

**Town of Fairhaven
Board of Public Works Meeting
August 28, 2023**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Travis Rapoza, Commissioner
Daniel Lopes, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent



I. Call to Order

Mr. Wotton called the meeting to order at 5:38 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. August 7, 2023

Mr. Hobson motioned to approve the minutes of August 7, 2023. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

IV. Appointments

A. N/A

V. Item for Action

A. Sign Memorandum of Understanding for Police Details

Mr. Furtado – This is an agreement between the Police Dept and the BPW. Currently we are having a hard time filling details because anything over 4 hours the Town pays hour for hour and that is unattractive. Hopefully this will help with filling the details that we request.

Mr. Lopes motioned to Sign the Memorandum of Understanding for Police Details. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

B. Policy for Gardens in Parks

Mr. Furtado – As you are aware we have had a few requests come before the Board looking for approval to install a garden in a park. Ms. Smith & Mr. Lopes were on a subcommittee that started to draft a

**Town of Fairhaven
Board of Public Works Meeting
August 28, 2023**

policy for gardens in parks which will hold people accountable and keep these gardens maintained or the Town will be able to remove the garden.

Mr. Lopes – As Mr. Furtado mentioned this is a draft policy. This policy will have a designated caretaker for these gardens from year to year. The annual fee and policy are subject to discussion and approval from the Board.

Ms. Smith – I think that it is really important to have a maintenance plan in place going forward so everyone knows what is going on and what is expected when requesting to install a garden. One thing that we thought would be an option is that whoever is responsible for these gardens should have to purchase a recycle sticker so they would be able to dispose of the materials that are removed.

Mr. Wotton – I think that this policy is a great thing for all gardens that are installed going forward.

Discussion ensued amongst all present.

Ms. Smith motioned to table the Policy for Gardens in Parks until the next meeting. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

C. Manjiro Festival, October 7, 2023

Mr. Hobson motioned to approve the Manjiro Festival on October 7, 2023. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

D. Temporary Street Closure / Block Party, Laurel Street between Church Street & South Street, September 30, 2023

Mr. Hobson motioned to approve the Temporary Street Closure / Block Party on Laurel Street between Church Street & South Street on September 30, 2023 from 12:00 pm to 5:00 p.m. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

E. Stantec Consulting Services Inc., Town Wide Sewer System Force Main Condition Assessment, Payment \$2,050.76

Mr. Lopes motioned to approve Stantec Consulting Services Inc., Payment #24 in the amount of \$2,050.76 for Town Wide Sewer System Force Main Condition Assessment. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

F. Sign Additional Articles for Town Meeting

Mr. Lopes motioned to Sign the Additional Articles presented for Town Meeting. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

**Town of Fairhaven
Board of Public Works Meeting
August 28, 2023**

G. Sign Notice of Award Sunset Beach Road Sewer System Improvement Project, Gravity Construction \$680,009.20

Mr. Hobson motioned to Sign the Notice of Award for the Sunset Beach Road Sewer System Improvement Project with Gravity Construction in the amount of \$680,009.20. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

H. Sign Agreement for Appraisal Services for Safe Routes to Schools Project

Ms. Smith motioned to Sign the Agreement for Appraisal Services for Safe Routes to Schools Project with A.M. Appraisal Associates, Inc. in the amount of \$29,682.00. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

I. Award Bid for HMA Patching and Related Work

Mr. Lopes motioned to Award the Bid for HMA Patching and Related Work to Fairhaven Excavation. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

J. Tighe & Bond, Goulart Bridge Study, Final Payment \$9,890.00

Mr. Hobson motioned to approve the final payment to Tighe & Bond for the Goulart Bridge Study in the amount of \$9,890.00. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

K. Sign Conservation Restriction (revised) Red Brick Farm

Ms. Smith motioned to Sign the Revised Conservation Restriction for Red Brick Farm. Mr. Lopes seconded. Rollcall Vote: Mr. Wotton, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor. Vote passes 4-1 with Mr. Hobson abstained.

L. Tighe and Bond, Payment # 2, \$14,797.34, Plant Construction Based Services

Mr. Lopes motioned to approve Tighe & Bond, Payment #2 in the amount of \$14,797.34 for Plant Construction Based Services. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

VI. Tabled Matter

A. n/a

VII. Public Comments / Open Forum

**Town of Fairhaven
Board of Public Works Meeting
August 28, 2023**

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for August 28, 2023

- Textile shed delivery and contract finalized
- Attend Dept. Head Meeting
- Multiple meetings with attorneys re Cherrystone property
- Chair MRV Meeting
- Water Plant hit by Tornado August 8th - meet with insurance agents/adjusters
- Tinkham Lane pump Station also hit - claim submitted
- Submit extension request to Complete Streets - receive it
- Meet with DEP re trash contract
- Josh and I meet with Tree Warden
- Interview with New Bedford Light on-line publication
- Bid openings for sidewalk patches
- Bid opening for Jerusalem Rd. Stormwater BMP
- Josh and I interview/select Safe Routes appraiser
- Emergency MRV meeting - re insurance
- Work on sewer rates - % loan - MHI - based on borrowing
- Brokerage agreement issue

Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Mr. Hobson – There was a tree taken down in front of 74 Farmfield Street and the stump was ground but the roots are still there in the grass sidewalk area causing people to trip over them.

**Town of Fairhaven
Board of Public Works Meeting
August 28, 2023**

Mr. Wotton – The brush is still overgrowing onto the bike path just after Shaw Road. Also, we need crosswalks to be installed in the intersections of the bike path at Gillette Road, Weeden Road and Shaw Road because people need to be aware that there is a bike path there.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – There are some issues with the Town parking lot at Union Wharf that need to be addressed.

D. Community Preservation Committee – BPW Relate Matters

Mr. Rapoza – There was a CPC Meeting and unfortunately, I was not able to attend.

IX. Set Date for the Next Meeting

Mr. Hobson motioned to set the date for the next meeting on September 11, 2023 at 6:00 p.m. Ms. Smith seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

X. Adjourn

Mr. Rapoza motioned to adjourn the meeting at 7:32 p.m. Mr. Wotton seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Ms. Smith, Mr. Lopes & Mr. Rapoza in favor.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on September 11, 2023