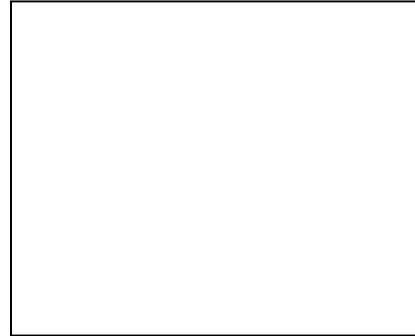


**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

Present

Geoffrey Haworth, Commissioner
Robert Hobson, Commissioner
Kathleen Sturtevant, Commissioner
G. Steven Riley, Commissioner
Daniel Freitas, Commissioner
Vincent Furtado, BPW Superintendent
Kathy Tripp, Administrative Assistant
Edward Fortin, Water Superintendent
Marcus Ambrose, Dankate Excavation
John Nunes, Finance Director
David Donnelly, 10 Diamond Street
William Nicholson, Town of Mattapoisett
Daniel Chase, Town of Mattapoisett
Chris Jaskolka, Town of Mattapoisett



I. Call to Order

Mr. Haworth called the meeting to order at 6:04 p.m.

Mr. Riley was not in attendance.

II. Routine Matters

A. Signing of Departmental Bills

III. Approval of Minutes

A. December 5, 2011

Ms. Sturtevant motioned to approve the minutes of the December 5, 2011 meeting. Mr. Freitas seconded. Vote unanimous.

IV. Appointments

A. Fairhaven Acushnet Land Preservation Trust – Re: Shipyard Farms

There was no one in attendance.

Ms. Tripp – I also called one of the members but the phone number was out of service.

Mr. Hobson – Notify Ken Lipman. He is a member.

B. Marcus Ambrose, Dankate Excavation – New Drainlayer

Mr. Ambrose – I have a water and sewer job to do on Sandra Lane. It's a dead end road. I've been in business for twelve years. I usually work by myself. I hire subs once in a while.

Mr. Hobson – He has the proper insurance. It would be one job at a time.

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

Mr. Ambrose – I did 150 sewer connections in one year.

Ms. Sturtevant – I'm all set.

Mr. Ambrose – I also have eleven septic installer licenses.

Mr. Freitas – I'm good.

Mr. Fortin – Have you done any water?

Mr. Ambrose – In Wareham. I did about 100 in a year at Rose Point also.

Mr. Fortin – Have you ever worked with asbestos cement pipe?

Mr. Ambrose – No.

Mr. Fortin – You will have to tap the A.C. pipe. It will be about 1200 to 1500 gallon per minute.

Mr. Ambrose – We hire out Cape Cod Winwater.

Mr. Fortin – You will have to do a lot of handwork in that area.

Mr. Hobson – You need to check with Mr. Fortin before you do the job.

Mr. Riley arrived at 6:10.

Mr. Fortin – Do you have the plan?

Mr. Ambrose – The homeowner's plan doesn't show the water.

Mr. Fortin – Yes it does. When do you plan on doing this?

Mr. Ambrose – Next week.

Mr. Fortin – The time of the road openings has exceeded but it shouldn't affect anybody. You know you have to put up \$2500 to open roads?

Mr. Ambrose – I did not know that.

Mr. Hobson motioned to approve Dankate Excavation on a one job basis. Ms. Sturtevant seconded. Vote unanimous.

C. John Nunes, Finance Director – Re: Water Enterprise

Mr. Nunes – I am here because I had to put the tax rate together for the Town. The water enterprise revenue is down from last year. We will need \$33,000 more than last year. I will have an article in the Special Town Meeting in May to balance the budget. The Department of Revenue is fine with that. I am here as a courtesy.

Ms. Sturtevant – This is something that has to be done?

Mr. Nunes – Yes. I have given a copy to the Chair of the Finance Committee.

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

Mr. Riley – Will any part of that be picked up with the December water bills?

Mr. Nunes – No.

Mr. Hobson – If Mr. Roderiques is okay with it, everybody else should be.

Mr. Haworth – I had a quick conversation with Mr. Fortin about the unpaid bills.

Mr. Nunes – The tax liens will be done next week for the bills that were due in May. They have been lienied for FY11.

Mr. Haworth – We're not charging enough for water.

Mr. Riley – Or our expenses are too high.

Mr. Furtado – You haven't changed your rates in six years. Things cost more money now.

Mr. Fortin – The last time we changed the rates was for the Water Treatment Facility. The cost to run it is going up. The bill is up 3%. The operating costs are going up, electrical, chemicals. If we need to increase the rate we should think about the tier system. The burden is put on the people who use the water.

Mr. Haworth – We need to have this discussion and start talking about it soon.

Mr. Freitas – I would like to see a comparison of other towns.

V. Items for Action

A. 68 Howland Road – Driveway Apron

Mr. Furtado – We were going to fine them.

Mr. Haworth – We haven't heard back from Patrick from Mass D.O.T. He is the one who authorized it.

Mr. Riley – How are you going to penalize them?

Mr. Haworth - My opinion is that there was miscommunication between the homeowner and the BPW. It doesn't affect parking but we don't want to set a precedent.

Mr. Freitas – They put in a 32' driveway and it was supposed to be 26'. Somebody needs to pay a fine.

Mr. Riley motioned to send a letter to the homeowner to either fix the driveway apron to 26' or pay a \$100 fine. Ms. Sturtevant seconded. Vote 4-0 in favor. Mr. Hobson was not available for the vote.

B. WES Construction – Change Order #4

Mr. Haworth – Everybody knows what it was for.

Mr. Freitas motioned to approve WES Construction Change Order #4 in the amount of \$103,786.68. Ms. Sturtevant seconded. Vote unanimous.

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

C. WES Construction – Payment Application #22

Mr. Riley – We are at the near end of the money that is allotted. What's their schedule?

Mr. Furtado – I want to say its 88% complete.

Mr. Freitas – How much further time date to finish?

Mr. Furtado – April or May.

Mr. Haworth – It's 88.7% complete. What's left is \$815,816.66. We are holding \$321,507.81 in retainage.

Mr. Riley motioned to pay WES Construction \$322,525.00. Mr. Freitas seconded. Vote unanimous.

Mr. Hobson left the meeting.

D. Pavao Construction – Middle and Washington Street – Road Improvement Project

1. Change Order #1

Mr. Riley motioned to approve Change Order 1 for Pavao Construction for a credit of \$200.00. Mr. Freitas seconded. Vote 4-0 in favor.

Mr. Hobson re-entered the meeting.

2. Final Pay Requisition #3

Mr. Freitas motioned to pay Pavao Construction \$12,250.38. Mr. Hobson seconded. Vote unanimous.

3. Certificate of Final Completion

Ms. Sturtevant motioned to sign the Certificate of Final Completion for Pavao Construction. Mr. Riley seconded. Vote unanimous.

IV. Appointments (Continued)

D. David Donnelly, 10 Diamond Street – Re: Water Service Leak

Mr. Haworth – You are here to discuss a water leak at your property.

Mr. Donnelly – I would like to go into executive session on this.

Mr. Freitas motioned to adjourn the open meeting at 6:53 p.m. and enter into executive session and to reconvene the open meeting at its conclusion. Ms. Sturtevant seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Ms. Sturtevant, Mr. Riley and Mr. Freitas in favor.

The open meeting resumed at 7:25 p.m.

VI. Board Members, Superintendent – Old Business / New Business

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

Mr. Riley – There is a letter from Mr. Charbonneau on one of his employees. Is it possible that both Superintendents sign these letters?

We previously talked about split start times for Linda and Rene. One start at 7:00 or 7:30, split shift.

Mr. Furtado – We discussed it.

Mr. Haworth – Have them come in to the Board.

Mr. Freitas – On one of the employee's time cards he left at 2:30 and nothing was marked down.

Mr. Hobson – When is the deadline for articles?

Mr. Haworth – January 20th.

Mr. Hobson – The Recycle Center, keep it open on Wednesdays?

Mr. Furtado – Yes.

Mr. Hobson – What about 4 hours on Saturday?

Mr. Haworth – Times are tough.

Mr. Furtado – It's the Boards intent to not pay overtime on Saturday on the budget moving forward.

Ms. Sturtevant – Weybridge Road; how'd you make out with that?

Mr. Haworth – I was asked why at the end of Treasure Bay Lane there are stones at the end to Billy's Way. How are you doing with budgets?

Ms. Tripp – The superintendents will be at the next meeting.

Mr. Furtado – We've met twice. There is a wish list. The Sewer Treatment Plant needs upgrades; I & I Study, South and Taber Street Pumping Stations. Water; Capital or Master Plan, Boston Hill Tank. The Highway wants to lease/purchase a street sweeper.

Mr. Furtado – At the last meeting you mentioned a pothole repair. That was done.

Mr. Souza and the trees; a letter was mailed.

Digester; we'll talk about that in executive session.

There is a Renewable Energy Credit application I have to fill out.

Mass DOT; I met with a representative about the total amount for Howland Road; \$583,000 and how we would be able to amortize that out over a three year period. I will need to sit down with Mary-Jo Perry. I have an email disapproving the Howland Road street signs. It didn't meet our spec. They won't put up the street signs.

The departments met with the FEMA representative twice about Hurricane Irene. We filled out the forms and will get reimbursed.

**Town of Fairhaven
Board of Public Works Meeting
December 19, 2011**

John and I went to Mansfield and met with the state recycling group. It was a round table discussion with other Towns.

Balsam Street drainage; the easement got recorded at the Registry. I found this out today.

We will be having a Christmas party on Thursday.

We got a proposal for the EAP. The Town used to have them before.

VII. Set Date for the Next Meeting

Mr. Riley motioned to hold the next meeting on January 9, 2012 at 6:00 p.m. Ms. Sturtevant seconded. Vote unanimous.

VIII. Adjourn and Executive Session

Mr. Haworth motioned to adjourn the open session and to enter into executive session at 7:40 p.m. and not to reconvene the open session to discuss the Mattapoisett Intermunicipal Agreement with the Town of Mattapoisett and the Digester. Ms. Sturtevant seconded. Vote unanimous.

Roll call taken: Mr. Haworth, Mr. Hobson, Ms. Sturtevant, Mr. Riley and Mr. Freitas in favor.

Respectfully submitted,

Kathy A. Tripp
Administrative Assistant