



**Fairhaven Select Board  
Meeting Minutes  
April 25, 2022**

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2022 MAY 12 A 10: 33

FAIRHAVEN,  
MASS.

**Present:** Select Board members Chair Stasia Powers, Vice-Chair Leon Correy, Clerk Robert Espindola, Keith Silvia, Charles Murphy Sr., Town Administrator Angie Lopes Ellison and Administrative Assistant Vicki Oliveira.

**Also Present:** Finance Director Wendy Graves

The meeting was videotaped by Cable Access and Zoom meeting application.

Chair Powers opened the meeting at 6:31 pm in the Town Hall Banquet Room with a moment of silence for the people of Ukraine.

**Minutes**

**Motion:** Mr. Espindola motioned to approve the open session minutes of March 28, 2022. Mr. Silvia seconded. Mr. Correy and Mr. Murphy abstained. Vote carried. (3-0-2)

**Motion:** Mr. Correy motioned to approve the Executive session minutes of March 28, 2022. Mr. Silvia seconded. Mr. Correy and Mr. Murphy abstained. Vote carried. (3-0-2)

**Motion:** Mr. Murphy motioned to approve the open session minutes of April 11, 2022. Mr. Correy seconded. Vote was unanimous. (5-0-0)

**Town Administrator Report**

Ms. Ellison and Chair Powers reviewed Meeting Protocols (Attachment A) for the future Select Board meetings. Ms. Powers discussed ways to make the meetings move along quicker and professionally. Effective for July 2023 for the future meetings, the Select Board will be meeting on the First and Third Monday of each month; if there is a Monday holiday then the meeting will be moved to Tuesday. The Board and Ms. Ellison discussed a possible retreat for Select Board members in May.

Ms. Ellison and Finance Director Wendy Graves addressed the Financial Policies with no action needed at this time until more research and understanding of the Select Board goals. Ms. Graves explained the Town 's financial position to the Board and reminded them there is money in the reserve fund earmarked for the Public Safety Facility.

Ms. Ellison met recently with the Rogers Reuse Committee and will meet with the Town Planner to review the most recent Requests for Proposals for Rogers School. Ms. Ellison may remove this article for the annual town meeting warrant. This vote is ultimately a Select Board vote and not a town meeting vote.

Ms. Ellison tallied the list of priorities of the Select Board Goals and Objectives (Attachment B) and will start incorporating these for the Select Board retreat.

Ms. Ellison will begin research on attendance and residents who serve on multiple boards and committees and report back to the Board at a future meeting.

Ms. Ellison stated there will be a filming of an HGTV production at 18 Cedar Street. The filming company will be doing some drone shots of Fairhaven and there will be no disruptions or street closures.

Ms. Ellison said the Health Agent has reported the Covid numbers are increasing slightly but are nothing to be concerned about at this time.

### **Committee Liaison Reports**

Mr. Espindola told the Board the transportation improvement plan was released by Southeastern Regional Planning & Econ Dev District (SRPEDD) and encourages residents to look at it.

Mr. Espindola said Representative Bill Strauss has contacted him regarding concerns over the New Bedford/Fairhaven bridge and The Southcoast Bikeway Committee is still advocating for changes in the bike lanes on the bridge.

Mr. Espindola said the Broadband committee is still discussing the Town Meeting Article for the Municipal Light Plant.

Mr. Correy met with the Library Trustees where the budget was discussed. There was also discussion of sending staff to the Massachusetts Librarian's conference.

Mr. Silvia said at a recent Marine Resources Committee meeting the Harbormaster said he will be planting 600,000 bushels of quahogs this season. The Marine Resources Department has also been awarded a \$500,000 grant for Union Wharf.

Mr. Silvia said the Historical Commission Chairman Oliveira is still working on having the bridge plaque reinstalled.

Mr. Murphy reminded the Board about the Cherry Blossom Festival this weekend.

### ***Action Items***

***Motion:*** Mr. Correy motioned to take item D8 out of order. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

### **Tree Warden Town Meeting Article and Sewer Treatment Plant Financing**

Public Works Superintendent Vinnie Furtado told the Select Board the Board of Public Works (BPW) put the article together to change the Tree Warden from elected to appointed. Mr. Furtado said the BPW would like to create a full-time department for the Tree Department because he feels it is a disservice to the town the way it currently stands due to the Tree Warden's budget not being able to support full time staff. The Board discussed the language of the article and the possibility of changing some of the wording on the article to make the Town Administrator the appointing authority for this position.

Precinct Four resident Marcus Ferro expressed his concerns with the wording the Article, involving the public shade tree by-law. Ms. Powers suggested that he and Town Planner Paul Foley meet to go over Mr. Ferro's concerns.

Mr. Furtado said the town will need to borrow \$50 million for the Sewer Treatment Plant but is hoping with proper funding and loan forgiveness the town will not have to pay back the entire portion. This project is mandated by the State to bring the Town into compliance with state regulations.

### **Dollars for Scholars**

Ms. Powers said there was a request to use the Town Hall Auditorium on May 25, 2022 for the Dollars for Scholars awards ceremony. Mr. Silvia asked if the Board could waive the rental fee.

**Motion:** Mr. Correy motioned to approve the use of the Town Hall Auditorium on May 25, 2022 and to waive the building rental fee but keep the custodian's fee. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

#### **Commission on Disability Appointment**

Resident Heidi Piva met with the Board and thanked them for the opportunity to serve on the Commission on Disability.

**Motion:** Mr. Correy motioned to appoint Ms. Heidi Piva to fill the vacancy on the Commission on Disability for a term until May 31, 2023. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

#### **Bikeway Committee Appointment**

Ms. Powers read a letter from Amy Roderick requesting to join the Bikeway Committee.

**Motion:** Mr. Murphy motioned to appoint Amy Roderick to fill the vacancy on the Bikeway Committee for a term of the remainder of this term of May 31, 2022 and a reappointment for a full term until May 31, 2023. Mr. Espindola seconded. Vote was unanimous (5-0-0)

#### **Belonging Committee Appointment**

Ms. Powers read a letter from Laura Barillaro requesting to join the Belonging Committee.

**Motion:** Mr. Correy motioned to appoint Laura Barillaro to fill the vacancy on the Belonging Committee for a term of the remainder of this term May 31, 2022 and a reappointment for a full term until May 31, 2023. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

#### **West Island 5K Run/Walk**

Ms. Powers reminded the Board that at their last meeting they voted to allow the Town Administrator to approve the request for the West Island 5K because the request came in too late to be on the agenda.

**Motion:** Mr. Correy motioned to retroactively approve the West Island 5K run/walk scheduled on April 24, 2022, whereas the Town Administrator had granted permission on April 11, 2022. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

#### **Resignation on Zoning Board of Appeals**

Ms. Powers read a letter of resignation on the Zoning Board of Appeals from Fran Cox Jr. Mr. Correy and Mr. Silvia expressed concern and wanted to speak with Mr. Cox before accepting his resignation.

**Motion:** Mr. Correy motioned to table this item until the next meeting and request the Town Administrator reach out to Mr. Cox. Mr. Silvia seconded. Vote was unanimous. (5-0-0)

#### **Municipal Vulnerability Preparedness (MVP) Grant**

Ms. Ellison told the Board that the MVP grant goes along with the Hazzard Mitigation Plan and the funds are preset as part of the grant process. Sustainability Coordinator Whitney McClees is looking for support for this grant. Mr. Espindola expressed concern over short staffing in Ms. McClees' office and Ms. Ellison relayed there will be a slight increase in the budget for FY23 for a part time clerk.

**Motion:** Mr. Silvia motioned to entertain a motion for the Town Administrator to send a letter of support for the MVP Grant proposal on behalf of the Select Board. Mr. Correy seconded. Vote was unanimous. (5-0-0)

## **Annual Town Meeting warrant- June 18, 2022**

Ms. Powers reminded the Board that the warrant for the Annual Town Meeting needs to close in order to stop the submission process. Mr. Espindola said he had asked a few meetings ago to add a part 2 for the article relating to the Municipal Light Plant. Ms. Ellison said she would replace the Rogers School article with Mr. Espindola's request and re-number the articles.

***Motion:*** Mr. Espindola motioned to close the warrant for the June 18, 2022 annual town meeting. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

## **Town Meeting Articles for June 18, 2022 Annual Town Meeting**

The Board discussed and voted on numerous articles.

***Motion:*** Mr. Silvia motioned to recommend Article 1: Measurer of Wood and Bark. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 2: Town Report. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 3: Report of Committees. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 4: Setting Salaries of Town Officers-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 4: Setting Salaries of Town Officers-FY23 Town Clerk, \$66,961.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 4: Setting Salaries of Town Officers-FY23 Moderator, \$1,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 4: Setting Salaries of Town Officers-FY23 Tree Warden, \$7,321.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 4: Setting Salaries of Town Officers-FY23 Board of Health, \$5,170.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 5: Bills of Prior Year – Paid from FY23 Funds: Stryker: \$680.00 Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 5: Bills of Prior Year – Paid from FY23 Funds: Corvel Corporation: \$6.85. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 6: FY22 General Fund Operating Budget Adjustments, \$7,321.00 be transferred from Surplus Revenue (Free Cash) to the Bristol County Agricultural. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 6: FY22 General Fund Operating Budget Adjustments, \$111,177.00 be transferred from Surplus Revenue (Free Cash) to NBRVT High School. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 7: Sewer Capital Improvements Revenue FY21 to Stabilization Fund. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

***Motion:*** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Fire Engine 2, Tool Project, \$35,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Replace Voting Machines, \$38,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Ambulance / Stretcher Replacement, \$325,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Police Cruiser Replacements, \$134,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Computer Hardware Equipment Replacement, \$30,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Life Pak 15 Replacement (3 Units), \$96,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Replace Loader, \$220,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Computer Server for offsite electronic storage, \$24,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Beach Mat to provide for handicap access to Town Beach, \$25,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Replace Boiler at Town Hall, \$125,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: COA/Rec Building Roof Replacement (design & construction), \$54,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Replacement of Engines on Harbormaster Boat, \$51,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Hydraulic Rescue Tools, \$41,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Upgrade Town/School Phone System, \$223,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Replace window blinds/shades at Town Hall, \$21,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 13: General Fund Capital Plan. FY23: Control Desk Radio Upgrade, \$48,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 14: Water Enterprise Capital Plan – FY23: Utility Truck with Plow, \$73,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 14: Water Enterprise Capital Plan – FY23: Repainting Sconticut Neck Water Tower, \$1,000,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 14: Water Enterprise Capital Plan – FY23: Water Gate Valve Maintenance, \$75,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 15: Sewer Enterprise Capital Plan. Sewer Treatment Plant Upgrade, \$50,000,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 15: Sewer Enterprise Capital Plan. Inflow and Infiltration Prevention, \$250,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 15: Sewer Enterprise Capital Plan. Sunset Beach Sewer Extension, \$1,000,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 15: Sewer Enterprise Capital Plan. South Street and Taber Street Force Main Upgrades, \$3,500,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 15: Sewer Enterprise Capital Plan. Blower Building Roof Replacement-Treatment Plant, \$75,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 16: Roadwork – FY23, Hard Surface: Bayview Avenue - Highland Avenue to Manhattan Avenue. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 16: Roadwork – FY23, Hard Surface: Farmfield Street - Green Street to Pleasant Street. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 16: Roadwork – FY23, Hard Surface: Bonney Street. Mr. Murphy seconded. Vote was unanimous. (5-0-0).

**Motion:** Mr. Silvia motioned to recommend Article 17: State Aid to Highways – FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 18: Funding Capital Stabilization Fund – FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 19: Ambulance Stabilization – FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 20: Social Day Care Center – FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 21: Propagation of Shellfish-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: \$65,000.00 for Acquisition, creation, and preservation of Open Space, and its rehabilitation and restoration (FY23 Estimated Receipts). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: \$65,000.00 Acquisition, creation, and preservation of Historic Resources, and its rehabilitation and restoration (FY23 Estimated Receipts). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: \$65,000.00 Acquisition, creation, and preservation of Community Housing, and its rehabilitation and restoration (FY23 Estimated Receipts). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: \$93,000.00 for DPW-Library Sidewalks (Undesignated Balance). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: \$18,000.00 for FHC-Spring Street, Firehouse Renovations (Undesignated Balance). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22- Community Preservation Program Appropriations-FY23: \$180,000.00 for FH PBA; Pickleball Courts at Livesey Park (Open Space, Reserved \$90k & Undesignated Balance \$90k). Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22- Community Preservation Program Appropriations-FY23: \$60,000.00 for WMFS; Whitfield Manjiro Cultural Center (Historic Resources Reserved), Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 22: Community Preservation Program Appropriations-FY23: to fund the Community Preservation Committee's annual expenses as follows: Personal Service -\$2,600; Purchase of Services - \$3,400; Supplies - \$500; Other charges/expenders - \$2,000. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 23: Revolving Funds - FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 25: Senior Work-Off Program - FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 26: Retirement Cola-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 27: Additional Funds to Supplement Article 16B From the October 20, 2020 Meeting-Water Department Van. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 28: Amend Chapter 194 Storm Management - Erosion and Sediment-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 30: Amend BPW By-Law Solid Waste & Recycling-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 32: Town Hall A/C Splits-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 33: Town Hall Repairs-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Replace Curved Windows \$8,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Repair Clock Gears \$8,000.00. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 34: Municipal Light Plant. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 35: Propagation of Shellfish – Disturbed By Dredging-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 36: Update General Provisions Of Bylaw, Section 1-6, Noncriminal Disposition of Violations-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 37: Climate Change Vulnerability Assessment Grant Match-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 39: Hazard Mitigation Plan Grant Match-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 41: Upper Narragansett Avenue Rezone-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 42: Public Facilities Setback-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 43: Bridge Street Engineering Design-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 44: Union Wharf Purchase 900 Sq. Ft. Parcel-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 45: Mattapoissett River Valley Water District Borrowing-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 46: Seaport Economic Council Grant- West Island Dredging \$200,000 With 20% Match Of \$40,000-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 47: Seaport Economic Council Grant- Union Wharf North Side \$1,000,000 With 25% Match Of \$250,000-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 49: FEMA Grant-Hydraulic Rescue Equip \$26,000 With 5% Match Of \$1,893.00-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 50: FEMA Grant-New Ambulance \$285,715 With 5% Match of \$14,286-FY23. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Motion:** Mr. Silvia motioned to recommend Article 51: Sewer Reserve for Future Debt-FY22. Mr. Murphy seconded. Vote was unanimous. (5-0-0)



**Motion:** Mr. Silvia motioned to recommend Article 63: Rescind Borrowing Fire Engine 2- FY23.  
Mr. Murphy seconded. Vote was unanimous. (5-0-0)

**Review Budget**

Finance Director Wendy Graves told the Board the Town's budget has been balanced and it very conservative for FY23. Ms. Graves and the Town Accountant have reviewed the budget and made cuts based on comparison of years past budgets.

**Review warrant article and future dates**

Ms. Ellison said it would be beneficial to add a few more dates the Select Board meeting calendar to review the warrant articles. The Board discussed a few dates.

**Motion:** Mr. Correy motioned to add May 2, 2022 and May 12, 2022 to review warrant articles.  
Mr. Silvia seconded. Vote was unanimous. (5-0-0)

**Public Comment**

There were no questions, comments or concerns from the public.

**Correspondence**

Ms. Powers read the public hearing notice for the Buzzards Bay Coalition, Chapter 91 Waterways License Application. (Attachment C)

**Notes and Announcements**

Mr. Correy said there are still vacancies on the Belonging Committee if there are any interested residents that would like to serve.

Mr. Murphy reminded residents that the Cherry Blossom Festival and opening day for Little League will be this weekend.

**Adjournment**

**Motion:** Mr. Correy motioned to adjourn at 9:45 pm. Mr. Murphy seconded. Vote was unanimous. (5-0-0)

Respectfully submitted  
On behalf of the Select Board Clerk,



Vicki L. Oliveira  
Administrative Assistant  
(Approved 5/9/2022)

Attachments:

- A. Meeting Protocols
- B. Goals and Objectives
- C. Buzzard's Bay Coalitions Chapter 91 waterways license



Town of Fairhaven  
Office of the Select Board  
40 Center St., Fairhaven, MA 02719

## Meeting Protocol

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Due to the increase in board members and to run the meetings as efficiently and effectively as possible, the following protocols will be implemented: These protocols coincide with Parliamentary Procedure to run the meetings.

Please review for the April 25, 2022 meeting. It is a discussion and not a conclusive list. Discussion and additions of other protocols will happen at this meeting. The final document will be voted on May 9<sup>th</sup> meeting to give you all time to consider them and add others.

### Select board meeting protocols

- Treat each member with respect and kindness. We are here to do business and we will be professional.
- Wait until the chair recognizes you to speak. This way everyone has the opportunity to weigh in and let Vicki know who's speaking
- If you would like to address someone not on the board please ask to speak and use the phrase "through the chair to"
- We will refer to each other as "Member ..." or "Chair.." and "Town Administrator Ellison" or Ms. Ellison
- Please keep comments on subject and be as concise as possible, if we drift too far off topic, the chair will interrupt and bring the conversation back to the topic at hand.
- Every action needs a vote.
  
- Agenda items requested by the public need to be submitted to chair or TA at end of day Monday, a week before our next meeting.
- Board requests for agenda items should be submitted by end of day Wednesday before the next meeting.
- We would like to schedule our meetings the first and third Monday of each month beginning in the new fiscal year.
- Committee Liaison reports, should be submitted in writing end of day Wednesday before the next meeting. Verbal reports should be concise and summary in nature.

The Town Administrator was asked to formalize a retreat to review our roles and responsibilities on the board, and goals.



Town of Fairhaven  
Office of the Select Board  
40 Center St., Fairhaven, MA 02719

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*To: Select Board Members*

*From: Angie Lopes Ellison, Town Administrator*

*Date: April 25, 2022*

*Re: **Goals and Objective summation***

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After submission of the priorities of the Goals and Objectives, the following will be the focal point for Fairhaven's goals and objectives

**Goal 4: Financial Sustainability**

Establish long term financial sustainability for the Town by adherence to approved financial policies regarding reserve levels, balanced budgets and capital financing, financial forecasting, controlling fixed costs (pension, OPEB, Health Insurance) and augmenting revenues (tax base expansion, grants, user fees).

FY23 Objectives:

- B) Develop a monthly Executive Summary Report of Key Financial Indicators available to the Select Board, Finance committee and the public. (Finance) (4 votes)
  
- H) Review town's financial policies in consultation with DOR, Auditors and Financial Advisor. (TA/Finance) (4 votes)
  
- I) As part of the FY23 operating budget process review the adequacy of department staffing levels to ensure department mission is accomplished and to leverage grant opportunities. (TA) (4 votes)
  
- C) Construct an informational tool ("calculator") that provides tax payers with graphic information as to what services and functions their tax dollars are being allocated to. (TA/ Finance) (3 votes)
  
- D) Continue to implement best practices for cash management at department level with an emphasis on improving customer service and internal controls. (Finance) (3 votes)
  
- G) Develop and implement a comprehensive plan for the use of state and federal covid relief funds consistent with regulations. (TA) (3 votes)

### **Goal 1: Human Resources Improvements**

To strengthen the Town's Human Resources operation in ways that will enhance employee productivity, create an atmosphere of mutual respect and team work, develop an equitable and competitive compensation and benefits plan, and foster employee accountability for job performance.

FY23 Objectives:

A) Present Personnel Rules and Regulations for Select Board approval from which an Employee Hand book will be written. All town employees will be provided training on these new personnel documents. (TA/HR) (5 votes)

B) Continue to work with Department Directors on developing succession and cross training plans for key employees: (TA/HR) (5 votes)

G) Develop a training program for employees and volunteers on conflict of interest, sexual harassment, cyber security, official communications, and other laws, policies and regulations as appropriate and necessary. (HR) (5 votes)

F) Ensure that the functions of human resources department are fully put into place consistent with town bylaws. (TA) (4 votes)

### **Goal 3: Inter and Intra Governmental Cooperation**

Identify and advance opportunities for cooperation between Town departments, Fairhaven Public Schools, neighboring municipalities, non-profit organizations and regional governments as ways to improve services and reduce costs.

FY23 Objectives:

D) Review possible ways that the town and school building maintenance can be made more efficient and effective, by applying for Community Compact Grant to study feasibility of establishing a consolidated facility management operation. (TA/BPW/Schools) (5 votes)

E) Determine the feasibility of establishing a regional Police/Fire 911 Public Safety Answering Point (PSAP) (Police) (5 votes)

B) Study the feasibility and necessity of a Revenue Sharing Agreement with Fairhaven Public Schools (TA/Finance) (4 votes)

G) Consistent with state regulations, develop and implement a program of electronic scanning of paper records (or eliminate as appropriate) with the intent to create virtual Town Hall, free up office space and reduce fire risks (Building/Town Clerk) (4 votes)

21-WW01-0013-APP  
Buzzards Bay Coalition

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DEPARTMENT OF ENVIRONMENTAL PROTECTION  
WATERWAYS REGULATION PROGRAM

Notice of License Application Pursuant to M. G. L. Chapter 91  
Waterways License Application Number 21-WW01-0013-APP  
Buzzards Bay Coalition

NOTIFICATION DATE: April 7, 2022

Public notice is hereby given of the waterways application by Buzzards Bay Coalition to excavate previously filled saltmarsh, construct and maintain tidal creeks, an earthen berm, pedestrian bridge with associated rip rap, and coir logs at 0 Taber Street, in the municipality of Fairhaven, in and over filled tidelands of the Acushnet River. The proposed project has been determined to be water-dependent.

The Department will consider all written comments on this Waterways application received within 30 days subsequent to the "Notification Date". Failure of any aggrieved person or group of ten citizens or more, with at least five of the 10 residents residing in the municipality(s) in which the license or permitted activity is located, to submit written comments to the Waterways Regulation Program by the Public Comments Deadline will result in the waiver of any right to an adjudicatory hearing in accordance with 310 CMR 9.13(4)(c).

Additional information regarding this application may be obtained by contacting the Waterways Regulation Program at (508) 946-2873. Project plans and documents for this application are on file with the Waterways Regulation Program for public viewing, by appointment only, at the address below.

Written comments must be addressed to: Carlos T. B. Fragata, Environmental Analyst, DEP Waterways Regulation Program, 20 Riverside Drive, Lakeville, MA 02347.

BOARD OF SELECTMAN  
FAIRHAVEN, MASS.

2022 APR - 7 P 4: 26

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