

**Town of Fairhaven  
Board of Public Works Meeting  
January 9, 2023**

**Present**

Brian Wotton, Commissioner  
Robert Hobson, Commissioner  
Anne Morton Smith  
Travis Rapoza, Commissioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Reed Fournier-Amaral, Laborer Interview  
Joshua Crabb, Highway Superintendent



Mr. Ferro not in attendance.

**I. Call to Order**

Mr. Wotton called the meeting to order at 5:18 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. December 19, 2022**

Mr. Hobson motioned to approve the minutes of December 19, 2022. Mr. Rapoza seconded. Vote unanimous.

**B. December 19, 2022 – Executive Session A**

Mr. Hobson motioned to approve the minutes of December 19, 2022 – Executive Session A. Mr. Rapoza seconded. Vote unanimous.

**IV. Appointments**

**5:30 Interview for Laborer – Highway Department**

Mr. Furtado – We have a laborer position available in the Highway Department. Mr. Fournier-Amaral has been with us since July as a temporary laborer. Both Mr. Crabb and I recommend him to the Board for hire.

Ms. Smith – Did you start with us during the summer and then stay a little longer?

Mr. Furtado – Yes, we had several vacancies in the Highway Department and we needed the help. With the Board's approval, he will go from a temporary employee to a permanent employee.

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Mr. Hobson – I would like to see you get your class A or B license.

Mr. Crabb - I am happy to recommend Mr. Fournier-Amaral to the Board for hire. In order to get your CDL license they have to go to a driving school.

Ms. Smith motioned to hire Mr. Fournier-Amaral as a Laborer in the Highway Department pending pre-employment screenings at a Grade 4 Step 1. Mr. Rapoza seconded. Vote unanimous.

**6:00     Andrew Brousseau – Black Earth Compost**

**V.        Item for Action**

**A.        FY24 Budgets**

Mr. Furtado – The budgets and capital plans were due the middle of December and the articles will be due sometime in February. At the next meeting, we will put this on the agenda and have the Superintendents come in to answer any questions that the Board may have.

Mr. Hobson – If residents want to have their streets paved they have to submit an article?

Mr. Hobson – Yes, they have to submit a hard surface petition to the Select Board office and then we will receive those requests to put on the list that the Board uses to vote on the roadwork article.

**B.        CN Corp. Farmfield St, Harborview Ave & Akin St. Roadway Improvement Project**

**1.        Payment #4 \$32,767.77**

Mr. Rapoza motioned to approve Payment #4 in the amount of \$32,767.77 to C.N. Corp. for Farmfield Street, Harborview Avenue & Akin Street Roadway Improvement Project. Ms. Smith seconded. Vote unanimous.

**2.        Sign Certificate of Substantial Completion**

Mr. Hobson motioned to Sign the Certificate of Substantial Completion to C.N. Corp. for Farmfield Street, Harborview Avenue & Akin Street Roadway Improvement Project. Mr. Rapoza seconded. Vote unanimous.

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**C. Stantec Consulting Services Inc., Town Wide Sewer System Force Main Condition Assessment, Payment #19 \$16,968.06**

Mr. Rapoza motioned to approve Payment #19 to Stantec Consulting Services Inc., in the amount of \$16,968.06 for Town Wide Sewer System Force Main Condition Assessment. Ms. Smith seconded. Vote unanimous.

**D. Appoint BPW Representative to the Community Preservation Committee**

Mr. Furtado - At the last meeting Mr. Ferro asked for this to be put on the agenda to see if anyone was interested in representing the BPW on the Community Preservation Committee.

Mr. Rapoza – I am interested in being the BPW Representative.

Mr. Hobson motioned to appoint Mr. Rapoza as the BPW Representative to the Community Preservation Committee. Ms. Smith seconded. Vote unanimous.

**E. Lloyd Center for the Environment, 2023 Proposal for Piping Plover Management at West Island Town Beach \$6,850.00**

Ms. Smith motioned to Sign the 2023 Proposal for Piping Plover Management at the West Island Town Beach with the Lloyd Center for the Environment in the amount of \$6,850.00. Mr. Rapoza seconded. Vote unanimous.

**F. Tighe & Bond, Upgrade to WWTF Payment #8 \$150,000.00**

Mr. Rapoza motioned to approve Payment #8 to Tighe & Bond in the amount of \$150,000.00 for Upgrades to WWTF. Ms. Smith seconded. Vote unanimous.

**VI. Tabled Matter**

**A. n/a**

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for January 9, 2023**

- Hydrant Rupture on Pilgrim Ave - causing dirty water
- Delivery of new smartboard

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- Gov Auction for cobbles
- Meet at water treatment plant with engineer and vendor re upgrade
- Meet with TA and Accountant e ABC Brokerage
- All departments - budgets and capital plan submittals
- Attend and chair capital planning committee
- Work on annual reports
- Town Counsel re - new brokerage contract for calendar year and general contract template
- Tour Planning Board at POTW - re Hiller Ave
- Meet with Compost Vendor
- Josh and I meet with Bridge Engineers re update
- Josh and I - SRTS meeting
- Meet with consultant undertaking clerical review
- Town Counsel re revisiting causeway water main bid
- Engineer meeting re moving forward with causeway water main repair
- Attend BOH Meeting re Hiller Ave

Mr. Furtado answered any question the Board had regarding the Superintendent Report.

**B. Board Members**

Mr. Wotton – I just want to thank the office for the quick response to the graffiti on the playground at Cushman Park.

Mr. Hobson – I would like to mention that we will need lifeguards at the West Island Town Beach again this season.

Ms. Smith – Any updates regarding textile recycling?

Mr. Furtado - We are speaking with a company that does composting and textiles. The company is looking to come in to a meeting at the end of the month.

Ms. Smith – When will we talk about designing the new recycling center?

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Mr. Furtado - Mr. Crabb and I will be meeting with the Landfill Engineer on Wednesday. Tentatively on that agenda is to discuss the cleanup of the site and the design of the new facility.

Mr. Rapoza - In the future how can we utilize Social Media more? I was thinking that we could do some short videos to educate the residents. I think that would be helpful.

**C. Marine Resources Committee – BPW related Matters**

Mr. Hobson – We have not met since our last meeting.

**IX. Set Date for the Next Meeting**

Mr. Hobson motioned to set the date for the next meeting on January 23, 2023 at 5:30 p.m. Ms. Smith seconded. Vote unanimous.

**X. Adjourn**

Mr. Wotton motioned to adjourn the meeting at 6:45 p.m. Mr. Rapoza seconded. Vote unanimous.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes approved on January 23, 2023