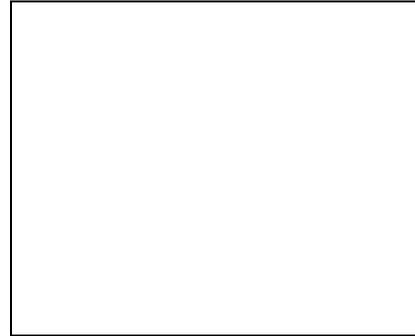


**Town of Fairhaven
Board of Public Works Meeting
November 21, 2016**

Present

Robert Hobson, Commissioner
Brian Wotton, Commissioner
Kathleen Sturtevant, Commissioner
Jarrod Lussier, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant



Mr. Ristuccia was not in attendance.

I. Call to Order

Mr. Hobson called the meeting to order at 6:00 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. March 23, 2015 – Executive Session

Mr. Wotton motioned to approve the minutes of the March 23, 2015 Executive Session. Mr. Hobson seconded. Vote 2-0 in favor with Ms. Sturtevant and Mr. Lussier abstaining.

B. May 23, 2016 – Executive Session (c)

Mr. Wotton motioned to approve the minutes of May 23, 2016 Executive Session. Mr. Lussier seconded. Vote unanimous.

C. November 7, 2016

Mr. Wotton motioned to approve the minutes of November 7, 2016. Ms. Sturtevant seconded. Vote unanimous.

IV. Appointments

n/a

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V. Items for Action

A. GCG Associates, Inc. – Construction Observation Services for 111 Cedar Street

Mr. Furtado – We have three contracts all with GCG who is our engineering branch when it comes to utilities and highway. The first one is for sewer as-built plans for 111 Cedar Street. It's paid by the homeowner.

Mr. Wotton motioned to approve the agreement with GCG Associates for 111 Cedar Street for \$950.00. Ms. Sturtevant seconded. Vote unanimous.

B. GCG Associates, Inc. – Proposal for Jeannette Street Drainage; Chapter 90

Mr. Furtado – Remember about a couple of years ago there was poor drainage on Jeannette Street. There is a manmade pond on that street. It's been a drainage problem for a while. So many years ago the town put a catch basin in and offered the homeowner that owns half the pond to tie in. They never did. A couple years ago at the north end of the street in the winter it never thawed and you couldn't drive down the street. Last year we got away with it because of the weather. I'd like to dedicate 16,000 to have the drainage engineered and use Chapter 90.

Mr. Wotton motioned to approve using Chapter 90 for engineering for Jeannette Street drainage in the amount of \$16,905.00. Mr. Lussier seconded. Vote unanimous.

C. GCG Associates, Inc. – Proposal for Briercliffe & Sedgewick Survey; Chapter 90

Mr. Furtado – As part of the stormwater grant that the town received, not the samples to see results for outfalls but we also have a grant to do one or two depending on costs for a remediation system on Briercliffe, Calumet, Sedgewick or Smith Street, in that area. Altogether we received \$85,000 and a part of that we have to do some in house work; do some survey. The survey equipment we have here is not sophisticated enough we can't generate the computer data for GPS. Hire GCG for \$4,960.00 to do this work. They are going to do a survey and turn it over to the company we hired to put the stormwater system in for us.

Mr. Wotton motioned to approve using Chapter 90 for survey services in the amount of \$4,960.00. Mr. Lussier seconded. Vote 3-0 in favor with Ms. Sturtevant abstaining.

VI. Board Members, Superintendent – Old Business / New Business

Superintendent's Report for November 21, 2016:

From Last Meeting

- Tree Warden scheduled to remove tree at 9 Green Street
- Tree Warden has not replaced tree at Maple/Laurel due to drought conditions

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- Rubbish Collection – still use old packer at present time due to bulky policy
- Jake’s restaurant checked by sewer crews for grease – sewer looked good
- Graded Bayberry
- Graded Fir/Causeway
- Lights at Union Wharf – proceeding with Eversource
- Lights at Howard Farms – doesn’t seem that they were part of developer proposal
- Looking into sign issue on north side of Glenhaven/Main – sign currently exists on south side

New Items

- Meet with engineer and contractor – site visit – causeway water main
- Have a staff meeting re: new capital planning procedure
- Green Street sidewalks are poured
- Attend BBAC meeting as Town’s rep
- Meet with Mark Rees and Linda – re: procedure required to rededicate borrowed sewer \$\$ and direct funds to Shaw Road sewer bike path repair
- Draft Highway Memo of Agreement for Union Contract
- Meet with sewer contractor at Shaw Road to discuss project
- Continue work on current storm water grant
- Town now has a contract with an EAP provider
- Train new employees in wastewater

Mr. Hobson – The guys did an excellent job at Hoppy’s. Green Street?

Mr. Furtado – We had some complaints on the width of sidewalks.

VII. Set Date for the Next Meeting

Mr. Wotton motioned to hold the next meeting on December 5, 2016 at 6:00 p.m. Mr. Lussier seconded. Vote unanimous.

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VIII. Adjourn & Executive Session

Mr. Wotton motioned to adjourn open session at 6:15 p.m. and enter into executive session to discuss union negotiations and not to reconvene in open session. Ms. Sturtevant seconded.

Roll call taken: Mr. Hobson, Mr. Wotton, Ms. Sturtevant and Mr. Lussier in favor.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant

Minutes approved on December 6, 2016.