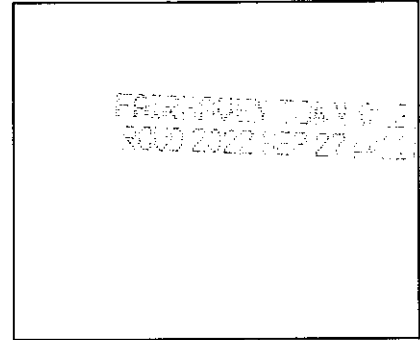


**Town of Fairhaven
Board of Public Works Meeting
September 12, 2022**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Marcus Ferro, Commissioner
Anne Smith, Commissioner
Travis Rapoza, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Michael Lopes, Laborer Interview



I. Call to Order

Mr. Wotton called the meeting to order at 5:17 p.m.

The meeting reconvened from executive session to open session at 6:30 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. August 23, 2022

Mr. Hobson motioned to approve the minutes of August 23, 2022. Ms. Smith seconded. Vote unanimous.

B. August 23, 2022 – Executive Session A

Mr. Hobson motioned to approve the minutes of August 23, 2022 – Executive Session A. Ms. Smith seconded. Vote unanimous.

C. August 23, 2022 – Executive Session B

Mr. Hobson motioned to approve the minutes of August 23, 2022 – Executive Session B. Ms. Smith seconded. Vote unanimous.

D. August 23, 2022 – Executive Session C

Mr. Hobson motioned to approve the minutes of August 23, 2022 – Executive Session C. Ms. Smith seconded. Vote unanimous.

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IV. Appointments

A. Interview Highway Department – Laborer

1. Michael Lopes

Mr. Furtado – Mr. Lopes has been with us in the Highway Dept. as a summer employee. We have one more vacancy for a laborer and Mr. Charbonneau and I would like to recommend Mr. Lopes to the Board to be hired as a Laborer.

Ms. Smith motioned to hire Mr. Lopes as a Laborer in the Highway Dept. starting at a Grade 4 Step 1 pending pre-employment screenings. Mr. Rapoza seconded. Vote unanimous.

V. Item for Action

A. GCG Associates, Sign Agreement for Professional Services – Jerusalem Road Stormwater Improvement \$26,350.00

Mr. Furtado - Earlier this year we were fortunate to receive a grant in the amount of \$275,000 to make improvements to the stormwater system on Jerusalem Road. With these improvements, we are hoping to be able to open up shell fishing in that area. With this grant, the Town is responsible for \$25,000 and we will be using Chapter 90 funds.

Ms. Smith motioned to Sign the Contract Agreement with GCG Associates in the amount of 26,350.00 for Jerusalem Road Stormwater Improvements. Mr. Rapoza seconded. Vote unanimous.

B. Tighe & Bond, Upgrade to WWTF Payment #2 \$48,000.00

Mr. Furtado - Payment #2 was missed because it was sent to the wrong email and no one received it.

Ms. Smith motioned to approve Payment #2 to Tighe and Bond in the amount of \$48,000.00 for the Upgrades to the Wastewater Treatment Facility. Mr. Rapoza seconded. Vote unanimous.

C. Tighe & Bond, Upgrade to WWTF Payment #4 \$125,000.00

Mr. Hobson motioned to approve Payment #4 to Tighe and Bond in the amount of \$125,000.00 for the Upgrades to the Wastewater Treatment Facility. Ms. Smith seconded. Vote unanimous.

D. Articles for Special Town Meeting

Mr. Furtado – We have three articles for Town Meeting in November. The first article is for Safe Routes to School, currently we are waiting for the verbiage from the State's Legal Counsel in order to take easements. The second article is to request additional funds for the Water Department because we have an employee retiring in December and this will be for his payoff. The third article is to request \$60,000 to be added to the Sewer Budget to replace a valve at the South Street Pump Station.

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Ms. Smith motioned to approve the three Articles for the Special Town Meeting. Mr. Rapoza seconded. Vote unanimous.

E. Notice of Decision & Intent to make a Betterment Assessment for the Cost of Laying Sewer Line on Sunset Beach Road, Leeward Way, Windward Way & Melpen Way

Mr. Furtado - This document is a legal document that I am asking the Board to sign. This is part of the \$1,000,000 article for the Sunset Beach Road Sewer Extension. There will be a contractor hired to install a 2 inch low force main on the previous mentioned streets. The Board is required to notify the residents mentioned in the letter that there will be a betterment assessed for the installation of a sewer line that will be their responsibility and that will be lien to their property.

Mr. Wotton - Will they be paving Mel Pen Way?

Mr. Furtado – Yes, the Town will have to accept the road and then we can pave it.

Ms. Smith - Is everyone that will be affected aware of the Notice of Decision & Intent.

Mr. Wotton - There have been numerous meetings.

Mr. Rapoza motioned to Sign the Decision & Intent to make a Betterment Assessment for the Cost of Laying Sewer Line on Sunset Beach Road, Leeward Way, Windward Way & Melpen Way. Mr. Hobson seconded. Vote unanimous.

F. Sign Documents with Weston & Sampson – Backflow Contractor

- 1. Proposal for iDataCollect Backflow Software Annual Software Maintenance \$8,200.00**
- 2. iDataCollect End User License Agreement**
- 3. Weston & Sampson General Terms and Conditions**

Ms. Smith motioned to table signing the Documents with Weston & Sampson – Backflow Contractor. Mr. Rapoza seconded. Vote unanimous.

G. Sign Certification, Beta Group, Stormwater Pollution Prevention Plan Year 4

Mr. Rapoza motioned to Sign the Certificate with Beta Group for Stormwater Pollution Prevention Plan Year 4. Ms. Smith seconded. Vote unanimous.

VI. Tabled Matter

- A. n/a**

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VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for September 12, 2022

- Redo metal detector application
- Meet with Town Counsel and Insurance agent - re insurance for Arsene sewer plant upgrade
- Removed Elite from Driveway Contractor list
- Army Corps annual barrier inspection
- Town Counsel - re language for Safe Routes to School easements
- Conducted interviews for various vacancies - clerical and highway
- Posting SRTS notice on website and social media
- Raw water meeting
- Attend Fresh Start meeting
- Hazardous Waste day scheduled for 10/22
- Auction is on 9/17 - anyone interested in being auctioneer?
- Attend various Union negotiations
- Prepare Articles for TM
- Pre-construction meeting for CDBG Hedge St
- Pre-construction meeting for Cherrystone sewer
- Assist with interviews for next Bldg Commissioner

Mr. Furtado answered any questions the Board had regarding the Superintendent Report.

Mr. Furtado – In addition to the Superintendent Report I want to remind everyone that the Town's Auction is this Saturday and I am looking to see if anyone is interested in being the Auctioneer.

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Mr. Rapoza – I would be interested.

Mr. Hobson motioned to nominate Mr. Rapoza as the Auctioneer for the Town Auction on September 17, 2022. Ms. Smith seconded. Vote unanimous.

B. Board Members

Mr. Hobson- What is the status of the improvements at the BMX Track at Macomber Park?

Mr. Furtado - We are waiting for Chapter 90 approval.

Mr. Hobson - There is a pothole in the sidewalk area of the entrance for the Cumberland Farms on the Holcomb Street side.

Mr. Rapoza - I reached out to high school honor society and I am waiting to hear back.

Mr. Furtado - I reached out to Ms. Kohler as well.

Mr. Wotton - I would like to talk about the Bike path. At the Select Board meeting, they brought up resurfacing the bike path.

Mr. Furtado – When we looked into resurfacing the bike path a few years ago it was going to cost around \$270,000 to repave the whole thing and we were going to start with the Mattapoisett section between Gellette Road and Shaw Road because that was the worst section.

Mr. Wotton- I would also like to send a letter to the Select Board letting them know that the bike path falls under the purview of the BPW and if they want to discuss the bike path then we should have a joint meeting. At Livesey Park there are three burning bushes that I believe are dangerous. I see kids hiding in them and then parents looking for them frantically. I would like to see the bushes removed.

C. Marine Resources Committee – BPW related Matters

Mr. Hobson – The last scheduled meeting was cancelled.

IX. Set Date for the Next Meeting

Mr. Rapoza motioned to set the date for the next meeting on September 26 at 5:15 p.m. Mr. Hobson seconded. Vote unanimous.

X. Adjourn

Mr. Hobson motioned to adjourn the meeting at 5:18 p.m. and enter into executive session to discuss a personnel agreement and to reconvene in open session. Roll call vote: Mr. Wotton, Mr. Hobson, Mr. Ferro, Ms. Smith and Mr. Rapoza in favor.

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Mr. Hobson motioned to adjourn the meeting at 7:35 p.m. Ms. Smith seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on September 26, 2022