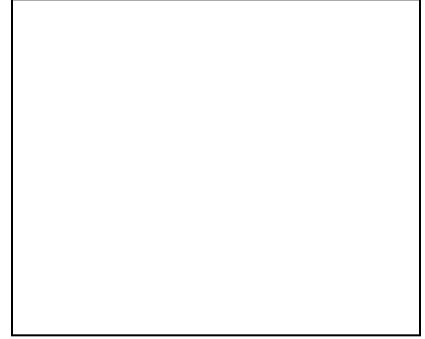


**Town of Fairhaven
Board of Public Works Meeting
August 7, 2023**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Anne Morton Smith, Commissioner
Travis Rapoza, Commissioner
Daniel Lopes, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Christopher Ciano, JC Excavation



I. Call to Order

Mr. Wotton called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. July 24, 2023

Mr. Rapoza motioned to approve the minutes of July 24, 2023. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. JC Excavation, New Water & Sewer Drainlayer

Mr. Ciano – I am the owner of JC Excavation. I am trying to grow the business and I feel that becoming a drainlayer is the next step for us because we have a few opportunities to do work in the Town of Fairhaven. I have done several projects with WC Smith installing septic systems.

Mr. Rapoza motioned to approve JC Excavation as a New Water & Sewer Drainlayer pending completion and inspection of the first job. Ms. Smith seconded. Vote unanimous.

V. Item for Action

A. Tighe & Bond, WPCF Upgrade Project, Construction Services, Payment #1 \$219,780.66

Mr. Rapoza motioned to approve Tighe & Bond Payment #1 in the amount of \$219,780.66 for WPCF Upgrade Project for Construction Services. Mr. Lopes seconded. Vote unanimous.

B. Tighe & Bond, Goulart Bridge Repairs, Payment #6 \$10,900.00

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Mr. Rapoza motioned to approve Tighe & Bond Payment #6 (final payment) in the amount of \$10,900.00 for Goulart Bridge Repairs. Mr. Hobson seconded. Vote unanimous.

C. Town Meeting Articles

Mr. Furtado reviewed the five Articles for the Special Town Meeting on November 14, 2023.

Discussion ensued amongst all present.

Mr. Rapoza motioned to Sign all Articles presented. Ms. Smith seconded. Vote unanimous.

D. Police Details for BPW Projects

Mr. Furtado – We are going to skip over this until the next meeting.

E. Policy for Gardens in Parks

Ms. Smith – As you know we recently had to talk about removing a garden that was installed by volunteers at Cooke Park because the rain garden that was installed in 2018 was all overgrown. A few weeks ago, we had a few people come out to help with the cleanup of the gardens. I am concerned with all the gardens that we are approving that down the road they will not be taken care of by the person who requested to install them. I think that before we approve any gardens we should find out what the long-term maintenance plans for these projects are. Also, do we want to ask for a maintenance plan or a deposit for these projects so if they do not get taken care of we have money to either maintain them or remove them.

Discussion ensued amongst all present.

Ms. Smith – I think people need to understand that if they are not going to maintain these gardens then they will be removed. I was thinking that maybe we could put together a policy.

F. BPW Superintendent Vacation Carryover

Mr. Furtado requested to carry over 10 vacation days.

Mr. Wotton motioned to approve Mr. Furtado's request to carryover 10 vacation days. Mr. Hobson seconded. Vote unanimous.

G. Century Paving, Livesey Park Pickleball Courts, Change Order #1 \$34,000.00

Mr. Hobson motioned to approve Century Paving Change Order # 1 in the amount of \$34,000.00 for Livesey Park Pickleball Courts. Mr. Rapoza seconded. Vote unanimous.

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H. Sign Contract Agreement Safe Routes to School Property Appraisals

Mr. Furtado – We are going to skip over this tonight.

VI. Tabled Matter

A. n/a

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for August 7, 2023

- Attend BBAC meeting as Town rep
- Apply for \$125 k grant to add to our Jerusalem Rd Stormwater BMP allotment
- Complete legal interrogatories for Cherrystone
- Meet with Highway Union re: custodial work
- Meet with Water Union - grievance
- Becky and I work with Cintas re pricing
- Josh and I meet with NFIA
- RFP review for water tank maintenance issue
- Town Counsel is still reviewing Cooke Park cemetery declaration issue
- Meet with Channel 12 at Town Beach re beach mat and chair
- Brokerage agreement - hopefully finalized
- Textile Shed agreement - hopefully finalized
- Josh and I meet with SRTS appraiser
- SRF meeting with Tighe and Bond
- Staff Planning Meeting re Starbucks

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Mr. Furtado answered any questions that the Board had regarding the Superintendent Report.

B. Board Members

Ms. Smith – There is a lot of graffiti at Livesey Park Skate Park. I was wondering if we can remove the sign because it is covered with graffiti.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson - We have not met since our last meeting.

D. Community Preservation Committee – BPW Relate Matters

Mr. Rapoza – We have not met since the last meeting and we are not scheduled to meet until September.

IX. Set Date for the Next Meeting

Mr. Rapoza motioned to set the date for the next meeting on August 28, 2023 at 5:30 p.m. Mr. Lopes seconded. Vote unanimous.

X. Adjourn

Mr. Rapoza motioned to adjourn the meeting at 7:13 p.m. Mr. Wotton seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on August 28, 2023