

**Town of Fairhaven
Board of Public Works Meeting
March 13, 2023**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Marcus Ferro, Commissioner
Anne Morton Smith, Commissioner
Travis Rapoza, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Joshua Crabb, Highway Superintendent
Steve Xavier, 64 Boston Hill Road



I. Call to Order

Mr. Wotton called the meeting to order at 5:16 p.m.

Mr. Wotton reconvened in open session at 6:31 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. February 13, 2023

Ms. Smith motioned to approve the minutes of February 13, 2023. Mr. Rapoza seconded. Vote unanimous.

B. February 27, 2023

Mr. Rapoza motioned to approve the minutes of February 27, 2023. Mr. Hobson seconded. Vote unanimous.

Mr. Ferro announced that this will be his last meeting and thanked everyone for allowing him to be on the Board and serve the Town.

IV. Appointments

5:15 Steve Xavier, 64 Boston Hill Road – Drive Waiver 24' Opening

Mr. Xavier – I am here tonight because I am hoping to widen my driveway to 24'. Currently it is a little snug and we have had a few fender benders. If we park on the road, it has prevented emergency personnel to get down the road in the past.

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Mr. Hobson motioned to approve the driveway waiver for a 24' driveway at 64 Boston Hill Road. Ms. Smith seconded. Vote unanimous.

Mr. Ferro left the meeting at 6:15 p.m.

B. Executive Session A

Mr. Hobson motioned to hire Alexander Pullman as a Sewer System Maintenance Craftsman at a Grade 9 Step 1 pending pre-employment screenings. Mr. Rapoza seconded. Vote unanimous.

V. Item for Action

**A. Tighe & Bond, Amendment # 1 Goulart Memorial Bridge Assessment & Repair
\$19,500.00**

Mr. Furtado - This is an amendment to the contract that we currently have with Tighe and Bond to do all the construction based services to repair the Causeway Road bridge from when the boat hit it.

Mr. Rapoza motioned to approve Tighe & Bond Amendment #1 for the Goulart Memorial Bridge Assessment & Repair in the amount of \$19,500. Ms. Smith seconded. Vote unanimous.

**B. Tighe & Bond, Amendment #1 Design Phase Subsurface Investigations
\$43,500.00**

Mr. Hobson motioned to approve Tighe & Bond Amendment #1 for the Design Phase Subsurface Investigations in the amount of \$43,500. Ms. Smith seconded. Vote unanimous.

**C. Tighe & Bond, Wastewater Treatment Facility Improvements, Construction
Phase Services \$5,478,362.00**

Mr. Furtado – We do not have the documents in front of us because the agreement is still going back and forth between the attorneys. The Town Administrator also would like us to look at going out to bid for this project which I do not agree with.

Mr. Rapoza motioned to approve Tighe & Bond, Wastewater Treatment Facility Improvements Construction Phase Services in the amount of \$5,478,362.00 with the approval from Town Counsel and the Town Administrator. Ms. Smith seconded. Vote unanimous.

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D. Kyle Winderlick, Highway Department Vacation Carryover (3 days)

Ms. Smith motioned to approve Mr. Winderlick's request to carryover 3 vacation days. Mr. Rapoza seconded. Vote unanimous.

E. Southcoast Health, Nicole Podkova Annual 5K, October 1, 2023

Mr. Rapoza motioned to approve Southcoast Health, Nicole Podkova Annual 5K on October 1, 2023. Ms. Smith seconded. Vote unanimous.

F. Award Bid for Millicent Library Sideway Improvement Project

Mr. Rapoza motioned to Award the Bid for the Millicent Library Sidewalk Improvement Project to Sandstone Construction Inc., in the amount of \$169,240.00. Ms. Smith seconded. Vote unanimous.

**G. Tighe & Bond, Waste Water Treatment Facility Upgrade, Payment #9
\$505,000.00**

Ms. Smith motioned to approve Payment #9 to Tighe & Bond for the Wastewater Treatment Facility Upgrades in the amount of \$505,000. Mr. Rapoza. Vote unanimous.

VI. Tabled Matter

A. n/a

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for March 13, 2023

- Began re-negotiations with sewer union
- MRV meets with Unibank re borrowing for Water Treatment plant upgrade
- Bid opening for CPC Library Sidewalk work
- Meet with Town Counsel re: brokerage agreement

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- Attend BBAC
- Snow event
- Staff and I attend pre-construction meeting for Lewis landing
- Rene and I meet with Tighe and Bond re plant upgrade final plans
- Continue work with grant administrator re ARPA County fund logistics
- Josh and I meet with engineer re Bridge St improvements (actual street - not landfill)
- Attend health care insurance meeting
- This coming Thursday - 16th - Public Works will present FY 24 budget and capital requests to joint Selectboard and Fincom at Town Hall @ 6:30
- Meet with Mattapoisett reps re cost of sewer upgrade
- Rene and I meet with candidate for sewer dept vacancy
- Various meetings with T A - budget and the like
- ***don't forget Conflict of Interest Training must be done by 3/14 - State oversight and mandated

Mr. Furtado answered any question the Board had regarding the Superintendent Report.

B. Board Members

Mr. Hobson – The parking lot at Union Wharf needs cold patch

Mr. Crabb – What it needs is a permanent patch.

Ms. Smith - What is the status of the remaining water meters that need to be installed?

Mr. Furtado - I will verify the numbers.

Mr. Wotton – The old cemetery on South Street needs some attention. Could we do a cleanup and could we look into repairing or replacing the benches that are there. If the benches are not repairable, they need to be taken down.

C. Marine Resources Committee – BPW related Matters

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Mr. Hobson – When we get shells could you help us spread them at Hoppy’s Landing?

IX. Set Date for the Next Meeting

Mr. Hobson motioned to set the date for the next meeting on March 27, 2023 at 6:00 p.m. Mr. Wotton seconded. Vote unanimous.

X. Adjourn

Mr. Hobson motioned to adjourn the meeting at 5:22 p.m. and enter into executive session to conduct an interview and to discuss and item in litigation and then reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson, Mr. Ferro, Ms. Smith and Mr. Rapoza in favor.

Mr. Rapoza motioned to adjourn the meeting at 7:20 p.m. Mr. Hobson seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Discussion ensued amongst all present.

Minutes approved on March 27, 2023