Vote unanimous.

D. Causeway Road Sidewalk Repairs

1. Award Bid

Mr. Hobson motioned to Award the Causeway Road Sidewalk Repairs to LAL Construction in the amount of \$242,491.20. Ms. Smith seconded. Vote unanimous.

2. Sign Contract Agreement

Mr. Furtado – We are going to skip over the agreement and the notice to proceed tonight because we are still waiting for the contract to be signed.

3. Sign Notice to Proceed

VI. Table Matters

A. n/a

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for April 1, 2024

- Attend POTW Progress Meeting

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- Chair BBAC Meeting as Town's Rep
- Appear before Selectboard - department update
- Numerous correspondence with Town Counsel re water meter replacement program
- Attend required Pesticide Training for license
- Review draft FY 25 Warrant
- Attend Fincom re FY 25 Warrant
- Attend pre-construction meeting re Mirasol's
- Meet with Police re water meter swap project
- Bid opening for Causeway Sidewalk
- MRV Greenlight letter received
- SRTS project logistics completed for advertising
- Interview Water Tower Maintenance vendors
- Flow Neutral Bylaw
- Sign placement at Cooke Park
- Request additional ARPA funds for sewer rate relief
- Assist Planning with Stormwater Bylaw and street discontinuance

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Mr. Hobson - Are we going to be hiring someone to fix the wall or are we going to be doing the work in house at the Seaview Avenue Boat Ramp? Also, Water Street is starting to cave in, I think someone needs to go there and check it out.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The Marine Resources Committee has not met since our last meeting.

D. Community Preservation Committee – BPW Relate Matters

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IX. Set Date for the Next Meeting

Ms. Smith motioned to set the date for the next meeting on April 8, 2024 at 6:00 p.m. Mr. Lopes seconded. Vote unanimous.

X. Adjourn

Ms. Smith motioned to adjourn the meeting at 7:01 p.m. Mr. Wotton seconded. Vote unanimous.

XI. Executive Session

A. n/a

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on April 8, 2024