

**Town of Fairhaven  
Board of Public Works Meeting  
September 26, 2022**

**Present**

Brian Wotton, Commissioner  
Robert Hobson, Commissioner  
Travis Rapoza, Commisioner  
Vincent Furtado, BPW Superintendent  
Rebecca Vento, Office Manager  
Patrick Landry, B & B Excavating  
Daryl Snell, Water Department



**I. Call to Order**

Mr. Wotton called the meeting to order at 5:19 p.m.

The meeting reconvened from executive session to open session at 5:51 p.m.

**II. Routine Matters**

**A. Signing of Departmental Bills**

**III. Approval of Minutes**

**A. September 12, 2022**

Mr. Hobson motioned to approve the minutes of September 12, 2022. Mr. Rapoza seconded. Vote unanimous.

**B. September 12, 2022 – Executive Session A**

Mr. Hobson motioned to approve the minutes of September 12, 2022 – Executive Session A. Mr. Rapoza seconded. Vote unanimous.

**IV. Appointments**

**A. Brian Dupont, B & B Excavating – New Water & Sewer Drainlayer**

Mr. Landry – I am here tonight on behalf of B & B Construction. We are looking to become a Town approved Water and Sewer Drainlayer.

Mr. Wotton - Do you have any work lined up?

Mr. Landry - Yes, we are looking to work at Acushnet Company on Bridge Street.

Mr. Furtado – If the Board approves your company there will be a probationary period, which is at the discretion of the Board.

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Mr. Rapoza motioned to approve B & B Excavating as a new water and sewer drainlayer pending the completion and inspection of the first two jobs. Mr. Hobson seconded. Vote unanimous.

**B. Interview Water System Maintenance Craftsman & Meter Repair Man**

Mr. Furtado - We have an employee that will be retiring from the Water Dept in December. We are presenting Mr. Daryl Snell to the Board tonight so he can shadow with the current Meter Craftsman & Maintenance Man before he retires. Mr. Snell has been with the Town a long time and he is a valued employee.

Mr. Snell - I have filled in and have done this position when the current person is out.

Mr. Hobson -I would like to hire Mr. Snell at the top step.

Mr. Snell - Top step would be about \$1.55 more an hour than what I am currently making.

Mr. Wotton - I do not mind giving him top step as long as it does not interfere with the union contract.

Mr. Hobson motioned to hire Daryl Snell for the Water System Maintenance Craftsman & Meter Repair Man starting at a Step 7 on December 12, 2022. Mr. Rapoza seconded. Vote unanimous.

**V. Item for Action**

**A. CN Corp. Farmfield St, Harborview Ave & Akin St. Roadway Improvement Project**

**1. Payment #2 \$231,130.81**

Mr. Rapoza motioned to approve Payment #2 to CN Corp. in the amount of \$231,130.81 for Farmfield Street, Harborview Avenue & Akin Street Roadway Improvement Project. Mr. Hobson seconded. Vote unanimous

**2. Payment #3 \$112,261.79**

Mr. Hobson motioned to approve Payment #3 to CN Corp. in the amount of \$112,261.79 for Farmfield Street, Harborview Avenue & Akin Street Roadway Improvement Project. Mr. Rapoza seconded. Vote unanimous.

**B. Hart Engineering, West Island Wastewater Treatment Facility Upgrades**

**1. Payment # 12 \$46,530.00**

Mr. Rapoza motioned to approve Payment #12 to Hart Engineering in the amount of \$46,530.00 for West Island Wastewater Treatment Facility Upgrades. Mr. Hobson seconded. Vote unanimous.

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**2. Payment # 13 \$45,144.00**

Mr. Rapoza motioned to approve Payment #13 to Hart Engineering in the amount of \$45,144.00 for West Island Wastewater Treatment Facility Upgrades. Mr. Hobson seconded. Vote unanimous.

**C Notice of Decision & Intent to make a Betterment Assessment for the Cost of Laying Sewer Line on Sunset Beach Road, Leeward Way, Windward Way & Melpen Way – 4 Additional Properties**

Mr. Furtado – I am looking for the Board to motion to Assess the Betterment to four additional properties that were missed by the Attorney on the original Notice of Decision & Intent that the Board signed at the last meeting.

Mr. Hobson – Do we know what the betterment for this project is going to be?

Mr. Furtado - It is going to be somewhere around \$25,000.00

Mr. Hobson - If they do not tie in right away will they have to pay interest on the betterment that is assessed?

Mr. Furtado- I do not know, that would be a question for the Collector's Office.

Mr. Rapoza motioned to Sign the Decision & Intent to make a Betterment Assessment for the Cost of Laying Sewer Lines on the four additional properties on Sunset Beach Road, Leeward Way, Windward Way & Melpen Way. Mr. Hobson seconded. Vote unanimous.

**D. Water & Sewer Rates**

Mr. Furtado – We usually discuss the water and sewer rates every year around this time since we had the engineering company do the rate study in 2019. Looking at the chart, we are a little bit behind the recommended increase for the water. With that being said, I recommend that we go up 5% for each water and sewer to get back on track.

Mr. Hobson - I think a 5% increase is fair.

Mr. Wotton - I would like to see us motion the increase for the next two years at 5% each year.

Mr. Rapoza - I would like to see it presented every year just in case we have different Board members.

Mr. Wotton - I am fine with keeping it every year.

Mr. Rapoza motioned to increase the water and sewer rates 5% effective immediately after fall billing. Mr. Hobson seconded. Vote unanimous.

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**E. Ti Sales, Inc., Payment #5 Water Meter and Advanced Metering Infrastructure  
\$48,610.41**

Mr. Rapoza motioned to approve Payment #5 to Ti-Sales, Inc. in the amount of \$48,610.41 for Water Meter and Advanced Metering Infrastructure. Mr. Hobson seconded. Vote unanimous.

**F. Sign Engineering Agreement, GCG Associates**

**1. Memorial Park \$1,190.00**

Mr. Furtado – This is for the design for the new walkway at Memorial Park. Once we receive the design then we can go in front of CPC to request funds for the walkway.

Mr. Hobson motioned to Sign the Engineering Agreement with GCG Associates for Memorial Park in the amount of \$1,190.00. Mr. Rapoza seconded. Vote unanimous.

**2. BMX Park-Bernese Street \$20,980.00**

Mr. Furtado – This is for the new design of the BMX Park on Bernese Street. With this design, we will get the drainage calculations and a new design then we can present it to CPC to see if we can get the funds for the redesign of the BMX Park.

Mr. Rapoza motioned to Sign the Engineering Agreement with GCG Associates for the BMX Park on Bernese Street in the amount of \$20,980.00. Mr. Hobson seconded. Vote unanimous.

**G. Sign Agreement, MXI Environmental Services, Household Hazardous Waste Day  
\$21,600.00**

Mr. Furtado – Household Hazardous Waste Day will be held on October 22, 2022. We reached out to a few of the vendors and we had the procurement form signed by the procurement officer.

Mr. Rapoza motioned to Sign the Agreement with MXI Environmental Services in the amount not to exceed \$21,600.00. Mr. Hobson seconded. Vote unanimous.

**H. Tighe & Bond, Upgrade to WWTF Payment #5 \$150,000.00**

Mr. Hobson motioned to approve Payment #5 to Tighe and Bond in the amount of \$150,000.00 for the Upgrades to the Wastewater Treatment Facility. Mr. Rapoza seconded. Vote unanimous.

**VI. Tabled Matter**

**A. Sign Documents with Weston & Sampson – Backflow Contractor**

Mr. Rapoza motioned to bring the signing of backflow documents back to the table for discussion. Mr. Hobson seconded. Vote unanimous.

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Mr. Furtado - Every three years we go out to bid for the Backflow Testing. Weston and Sampson was awarded the bid. With the company that we had in the past, each test would have to be manually entered into the computer and then billed out. The agreements that are in front of you tonight is approving software for Weston and Sampson to enter the tests into the system and bill the tests on an annual basis.

**1. Agreement**

Mr. Rapoza motioned to Sign the Contract Agreement with Weston & Sampson – Backflow Contractor. Mr. Hobson seconded. Vote unanimous.

**2. Proposal for iDataCollect Backflow Software Annual Software Maintenance \$8,200.00**

Mr. Rapoza motioned to Sign the Proposal for iDataCollect Backflow Software Annual Software Maintenance with Weston and Sampson in the amount of \$8,200.00. Mr. Hobson seconded. Vote unanimous.

**3. iDataCollect End User License Agreement**

Mr. Rapoza motioned to Sign the iDataCollect End User License Agreement with Weston & Sampson. Mr. Hobson seconded. Vote unanimous.

**VII. Public Comments / Open Forum**

**VIII. Old Business / New Business**

**A. Superintendent**

**Superintendent Report for September 26, 2022**

- BLDG Commissioner Interviews
- Rene and I attend West island Project Close-out
- Panelist on SRTS Public Hearing
- Review Tree proposed by-law
- Work with Counsel on Highway Supt. employment contract
- Work with Counsel on Elite Paving
- Contract for HHW Day - October 22<sup>nd</sup>
- Pre-construction meeting for Chipotle

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- Pre-construction meeting for Arsene St residential sewer tie-in
- Work with developer on MRVPAC Website
- Intent to lien betterment notices
- Meet with Labor Counsel
- Attend Town Auction -Congrats to Travis
- Meet with GCG and Planning re Pickleball at Livesey and Complete Streets
- Attend meeting with Rec Director re Fitness in Parks
- Grant info to RDEP
- Attend BBAC Meeting as Town Rep
- John and I conduct HMEO interviews
- Attend 40 R Meeting

Mr. Furtado answered any questions the Board had regarding the Superintendent Report.

Mr. Furtado – Town Counsel has sent a demand letter to the owner of the boat that broke free from the mooring and damaged the water line under the Causeway Road Bridge.

Mr. Wotton - Elite Paving contacted me to ask to be on the next agenda to be heard regarding the Boards decision to remove them from the Town Approved List for Driveway, Sidewalks and Curbing.

**B. Board Members**

Mr. Wotton - After interviewing the five applicants for the Principal Clerk in the Sewer Department the interview committee has narrowed it down to the top two candidates.

Mr. Hobson motioned to hire Hailey Cabral for the Principal Clerk in the Sewer Department at a Step 1 pending pre-employment screenings. Mr. Rapoza seconded. Vote unanimous.

Mr. Hobson - The over growth at Union Wharf needs to be taken care of. I have received a few calls from the Residents on Billy's Way stating that the path is starting to become overgrown and would like to be put on the list to have it cut back. In the area of 94 Balsam Street could we check the drain because it is backing up. How much longer until the lights on Sconticut Neck Road at the bike path are put back up?

Mr. Furtado – I will check with Munitech regarding the lights on Sconticut Neck Road.

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Mr. Rapoza – For next year’s auction I would like to see if we could possibly use a numbering system for the items being auctioned off and make it more handicap accessible. This way everyone can see all the items and have a chance to bid on them. In addition, I spoke with Ms. Kohler and another suggestion I had is we could have the High School student clean up the trash on the bike path behind Stop and Shop. I also would like to up the recycling numbers in Fairhaven. I think that there is a financial benefit for the Town if we do so.

Mr. Furtado - We were notified that there is going to be a ban on disposing of textiles and mattresses in the trash starting November 1, 2022.

Mr. Wotton - A resident reached out regarding the tennis courts at Livesey Park. People are letting their dogs go into the tennis courts and then they are leaving their waste on the courts. When we are out doing the trash could we just look at the courts to make sure there is nothing there. Also, along Shaw Road there is a lot of vegetation just north and south of the little league entrance. Could we have someone cut the overgrowth back?

**C. Marine Resources Committee – BPW related Matters**

Mr. Hobson – The Marine Resource Committee has not been met since our last meeting.

**IX. Set Date for the Next Meeting**

Mr. Rapoza motioned to set the date for the next meeting on October 17, 2022 at 6:00 p.m. Mr. Hobson seconded. Vote unanimous.

**X. Adjourn**

Mr. Hobson motioned to adjourn the meeting at 5:20 p.m. and to enter into Executive Session to interview applicants for employment and to reconvene in open session. Rollcall Vote: Mr. Wotton, Mr. Hobson and Mr. Rapoza in favor.

Mr. Hobson motioned to adjourn the meeting at 7:12 p.m. Mr. Rapoza seconded. Vote unanimous.

Respectfully submitted,

*Rebecca L. Vento*

Rebecca Vento  
Office Manager

Minutes Approved on October 17, 2022