



# Town of Fairhaven

Town Hall - 40 Centre Street - Fairhaven, MA 02719

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TOWN CLERK

## MEETING MINUTES

2022 JUL 14 P 12:03

### Finance Committee

FAIRHAVEN,  
MASS.

#### **Meeting Minutes of the Fairhaven Finance Committee: Thursday, May 12, 2022**

This meeting followed a joint meeting held with the Selectboard starting at 6:30 PM.

Joint Selectboard/Finance Committee Meeting ends at 8:23 PM (see minutes of Joint Meeting taken by Vicki Oliveira)

Finance Committee meeting commences at 8:23 PM

#### Meeting Members Attendance:

Pat Elliott, Robert Grindrod, Lisa Plante, Carolyn Roberts, Kathy Carter, Jennifer Dupras

#### Town of Fairhaven Attendance:

Wendy Graves Treasurer/Collector, Vinny Furtado DPW Superintendent, Police Chief Myers, Derek Frates, Fairhaven TV

Appointment of Recording Secretary: Motion for Pat made by Jen, Second Bob, 6-0.

Article 18: Funding Stabilization, Recommend to Town Meeting – Motion Jen, Second Bob, 6-0.

Article 24: Funding Labor Contracts, Recommend at Town Meeting – Motion Jen, Second Bob, 6-0.

Article 48: Union Wharf North Side, \$1,000,000 with 25% Match, Recommend to Town Meeting– Motion Jen, Second Carolyn, 5-1(Bob).

Article 4: Setting Salaries of Town Officers, A. Selectboard.

Pat asked to reconsider the committee's recommendation of \$25,000 (\$5,000 per Selectboard Member).

Expressed that 3 member Selectboard attended 6 other committees each. With a five member board, that's down to 3 or 4 committees. A cut of salaries by 25% did not seem warranted.

Article 4 to reconsider – Motion Jen, Second Bob, 6-0; Jen Motioned to Recommend \$33,500, Seconded Bob, 6-0.

Article 8: General Fund Operating Budget Selectmen/Town Administrator Salaries/Wages – Motion to reconsider Jen, Second Bob, 6-0; Motion to Recommend \$320,816 Jen, Second Bob, 6-0.

Article 8: General Fund Operating Budget MA Unemployment – Motion to Reconsider Jen, Second Bob, 6-0; Motion to Recommend to Town Meeting \$63,000 Jen, Second Bob, 6-0.

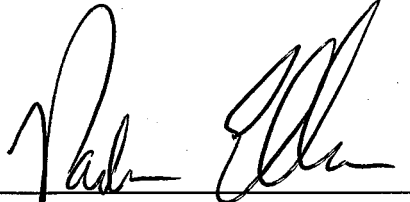
Article 8: General Fund Operating Budget Board of Appeals Salaries and Wages – Motion to Reconsider Jen, Second Bob, 6-0; Motion to Recommend to Town Meeting \$5,200 Jen, Second Bob, 6-0.

Reserve Fund Transfer: R&M Equipment Police- \$12,500, Motion Jen, Second Bob 6-0.

Reserve Fund Transfer: Gasoline Police – \$7,500, Motion Jen, Second Bob 6-0.

Sewer Fund Transfer: Sludge Disposal - \$14,000, Power - \$36,000, Motion Jen, Second Bob 6-0.

Motion to adjourn 8:51 PM, Motion Jen, Second Carolyn, 6-0.

  
\_\_\_\_\_  
(Signature)

7/14/22  
\_\_\_\_\_  
(Date Signed)

REQUEST FOR TRANSFER FROM THE RESERVE FUND  
(TO BE SUBMITTED IN TRIPLICATE)

Applicant is required to submit this request and to be present at the Finance Committee meeting at which the request is to be acted upon *unless you are specifically informed that your attendance will not be needed. It is the responsibility of the Applicant to contact the Finance Committee chairperson to schedule an appointment*

TO: The Finance Committee for the Town of Fairhaven MA

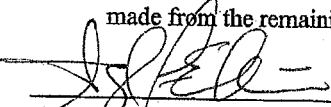
Request is hereby made for the following transfer from the following reserve fund in accordance with Chapter 40 section 6 of the Massachusetts General Laws. Please circle ONE of the following reserve funds requesting transfer from. GENERAL WATER SEWER

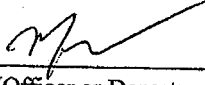
1. Amount requested \$12,500
2. To be transferred to R&M Equipment 01-210-00-5245-00  
(List appropriation, include category and line item)
3. Present Balance in Appropriation- Balance in Category \$12,921.15  
Balance in Line-item \$945.75
4. Amount will be used for To pay remaining 2 months of Vehicle, Equipment, building repair as well as Keeper of Lockup, telephone and assessment center costs.

NOTE: You must detail specific reason and documentation for request. Failure to provide sufficient information will result in your request being denied.

5. **THE EXPENDITURE IS UNFORSEEN AND EXTRAORDINARY FOR THE FOLLOWING REASON:** Additional costs to our camera and radio systems that were unforeseen. Additionally the requirement to hire 5 new Officers created significant increases in training costs.

NOTE: You must detail the circumstances for the warrant transfer. If amounts remain in category appropriation for this line item, you must explain in detail why payment cannot be made from the remaining funds in category. If insufficient space provided, attach separate sheet.

  
(Town Administrator / board chair)

  
(Officer or Department Head)

**Town Administrator required for departments under the Select Board**

NOTE: For departments not under Select Board. Respective board approval vote and chair signature required.

ACTION OF THE FINANCE COMMITTEE

Date of meeting \_\_\_\_\_ Number of members voting and present \_\_\_\_\_

Transfer voted the sum of \$ \_\_\_\_\_ /Transfer Disapproved \_\_\_\_\_

\_\_\_\_\_  
Chairperson Finance committee

**REQUEST MUST BE MADE AND TRANSFER APPROVED BEFORE ANY EXPENDITURE  
IN EXCESS OF APPROPRIATION IS INCURRED**

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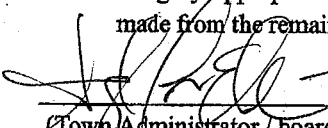
Request is hereby made for the following transfer from the following reserve fund in accordance with Chapter 40 section 6 of the Massachusetts General Laws. Please circle ONE of the following reserve funds requesting transfer from. GENERAL WATER SEWER

1. Amount requested \$7,500
2. To be transferred to Gasoline 01-210-00-5410-00  
(List appropriation, include category and line item)
3. Present Balance in Appropriation- Balance in Category \$5,364.61  
Balance in Line-item \$5,364.61
4. Amount will be used for Pay remaining 2 months of gasoline and diesel

NOTE: You must detail specific reason and documentation for request. Failure to provide sufficient information will result in your request being denied.

5. **THE EXPENDITURE IS UNFORSEEN AND EXTRAORDINARY FOR THE FOLLOWING REASON:** Significant gas price increases nationally

NOTE: You must detail the circumstances for the warrant transfer. If amounts remain in category appropriation for this line item, you must explain in detail why payment cannot be made from the remaining funds in category. If insufficient space provided, attach separate sheet.

  
(Town Administrator / board chair)

  
(Officer or Department Head)

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TO: The Finance Committee for the Town of Fairhaven MA

Request is hereby made for the following transfer from the following reserve fund in accordance with Chapter 40 section 6 of the Massachusetts General Laws. Please circle ONE of the following reserve funds requesting transfer from.      GENERAL      WATER      **SEWER**

1. Amount requested \$50,000.00
2. To be transferred to \$14,000.00 to Sludge Disposal (029-440-02-5291-00-1054)  
\$36,000.00 to Power (029-440-00-5214-00-0460)

(List appropriation, include category and line item)

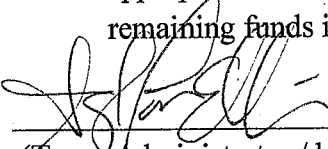
3. Present Balance in Appropriation- Balance in Category Sludge Disposal (25,366.30) &  
Power (37,066.23)  
Balance in Line-item Sludge Disposal (25,366.30) &  
Utilities (30,586.94)

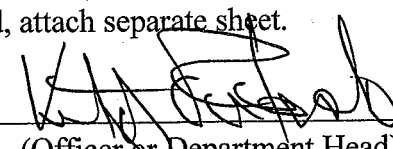
4. Amount will be used for paying bills that we are contractually obligated to.

**NOTE: You must detail specific reason and documentation for request. Failure to provide sufficient information will result in your request being denied.**

5. **THE EXPENDITURE IS UNFORSEEN AND EXTRODINARY FOR THE FOLOWING REASON** need to transfer monies due to the unforeseen rise in transportation and energy costs.

NOTE: You must detail the circumstances for the warrant transfer If amounts remain in category appropriation for this line item, you must explain in detail why payment cannot be made from the remaining funds in category. If insufficient space provided, attach separate sheet.

  
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