

CHARTER COMMITTEE MINUTES

March 15 ,2023

MEMBERS PRESENT: Kyle Bueno, Cathy Melanson, Brendalee Smith, Morgan Dawicki, Robert Grindrod, Marybeth Vargas

Members Absent: Lilia Cabral-Bernard, Linda Gallant, Ronnie Medina .Members absent with prior notice.

Others Present: Angie Lopes, Fairhaven TV

The meeting was called to order by Mr. Bueno, at 6:30 PM.

Pledge of Allegiance

Roll call of committee members:

Mr. Bueno, Mr. Dawicki, Ms. Melanson, Ms. Smith, Mr. Grindrod, Ms. Vargas

Approval of minutes: A motion to approve the minutes from February 15, 2023 was made by Mr. Grindrod seconded by Ms. Smith, approved 6-0 unanimously by roll call vote

Public Comment: none

Discussion/Action

1. List of appointed and elected officials, boards and committees: Mr. Dawicki
Town Clerk has large document which identifies appointing authorities for each committee. We can use this as we break down the structure of the charter. Not certain where committee wants to go from here but he can compile a more condensed list if we want to make it easier to digest, possibly into a Word document.
Bob suggests we look at list and see if information out of date. Some don't need to be on charter.
Kyle agrees with comments and states Town Clerk is making the list we have more concise for our committee, remove unnecessary information. When he gets this, he will send it out to Morgan and committee.
Bob suggests we look at list , some are legitimate things on organizational chart and some don't need to be there. We should clump these together and set them off to side.
Morgan following up with he is aware that some are only temporary committees and was going to ask regarding that.
Ms. Lopes comments that some are temporary and we should list in charter those that are permanent or standing committees, such as conservation committee etc.
Bob: should make a list, appendixes of standing committees and have others on another document.
Discussion by committee members on topic.
2. Town Charter Document
Discussion on where we need to go. Draft Bob did is really good and once we get additional information, we can add to it. Once we get this, we can invite public/stakeholders to look at it.

Question from Marybeth regarding numbers on document. Missing Article 8 number, maybe just missed.

Also, numbers under Articles 11 and 12 don't match.

Bob will look at his document and correct it.

No other questions regarding document.

Upcoming Events

Next Meeting: Wednesday, April 19, 2023

Other/New Business: None

Review Action Items:

1. Mr. bueno will receive updated update spreadsheet and will send out to committee Mr. Dawicki will consolidate info
2. Bob will review Charter Index to include Article 8 and editing sections 10,11 and 12.

Questions/comments

Bob: Could we, without messing up organizational chart, put numbers that relate to those that will be on charter? We should get this and work on it together. Use this as a working document. Or we could just hand number it. Discussion regarding this by committee members.

Kyle: Town Clerk informed him that remote meetings to expire March 31st. Unless there is change all meetings need to be in person. Bob mentioning bylaws state all meetings need to be accessible remotely. Kyle clarifying all committee members need to be physically present.

Motion to adjourn made by Ms. Melanson, seconded by Bob.

Roll call vote, motion to adjourn approved unanimously. Meeting adjourned at 7:02PM

Marybeth Vargas

Recording Secretary to Charter Committee