

**Town of Fairhaven
Board of Public Works Meeting
January 8, 2024**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Daniel Lopes, Commissioner
Travis Rapoza, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent
Matthew Paulson, Matts Lawncare & Landscaping
Steven Paulson, Matts Lawncare & Landscaping



I. Call to Order

Mr. Wotton called the meeting to order at 6:02 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. December 26, 2023

Mr. Rapoza motioned to approve the minutes of December 26, 2023. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. Superintendents

Mr. Furtado – We handed the books out tonight and we will invite the Superintendents into the next meeting to review the FY25 Budgets and Capital Plans.

Mr. Rapoza motioned to table the discussion of FY25 Budgets and FY25 Capital Plans until the next meeting. Ms. Smith seconded. Vote unanimous.

1. FY25 Budget

2. FY25 Capital Plan

**Town of Fairhaven
Board of Public Works Meeting
January 8, 2024**

V. Item for Action

A. Mattress Fees

Mr. Furtado – We are looking to have the Board raise the fees to dispose of mattresses or box springs from \$40 to \$45 each.

Mr. Rapoza – Do we know why we are paying Handup \$45 and Dartmouth pays \$40? If not, is this something that we could look into?

Ms. Smith motioned to raise the rates to dispose of a mattress or box spring to \$45 each effective immediately. Mr. Rapoza seconded. Vote unanimous.

B. Gravity Construction, Sunset Beach Road Sewer Improvement Project

1. Payment #1 \$341,845.62

Mr. Rapoza motioned to approve Payment #1 to Gravity Construction in the amount of \$341,845.62 for Sunset Beach Road Sewer Improvement Project. Mr. Lopes seconded. Vote unanimous.

2. Change Order #1 \$33,000.00

This was additional water work that we did not anticipate when we went out to bid.

Mr. Rapoza motioned to approve Change Order #1 in the amount of \$33,000.00 to Gravity Construction for Sunset Sewer Improvement Project. Ms. Smith seconded. Vote unanimous.

C. Tighe & Bond, WPCF Upgrade Project, Payment #6 \$40,051.33

Mr. Rapoza motioned to approve payment #6 to Tighe and Bond for WPCF Upgrade Project in the amount of \$40,051.33. Mr. Lopes seconded. Vote unanimous.

D. Century Paving, Livesey Park Pickleball Courts

1. Payment # 2 \$40,375.00

Mr. Hobson motioned to approve Payment #2 to Century Paving for Livesey Park Pickleball Courts in the amount of \$40,375.00. Mr. Rapoza seconded. Vote unanimous.

2. Change Order #2 (-) \$19,750.00 (credit)

Mr. Rapoza motioned to approve Change Order #2 in the amount of (-) \$19,750.00. Mr. Lopes seconded. Vote unanimous.

**Town of Fairhaven
Board of Public Works Meeting
January 8, 2024**

3. Certificate of Substantial Completion

Mr. Rapoza motioned to Sign Certificate of Substantial Completion for the Livesey Park Pickleball Courts. Ms. Smith seconded. Vote unanimous.

**E. Sign Engineering Agreement, Kimley-Horn, Bridge Street Improvement Project
Phase 1 \$96,330.00**

Mr. Furtado – We are going to skip over this tonight as Town Counsel is still reviewing the contract.

VI. Table Matters

A. 2024 Recycle Center Fees

Mr. Rapoza motioned to bring 2024 Recycle Center Fees back to the table for discussion. Mr. Hobson seconded. Vote unanimous

Mr. Furtado – This was on the agenda back in December and at that meeting the Board decided to Table it until the whole Board was present. There is a sheet in the packet of all the information that pertains to Recycle Center Costs and because we have to move the recycle center to our back yard we are looking to make a few changes. Currently, Landscapers pay \$550 per year and we are looking reduce the rate for the sticker and then charge them a fee to dump per load. Mr. Crabb and I had a meeting with the landfill engineers and we asked them to contact the state to see what it is going to take for us to move to Bridge Street.

Mr. Hobson - If we move to Bridge Street we are going to need a chipper.

Mr. Furtado - We are going to need a chipper whether we are at Bridge Street or in our back yard.

Mr. Crabb - With a smaller foot print we are going to be enforcing the items that we take and make sure that everything is separated.

Mr. Furtado - In addition to the Commercial Permits we also need to set the rates for the Residential Permits.

Mr. Rapoza – Would the pay per load be for every resident?

Mr. Crabb - No, it would just be for Commercial Permits only. We currently charge \$550 and \$150 for Commercial Stickers. We could lower the rates for the permits and then charge a fee per load.

Mr. Hobson – Do you need separate permits for a truck and a trailer?

Mr. Crabb - Yes, we would follow the same procedure as we have in the past.

**Town of Fairhaven
Board of Public Works Meeting
January 8, 2024**

Mr. Hobson - We are not trying to hurt anyone and we are open to suggestions. We are just trying to look for the best way to handle the amount of materials that we take in at the new location.

Discussion ensued amongst all present.

Mr. Hobson motioned to charge \$300 per Commercial Permit for Landscapers and \$10 per load. Mr. Lopes seconded. Vote 4-0-1 with Mr. Wotton abstaining.

Ms. Smith motioned to raise the Resident Permit to \$20 for Seniors Residents and \$35 for Residents.

Ms. Smith motioned to lower the non-commercial GVW 10,000 to 12,999 to \$100 per permit and 13,000 to 35,000 GVW to \$300 and both pay \$10 per load like the landscapers. Mr. Rapoza seconded. 4-0-1 with Mr. Wotton abstaining.

Mr. Furtado - The last thing we would like to discuss is increasing the cost to dispose of tires as the cost of dispose of them.

Mr. Hobson motioned to increase the cost of disposing truck tires to \$20 and tractor tires \$50. Mr. Lopes seconded. Vote unanimous.

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for January 8, 2024

- Attend meeting re: future Town recycling programs
- Attend meeting to potentially resurrect Open Space & Recreation Committee
- Coordinate/schedule follow-up FY 24 Capital Planning Committee
- Attend MRV Subcommittee re borrowing and required conservation measures/policy
- Lots of Safe Routes to School Right of Way logistics (thank you Josh)
- Josh and I meet with Town Landfill Engineer re recycling center move to Bridge St logistics
- Received official extension for both Complete Streets and Stormwater (CZM)

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

**Town of Fairhaven
Board of Public Works Meeting
January 8, 2024**

Mr. Furtado – Just looking to see if the Board had any issues with closing the Recycle Center this Saturday and opening on Sunday so the employees can attend Mr. Hurley's service.

Mr. Hobson motioned to close the recycle center on Saturday, January 13, 2024 so the employees can attend Mr. Hurley's funeral service and open Sunday, January 14, 2024 from 8 am to 2pm. Ms. Smith seconded. Vote unanimous.

Mr. Hobson – On Sconticut Neck Road just past Winsegansett Avenue the trash and recycle barrels have been out for a few weeks and also there has been a mattress laying there. Is there something that we could do?

Mr. Wotton- I think that the Building Inspector needs to send a notice and assess a fine.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – We met but there is nothing to do with the BPW.

D. Community Preservation Committee – BPW Relate Matters

Ms. Smith – we have not met since our last meeting

IX. Set Date for the Next Meeting

Ms. Smith motioned to set the date for the next meeting on January 22, 2024 at 6:00 p.m. Mr. Rapoza seconded. Vote unanimous.

X. Adjourn

Mr. Rapoza motioned to adjourn the meeting at 7:56 p.m. and enter into executive session and not to reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes and Mr. Rapoza in favor.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes Approved on January 22, 2024