

**Town of Fairhaven  
Board of Public Works Meeting  
December 26, 2023**

**Present**

Robert Hobson, Commissioner  
Anne Morton Smith, Commissioner  
Daniel Lopes, Commissioner  
Travis Rapoza, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager



Mr. Wotton absent

**I. Call to Order**

Mr. Hobson called the meeting to order at 4:00 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. November 13, 2023**

Mr. Lopes motioned to approve the minutes of December 11, 2023. Ms. Smith seconded. Vote 3-1 with Mr. Rapoza abstaining.

**IV. Appointments**

**A. N/A**

**V. Item for Action**

**A. Sign Engineering Agreement, GCG Associates, Cove Street and Hedge Street \$12,730**

Ms. Smith motioned to Sign the Engineering Agreement with GCG Associates in the amount of \$12,730.00 for Cove Street and Hedge Street. Mr. Rapoza seconded. Vote unanimous.

**VI. Table Matters**

**A. 2024 Recycle Center Fees**

Ms. Smith motioned to bring 2024 Recycle Center Fees back to the table for discussion. Mr. Rapoza seconded. Vote unanimous.

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Ms. Smith – The 2023 stickers expire at the end of the week. Should we put out a notice letting residents know that the 2023 stickers will be valid until January 8, 2024?

Discussion ensued amongst all present.

Ms. Smith motioned to make the 2023 Recycle Center Permits valid until January 8, 2023. Mr. Rapoza seconded. Vote unanimous.

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for December 26, 2023**

- Staff presents FY 25 budget to Town budget team
- Project FY 25 water and sewer revenues
- Town Counsel working on SRTS takings letter - will have to appear before Select Board sometime in January
- Working with Bond Counsel for SRF Borrowing for Water Plant Upgrade
- Project kick-off meeting with Methuen and Engineer
- Attend stormwater bylaw update meeting
- Chair MRV Monthly meeting
- Attend Sewer Force Main Pre-bid meeting
- Chair monthly BBAC Meeting
- Attend Sustainability Meeting for BPW Projects
- Christmas Party for Office
- Receive Complete Streets Extension
- Requested extension on CZM grant (Jerusalem Rd)
- Safe Routes to School resident night meeting

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

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**B. Board Members**

**C. Marine Resources Committee – BPW Related Matters**

Mr. Hobson – The Marine Resources Committee has not met since our last meeting.

**D. Community Preservation Committee – BPW Relate Matters**

Ms. Smith – I have nothing new to report since the last meeting.

**IX. Set Date for the Next Meeting**

Ms. Smith motioned to set the date for the next meeting on January 8, 2023 at 6:00 p.m.

**X. Adjourn**

Mr. Rapoza motioned to adjourn the meeting at 4:31 p.m. Ms. Smith seconded. Vote unanimous.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes approved on January 8, 2024