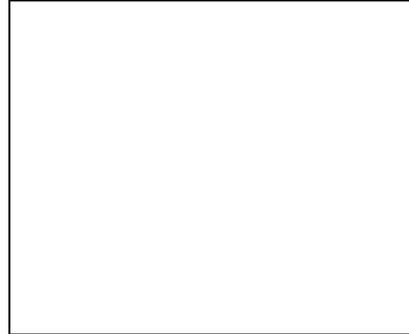


**Town of Fairhaven
Board of Public Works Meeting
June 13, 2011**

Present

Geoffrey Haworth, Commissioner
Robert Hobson, Commissioner
G. Steven Riley, Commissioner
Daniel Freitas, Commissioner
Kathy Tripp, Administrative Assistant
Linda Schick, Sewer Superintendent
Edward Fortin, Water Superintendent
John Charbonneau, Highway Superintendent
Kyle Winderlick, Sewer Department
Victor Oliveira, Sewer Department



Ms. Sturtevant was not in attendance.

I. Call to Order

Mr. Haworth called the meeting to order at 6:04 p.m.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. May 31, 2011

Mr. Riley motioned to approve the minutes of the May 31, 2011 meeting. Mr. Hobson seconded. Vote unanimous.

B. June 6, 2011

Mr. Riley motioned to hold the minutes from June 6, 2011. Mr. Hobson seconded. Vote unanimous.

IV. Appointments

A. Interviews for Treatment Plant Operator

1. Kyle Winderlick

Mr. Winderlick – I have worked for the Town for eight years, the Sewer Department one year.

Mr. Hobson – You’ve come a long way in the Sewer Department. I have no problem with this. He studied and passed the test.

Ms. Schick – We will need this position when the digester starts up.

Mr. Riley – It’s now a minimum requirement for a Grade 5. That is the new entry level.

Ms. Schick – Unfortunately, until we get going we won’t know what’s needed until we get trained.

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Mr. Riley – What would be your biggest obstacles?

Mr. Winderlick – I'm still learning. It's new stuff. I work at the plant about a day or two per week. I see a little bit of everything.

Ms. Schick – He is the backup lab person. He's learned a lot.

Mr. Freitas – I'll give you some advice. Get into the building, ask questions and familiarize yourself.

Mr. Haworth – In one year you've gone from a Grade 4 to 5. Congratulations. You are dedicated and committed. What challenges do you hope to overcome?

Mr. Winderlick – It's going to be pretty stressful at first.

2. Victor Oliveira

Mr. Oliveira – I've been in the Sewer Department fifteen months. I will be going for my Grade 5 at the end of the month. I want the promotion so I can improve myself.

Mr. Riley – What do you know or don't know about the new plant?

Mr. Oliveira – You have to watch digesters closely. Any changes need to be done slowly.

Mr. Riley – How much time do you spend in the plant?

Mr. Oliveira – I'm back and forth.

Mr. Riley – What didn't you expect to learn?

Mr. Oliveira – The process between the pumping stations and how it affects the treatment plant.

Mr. Freitas – How comfortable will you be running the digester?

Mr. Oliveira – Very comfortable. I've never seen one in operation.

Mr. Freitas – Get in that building and roam around.

Mr. Hobson – I'm glad to see you're improving yourself. The new job is a Grade 5.

Mr. Haworth – One year ago you got your license and you've done well. This is a step up. In the fifteen months, in all parts of the job, what has been the most challenging?

Mr. Oliveira – The Lab. I've been in it a couple of times. I'm very comfortable with the pumping stations. I haven't been to West Island much either.

Ms. Schick – Vic is an excellent employee. Overtime; the Sycamore Street break, he was at a family reunion and he came in. Anything you ask, he's a team player.

Mr. Oliveira left the meeting.

Mr. Haworth – Ms. Schick, who do you recommend?

Ms. Schick – Kyle already has his Grade 5.

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Mr. Freitas – Kyle.

Mr. Hobson – The job calls for a Grade 5. He has it. I will go along with her.

Mr. Riley – Kyle and I would like to add that Vic is going the end of the month but we're not sure he'll get it.

Mr. Haworth – I agree, experience is important. The license is important. Kyle had done that. Vic shows potential.

Mr. Freitas motioned to promote Kyle Winderlick to Treatment Plant Operator as of July 1, 2011. Mr. Hobson seconded. Vote unanimous.

V. Items for Action

A. Request to use Cushman Park Track

Mr. Riley – My concern is if it would interfere with recreational baseball and if there are any other events.

Ms. Tripp – It will not interfere with softball.

Mr. Freitas – Not a problem unless it interferes with the high school.

Mr. Hobson – He's making some type of money on this. I'm not against it but I want more information on it. It's funded for profit.

Mr. Freitas – Cross Country Camp is not offered with the high school and not affiliated with the Rec Center.

Mr. Riley – We charge at Livesey Park.

Mr. Freitas – Have him come in.

Mr. Riley – Insurance? We need more information.

Mr. Freitas motioned to have Nathan Goldrick attend the next meeting to discuss the use of Cushman Park. Mr. Riley seconded. Vote unanimous.

B. Award Sludge Contract

Ms. Lima – I recommend to award to Synagro. The other company did not meet the bid requirements.

Mr. Freitas motioned to award Synagro the Sludge Contract in the amount of \$245.00 for hauling and \$320.00 disposal fee dry per ton. Mr. Hobson seconded. Vote unanimous.

C. Award Uniforms

Mr. Haworth – We are going to pass over this.

D. Annual Bids

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Mr. Haworth – One of the contractors on the bid list is contesting their bid. There were two bidders. I checked into the numbers. What item was that?

Ms. Tripp – Item #21.

Mr. Haworth - Item #21 I would like to be rebid.

Mr. Riley – Just one section rebid?

Mr. Hobson – I don't have a problem with it.

Mr. Riley motioned to rebid Item #21 under Equipment Rental to both companies. Mr. Hobson seconded. Vote 3-0 in favor with Mr. Haworth abstaining.

E. Award Huttleston Avenue Cement Lining Project

Mr. Fortin – The Finance Committee transferred money into that article last Thursday. It's enough money appropriated now to award the contract.

Mr. Riley – Is there any contingency?

Mr. Fortin - \$2,200 to \$2,500. There are a couple of line items that won't be exceeded. After July we may have to go back for more money.

Mr. Freitas – Have you worked with Biszko before?

Mr. Fortin – Yes.

Mr. Hobson – If Mr. Fortin is all set, I'm satisfied. I would go along with his recommendation.

Mr. Freitas motioned to award the Huttleston Avenue Water Main Rehabilitation to Biszko Contracting in the amount of \$294,015.15. Mr. Riley seconded. Vote unanimous.

F. Award ADA Portable Restroom Facility

Mr. Haworth – Town Meeting voted money for this.

Mr. Freitas – It's pretty nice. Where will it be stored?

Ms. Tripp – At the West Island Treatment Plant.

Mr. Riley – It's a nice upgrade.

Mr. Riley motioned to award the bid for the ADA Portable Restroom Facility to Wells Cargo in the amount of \$36,595.43. Mr. Hobson seconded. Vote unanimous.

VI. Board Members, Administrative Assistant – Old Business / New Business

Mr. Hobson – I was going to ask Mr. Charbonneau to cut some grass, but he already did it. All the parks, Fort Phoenix, we need employees who can spray to stone walls.

Mr. Haworth – You need a license because of the chemicals.

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Mr. Riley – The last two meetings we've had Town personnel trying to improve themselves. That's great.

Ms. Tripp – There is a new custodian at Fort Phoenix. He stopped the office today asking if we could sweep the State's parking lot and in return he would empty our trash containers on our side for the summer.

Mr. Riley motioned to have the Town street sweeper sweep Fort Phoenix Parking Lot in exchange for the State to empty the Town's trash containers. Mr. Freitas seconded. Vote unanimous.

VII. Set Date for the Next Meeting

Mr. Riley motioned to hold the next meeting on June 20, 2011 at 6:00 p.m. Mr. Hobson seconded. Vote unanimous.

VIII. Adjourn and Executive Session

Mr. Haworth motioned to adjourn the open meeting at 7:00 p.m. and enter into executive session for the purpose of interviewing candidates for the BPW Superintendent's position and union matters. Mr. Riley seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Mr. Riley and Mr. Freitas in favor.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant