

**Town of Fairhaven
Board of Public Works Meeting
May 23, 2022**

Present

Brian Wotton, Commissioner
Robert Hobson, Commissioner
Cameron Durant, Commissioner
Marcus Ferro, Commissioner
Anne Smith, Commissioner
Vincent Furtado, BPW Superintendent
Rebecca Vento, Office Manager
Daryl Snell, Water Department
Sean Mitchell, Highway Department



I. Call to Order

Mr. Wotton called the meeting to order at 6:15 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. May 9, 2022

Mr. Hobson motioned to approve the minutes of May 9, 2022. Ms. Smith seconded. Vote unanimous.

IV. Appointments

A. Interview for Water Department Water System Maintenance Craftsman

Mr. Furtado - If you remember at the last meeting Mr. Dan Snell was promoted to a Water System Maintenance Craftsman and Meter Repairman when Mr. Farrell retires in June which will leave us with a vacancy for a Water System Maintenance Craftsman. We had three people that were interested in this position and one person withdrew his application.

A. Daryl Snell

Mr. Furtado – Mr. Daryl Snell is one of the applicants for this position. He has been with the Town about 10 years and in the Water Dept. for about 4 years.

Mr. Wotton - Do you have the necessary licenses for this position?

Mr. Snell - Last year I took a virtual course at Bristol Community College for my grade 2 license. I took the test but did not pass. I have to get back into the books and retake the test. There are six employees

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in the Water Dept. and we all do everything. I have done mostly every job in the department and one of the toughest things to do is responding to the dirty water calls and trying to fix the issue.

Mr. Hobson – All of the men in the Water Department have a great work ethic. I think that Mr. Snell is qualified for this position.

Mr. Snell - I would like to ask the Board to consider hiring me for this position at the top step.

B. Sean Mitchell

Mr. Furtado - Mr. Mitchell currently works for the Highway Department and he is a very good employee. I certainly recommend Mr. Mitchell for hire in the Water Dept. If he is hired for this position, I recommend that we wait a few weeks before transferring him from the Highway Department to the Water Department. Also, before this position was even posted Mr. Mitchell obtained the necessary license for the Water System Maintenance Man Position.

Mr. Hobson - I met Mr. Mitchell when he worked at the recycling center and he was always very helpful. He also took the time and effort to get the necessary license before applying for the position.

Mr. Durant - If Mr. Charbonneau recommends you then you must be a great addition to the team.

Mr. Mitchell - I like working for the Highway Department but I feel there is more room to grow in the Water Department.

Mr. Durant motioned to hire Mr. Snell for the Water System Maintenance Craftsman position starting at a grade 6 step 7. Mr. Hobson seconded. Vote unanimous.

B. Interview for Water Department Water System Maintenance Man

A. Sean Mitchell

Mr. Durant motioned to hire Mr. Mitchell for the Water System Maintenance Man position starting at a Grade 5 Step 3. Mr. Wotton seconded. Vote unanimous.

V. Item for Action

A. Award of Annual Bids #13-74

Mr. Hobson motioned to Award the Annual Bids #13-74 to the lowest bidder. Ms. Smith seconded. Vote unanimous.

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B. Award of Goulart Memorial Bridge Repairs

Mr. Furtado - We are still waiting for some of the paperwork from the engineer so we are going to pass over this until the next meeting. In addition, Attorney Crotty is in the process of dealing with the owner of the boats insurance company.

C. Board of Public Works Authorized Signatures

Mr. Durant motioned to approve the listed Board Members and Superintendents as approved authorized signatures for the Board of Public Works. Ms. Smith seconded. Vote unanimous.

D. Appointment to the Mattapoissett River Valley Water District Committee – Vincent Furtado & Jeffrey Furtado

Mr. Durant motioned to appoint Mr. Vincent Furtado and Mr. Jeffrey Furtado to the Mattapoissett River Valley Water District Committee. Mr. Hobson seconded. Vote unanimous.

E. Sign General Services Contract, GCG Associates

Mr. Furtado – Mr. Charbonneau our Highway Superintendent will be retiring sooner than later. We had a meeting last week with GCG to help with the engineering and roadway improvement projects as needed. The money that will be expended is a unit cost. This will help us out until we get a new Highway Superintendent on board.

Ms. Smith motioned to Sign the General Service Agreement with GCG Associates. Mr. Hobson seconded. Vote unanimous.

F. Sign Engineering Agreement, GCG Associates -28 Cherrystone Road

Mr. Durant motioned to Sign the Engineering Agreement with GCG Associates for 28 Cherrystone Road in the amount of \$2,270.00. Mr. Hobson seconded. Vote unanimous.

G. Sign Engineering Agreement, GCG Associates – Farmfield & Harborview Bidding & Construction

Ms. Smith motioned to Sign the Engineering Agreement with GCG Associates for Farmfield & Harborview Bidding & Construction in the amount of \$29,500.00. Mr. Durant seconded. Vote unanimous.

H. Baystate Winsupply Co., Water Meter and Advanced Metering Infrastructure, Payment #3 \$134,683.40

Ms. Smith motioned to approve payment #3 to Baystate Winsupply Inc. for Water Meter and Advanced Metering Infrastructure in the amount of \$134,683.40. Mr. Durant seconded. Vote unanimous.

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VI. Tabled Matter

A. n/a

VII. Public Comments / Open Forum

VIII. Old Business / New Business

A. Superintendent

Superintendent Report for May 23, 2022

- CBA work has begun - multiple meetings including with TA and Labor Counsel
- Town Counsel is involved working with insurance of boat owner for causeway bridge water line
- Meet with MRV - vote to incur indebttness
- Meet with State re SRTS update - obtain Article language for taking
- Review and comment on TM Articles
- Quarter mile filled in
- Attend Dept head meeting
- Attend chair monthly MRV meeting
- Meet with Complete Streets Engineer - tour site
- Attend Finance Committee - reserve transfers
- Meet with Insurance Agent for MRV
- Meet with BMX group - skatepark update
- Graffiti removed at Cushman and at West Island beach Tower
- Reapply for Jerusalem Rd BMP grant
- Vendors selected for annual bids
- Meet with GCG - projects and general services contract

Mr. Furtado answered aby questions that the Board had regarding the Superintendent Report.

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B. Board Members

Mr. Hobson - I want to bring up the condition of Hoppy's Landing. The condition of the grass is deplorable. If the Town of Fairhaven cannot maintain these places than we should be going out to bid for these jobs. It is getting out of control. It is not the Harbormasters job to cut the grass there. We have been cutting it for years. Down at Union Wharf there is a charter boat that comes in and they fill up all of the barrels. Could we get a few more barrels down there? There is a gentleman on Nelson Avenue that would like the hydrant to be relocated from the woods to somewhere closer to the roadway.

Mr. Durant gave an update from Rep. Straus regarding the relocation of the recycling center.

Mr. Durant - I wanted to mention again to send correspondence to the businesses adjacent to Hoppy's Landing to see if they will help maintain Hoppy's Landing. I would love something sent before next meeting.

Ms. Smith - I just want to thank you for the quick turn around for graffiti removal and the quick setup of the cones at Sconticut Neck Road at David Drown Blvd.

C. Marine Resources Committee – BPW Related Matters

Mr. Hobson – The Marine Resources Committee has not met since our last meeting.

IX. Set Date for the Next Meeting

Mr. Durant motioned to set the date for the next meeting on June 6, 2022 at 6:15 p.m. Mr. Hobson seconded. Vote unanimous.

X. Adjourn

Mr. Hobson motioned to adjourn the meeting at 7:35 p.m. Ms. Smith seconded. Vote unanimous.

Respectfully submitted,

Rebecca L. Vento

Rebecca Vento
Office Manager

Minutes approved on June 6, 2022