

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2022**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Marcus Ferro, Commissioner
Travis Rapoza, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Tony Coelho, HMEO Interview
Karen Isherwood, 3 Teal Circle



Ms. Smith not in attendance.

I. Call to Order

Mr. Wotton called the meeting to order at 5:16 p.m.

Mr. Wotton reconvened in open session from executive session at 5:41 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. December 12, 2022

Mr. Rapoza motioned to approve the minutes of December 12, 2022. Mr. Ferro seconded. Vote unanimous.

IV. Appointments

5:15 Interview for Heavy Motor Equipment Operator

Mr. Ferro motioned to hire Tony Coelho as a Heavy Motor Equipment Operator in the Highway Department starting at a Step 5 Grade 1 pending pre-employment screenings. Mr. Hobson seconded. Vote unanimous.

V. Item for Action

A. 2023 Recycle Center Hours

Mr. Furtado – Mr. Hobson requested that this be on the agenda at the last meeting. On January 1st the Recycling Center hours change to the winter schedule. Mr. Crabb and I were thinking for the month of

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2022**

January we could open the recycle center all day on Wednesdays and based on the outcome we will discuss the hours again in February.

Mr. Wotton - Once we get snow on the ground I would like to see them go back to the regular winter schedule.

Mr. Hobson - There are a lot of contractors in Town that could benefit from being open later on Wednesdays.

Mr. Rapoza motioned to open the recycle center all day on Wednesdays for the month of January. Mr. Ferro seconded. Vote unanimous.

B. Denis L. Maher Company – Cleaning & Redevelopment of Municipal Gravel Packed Well

1. Sign Contract Agreement

Mr. Furtado – We have not yet received the contract back from the Contractor. I would like to see if the Board will vote on this contract pending Town Counsels approval.

Mr. Hobson motioned to Sign the Contract Agreement with Denis L. Maher Company for the Cleaning and Redevelopment of Municipal Gravel Packed Wells pending Town Counsels approval. Mr. Ferro seconded. Vote unanimous

2. Notice to Proceed

Mr. Hobson motioned to Sign the Notice to Proceed with Denis L. Maher Company for the Cleaning & Redevelopment of Municipal Gravel Packed Well. Mr. Rapoza seconded. Vote unanimous.

C. Agreement for Professional Services Template

Mr. Rapoza discussed the changes that he recommended to Town Counsel in the Equal Opportunity Section of the Agreement for Professional Services. Town Counsel agreed that the clause could use some improvement and the changes that were recommended would be made if approved by the Board.

Mr. Ferro - I think that this is great and I support the recommended changes.

Mr. Rapoza motioned to adopt the Agreement for Professional Services Template drafted by Town Counsel. Mr. Ferro seconded. Vote unanimous.

VI. Tabled Matter

A. n/a

VII. Public Comments / Open Forum

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2022**

Ms. Isherwood – I recently attended a Planning Board Meeting regarding a proposed sub-division on Hiller Avenue. I was wondering who is responsible for the report that they requested from the BPW?

Mr. Furtado - I am responsible for the day-to-day operation at the Board of Public works. This project is no different than any other project that is done in Town. The Superintendents make their comments for the project and then those comments will be provided to the Town Planner.

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for December 19, 2022

- Send email to Elite Paving re Kane St
- Josh assesses Grove St SW - actually no sidewalk present - will add materials where vehicles park
- Staff works on FY 24 Budget and Capital Plan submittals
- FYI - Christmas Party on 12/21 at noon
- Josh and I conduct HMEQ Interview
- Chair monthly MRV Meeting
- Attend BBAC Meeting as Town Rep
- Josh and I attend Broadband meeting at Housing Authority
- Rene and I attend DEP walk-through at Plant
- Planning has requested comments on Hiller Ave
- Treatment Plant upgrade NOI was before Concom
- Assist HR with 2 Bldg Commissioner candidate interviews
- Flagpole will be put back in original spot

Mr. Furtado answered any question the Board had regarding the Superintendent Report.

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2022**

B. Board Members

Mr. Ferro - Could we add to the next agenda to appoint a representative from the BPW to the CPC?

Mr. Wotton - Could you take a moment to explain to the Community what has been happening around Town that we have been experiencing dirty water?

Mr. Furtado gave an update to the community about the filters that need to be changed at the Mattapoisett Treatment Plant.

C. Marine Resources Committee – BPW related Matters

Mr. Hobson - We have not met since our last meeting.

IX. Set Date for the Next Meeting

Mr. Rapoza motioned to set the date for the next meeting on January 9, 2023 at 5:15 p.m. Mr. Hobson seconded. Vote unanimous.

X. Adjourn

Mr. Rapoza motioned to adjourn open session at 5:18 p.m. and entered into Executive Session to conduct an interview and to reconvene in open session. Mr. Hobson seconded. Rollcall Vote: Mr. Wotton, Mr. Hobson, Mr. Ferro and Mr. Rapoza in favor.

Mr. Rapoza motioned to adjourn the meeting at 6:58 p.m. Mr. Hobson seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on January 9, 2023.