

A G E N D A
SCHOOL COMMITTEE MEETING

FAIRHAVEN PUBLIC SCHOOLS
128 WASHINGTON STREET
FAIRHAVEN, MASSACHUSETTS 02719

FAIRHAVEN HIGH SCHOOL
BERNARD F. RODERICK LIBRARY
12 Huttleston Avenue, Fairhaven
Wednesday October 10, 2012
6:30 p.m.

1. CALL TO ORDER
2. ROLL CALL OF COMMITTEE MEMBERS
3. DELEGATIONS, VISITORS, ETC
4. APPROVAL OF MINUTES
September 12, 2012-Executive Session
September 26, 2012-Executive Session
September 26, 2012-Regular Session
5. PUBLIC COMMENT
6. REPORT OF THE STUDENT ADVISORY COMMITTEE
7. REPORTS AND RECOMMENDATIONS OF THE SUPERINTENDENT
Receive gift from the Standard Times
Receive October 1, 2012 enrollment numbers
Receive presentation regarding FPS Nurses' Services
Receive presentation regarding FPS Technology
Receive and place on file Administrative Regulation EFC-R Meal Charge Regulation
Receive and place on file Administrative Regulation KF-R Community Use of School Facilities
Discuss upcoming events
8. UNFINISHED BUSINESS
Vote to adopt on second reading policy EFC-Free and Reduced Price Food Services
9. NEW BUSINESS
10. QUESTIONS FROM INDIVIDUAL COMMITTEE MEMBERS
11. EXECUTIVE SESSION
12. ADJOURNMENT

CONFIDENTIAL

**FAIRHAVEN SCHOOL COMMITTEE MINUTES
EXECUTIVE SESSION
September 12, 2012**

MEMBERS PRESENT: Mrs. Powers, Mrs. Kuechler, Mr. Roderick
Mrs. McKenna, Mr. Monroe, Mr. Gonsalves

MEMBERS ABSENT:

STAFF PRESENT: Dr. Robert Baldwin

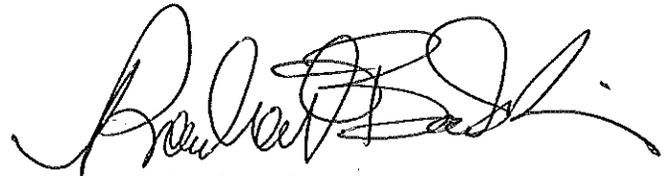
STAFF ABSENT: Mrs. Tavares, Mr. Kenney, Mr. Kitchen

The meeting was called to order by the Chairman at 7:25 p.m.

Discussion took place regarding educator evaluation collective bargaining process.

Motion made by Mr. Monroe and seconded by Mr. Roderick to adjourn the Executive Session School Committee meeting. Roll call vote: Mrs. Powers-yes, Mrs. Kuechler-yes, Mr. Roderick-yes, McKenna-yes, Gonsalves-yes, Monroe-yes. Voted 6-0 unanimously

Meeting adjourned: 8:14 p.m.



Robert Baldwin, Ed.D
Secretary to the School Committee
Fairhaven Public Schools

CONFIDENTIAL

**FAIRHAVEN SCHOOL COMMITTEE MINUTES
EXECUTIVE SESSION
September 26, 2012**

MEMBERS PRESENT: Mrs. Powers, Mrs. Kuechler, Mr. Roderick
Mrs. McKenna, Mr. Monroe, Mr. Gonsalves

MEMBERS ABSENT:

STAFF PRESENT: Dr. Robert Baldwin

STAFF ABSENT: Mrs. Tavares, Mr. Kenney, Mr. Kitchen

The meeting was called to order by the Chairman at 8:20 p.m.

Discussion took place regarding educator evaluation collective bargaining process.

Motion made by Mr. Roderick and seconded by Mr. Gonsalves to adjourn the Executive Session School Committee meeting. Roll call vote: Mrs. Powers-yes, Mrs. Kuechler-yes, Mr. Roderick-yes, McKenna-yes, Gonsalves-yes, Monroe-yes. Voted 6-0 unanimously

Meeting adjourned: 9:08 p.m.



Robert Baldwin, Ed.D
Secretary to the School Committee
Fairhaven Public Schools

FAIRHAVEN SCHOOL COMMITTEE MINUTES

September 26, 2012

MEMBERS PRESENT: Mr. Gonsalves, Mrs. Powers, Mrs. Kuechler,
Mr. Roderick, Mr. Monroe, Mrs. McKenna

MEMBERS ABSENT:

STAFF PRESENT: Dr. Baldwin, Mr. Kitchen, Mr. Kenney, Mrs. Tavares

STAFF ABSENT:

OTHERS PRESENT: Michelle Furtado, Parent, Seth Baumgartner, Taxpayer, Mary
Lou Baumgartner, Parent, Wendy Williams, Staff, Kerri
Kuehne, Parent, Renee Bradshaw, Staff

The meeting was called to order by the Chair at 6:30 p.m.

The Chair informed the audience that the meeting was being videotaped.

Roll Call: McKenna, Monroe, Powers, Gonsalves, Roderick, Kuechler

Motion made by Mr. Monroe and seconded by Mr. Gonsalves to approve the September 12, 2012 regular session School Committee minutes. Voted 6-0 unanimously

Cheryl Duarte addressed the School Committee on behalf of the F.Y.A.A. Pop Warner Association. Ms. Duarte was aware of the recent vandalism that took place inside Fairhaven High School during a Pop Warner football game and expressed her apologies on behalf of the organization.

Jackson Oliva was introduced as the new student advisory representative. Jackson gave the School Committee an overview of events taking place at FHS.

Mr. Bob Foster gave the School Committee an update regarding the Fairhaven High School Alumni Association contributions to FHS in the past five years.

Mr. David Kenney gave a presentation to the School Committee regarding Fairhaven Public Schools Student Services.

Mrs. Wendy Williams gave the School Committee an update regarding the Fairhaven Public Schools Civil Rights initiatives.

FAIRHAVEN SCHOOL COMMITTEE MINUTES
SEPTEMBER 26, 2012
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Mrs. Wendy Williams gave the School Committee the Fairhaven Public Schools K-6 Math Curriculum. Mr. Hugh O'Mara informed the School Committee of the plans currently in place to implement the curriculum. The School Committee received and placed on file.

Motion made by Mr. Monroe and seconded by Mr. Gonsalves to receive and place on file Administrative Regulation JBA-R Student Harassment Regulation with the MASC gender identity changes. Voted 6-0 unanimously

Dr. Baldwin informed the School Committee of upcoming events.

Motion made by Mr. Roderick and seconded by Mr. Monroe to receive on first reading policy EFC-Free and Reduced Price Food Services. Voted 6-0 unanimously

During the "Questions from Individual School Committee Members" portion of the meeting, Mr. Monroe resigned from his position as the SMEC representative. Motion made by Mr. Gonsalves and seconded by Mrs. Powers to accept his resignation. Voted 6-0 unanimously

Motion made by Mr. Gonsalves and seconded by Mr. Monroe to appoint Donna McKenna as the SMEC representative. Voted 6-0 unanimously

Motion made by Mr. Gonsalves and seconded by Mrs. Powers to adjourn the regular School Committee meeting, go into Executive Session and not return into regular session. Roll Call: McKenna-yes, Monroe-yes, Powers-yes, Roderick-yes, Gonsalves-yes, Kuechler-yes. Voted 6-0 unanimously

Adjourned 8:20p.m.



Robert Baldwin, Ed.D
Secretary to the School Committee
Fairhaven Public Schools

FAIRHAVEN PUBLIC SCHOOLS

2012-2013 MONTHLY ENROLLMENT REPORT

	31-Aug	7-Sep	1-Oct	1-Nov	3-Dec	2-Jan	1-Feb	1-Mar	1-Apr	1-May	3-Jun	Last Day
East Fairhaven Elementary School												
PreK (YOG 2026)	0	43	45									
K (YOG 2025)	67	58	58									
Grade 1 (YOG 2024)	63	67	67									
Grade 2 (YOG 2023)	74	65	66									
Grade 3 (YOG 2022)	70	75	75									
Grade 4 (YOG 2021)	67	70	70									
Grade 5 (YOG 2020)	0	68	68									
TOTAL	341	446	449	0								
Rogers Elementary School												
K (YOG 2025)	0	33	33									
Grade 1 (YOG 2024)	43	43	43									
Grade 2 (YOG 2023)	43	43	43									
Grade 3 (YOG 2022)	38	38	38									
Grade 4 (YOG 2021)	35	35	35									
Grade 5 (YOG 2020)	41	41	41									
TOTAL	200	233	233	0								
Wood Elementary School												
K (YOG 2025)	0	39	38									
Grade 1 (YOG 2024)	0	38	38									
Grade 2 (YOG 2023)	0	46	46									
Grade 3 (YOG 2022)	0	33	33									
Grade 4 (YOG 2021)	0	34	35									
Grade 5 (YOG 2020)	0	38	38									
TOTAL	0	228	228	0								
Hastings Middle School												
Grade 6 (YOG 2019)	126	126	124									
Grade 7 (YOG 2018)	135	135	134									
Grade 8 (YOF 2017)	150	150	150									
TOTAL	411	411	408	0								
Fairhaven High School												
Grade 9 (YOG 2016)	194	192	192									
Grade 10 (YOG 2015)	189	188	187									
Grade 11 (YOG 2014)	125	124	127									
Grade 12 (YOG 2013)	164	163	162									
SP/PG	1	1										
TOTAL	673	668	668	0								
Out of District												
All Grades	26	27	29									
TOTAL	26	27	29	0								
TOTALS	1651	2013	2015	0								

ADMINISTRATIVE REGULATION EFC-R

Fairhaven Public Schools Meal Charge Regulation

I. PURPOSE:

The purpose of this regulation is to establish consistent meal account procedures throughout the district. The goals of this regulation are:

- To treat all students with dignity in the serving line regarding meal accounts
- To support positive situations with district staff, district business policies, students and parent/guardian to the maximum extent possible
- To establish policies that are age appropriate
- To encourage parent/guardian to assume the responsibility of meal payments and to promote self-responsibility of the student
- To establish a consistent district policy regarding charges and collection of charges.
- To provide nutritional meals to students.

II. SCOPE OF RESPONSIBILITY:

The Food service department: Responsible for maintaining charge records and notifying the school district of outstanding balances

The School District: Responsible for notifying the student's parent/guardian with written documentation.

The Parent/Guardian: Immediate payment

III. ADMINISTRATION:

1. Student groups:

a) Elementary students: will be allowed to charge a maximum of \$10.00 (for the reimbursable meal only).

(1) These meals will include only menu items part of the reimbursable meal.

(2) After the balance exceeds the threshold, the student may be given a designated menu alternate¹. Sample:

Cheese sandwich + veggie sticks + fruit + milk²

b) Middle school students: will be allowed to charge a maximum of \$10.00. After this threshold is reached, no additional charges will be accepted.

¹ Designated Menu Alternate: Meets the nutritional qualifications of a reimbursable meal (2 oz meat/meat alternate, at least one serving bread/grains, ½ cup serving fruits/vegetable, and 8 oz 1% fluid milk.)

² Nutritional value of this sample menu: 565 calories, 25 grams protein, 2.5 mg iron, 700 mg. calcium, 890 IU Vitamin A, 55 mg. Vitamin C.

- c) High school students: will not be allowed to charge.
2. No charges will be allowed for ala Carte foods and beverages.
3. Students with negative balances will be contacted by the food service department. This will be done either as a written letter, electronic e-mail, or phone call to the household.
4. For departmental record-keeping, the district should be notified monthly of all negative balances.
5. As of the first of June, all charging will be cut off:
 - a) Parents/Guardians will be sent a written request for "Payment in Full". (The deposit requests will be mailed home.)
 - b) All charges not paid before the end of the school year will be carried forward into the next school year.
 - c) Graduating seniors must pay all charges in full. Failure to do so may result in not being allowed to participate in the graduation ceremonies.
6. If a financial hardship is suspected, the principal families will be encouraged to apply for free/reduced meals anytime during the school year.
7. As advised by the state agency, negative balances should not incur against the food service revolving account.

S.C. Received:

COMMUNITY USE OF SCHOOL FACILITIES

It is the School Committee's desire that maximum use of school property be enjoyed by the townspeople. It is the Committee's intent that such use will maintain safe conditions and preserve the property for school program use.

Use of school buildings and other facilities by organizations will be permitted only when a worthy educational, civic, or charitable purpose will be served; or a substantial group of citizens from the community will be benefited.

School facilities will be used according to the regulations and rental fee schedules recommended by the Superintendent and approved by the School Committee.

Permission for the use of facilities must be obtained through the office of the Superintendent of Schools, where applications are available for this purpose.

Eligibility

School facilities will be available for the following:

1. Public school activities
2. Parent-teacher activities
3. Official town public hearings and political activities
4. Meetings and activities sponsored by the School Committee and school personnel
5. Parks and playgrounds activities
6. Local nonprofit and noncommercial organization activities
7. Educational, civic, social, and religious organization activities if a substantial portion of the members are residents of the town
8. The activities of other organizations when approved by the School Committee

School and Town Preference

The priority given requests for use of school facilities will be as follows:

1. School activities
2. Town meetings and elections over other community activities
3. Parks and playgrounds

SOURCE: MASC

S.C. Adopted: 10/27/2010

COMMUNITY USE OF SCHOOL FACILITIES

The use of school buildings, grounds, equipment, and facilities will be authorized by the Superintendent in conformity with the following regulations, which have been approved by the School Committee.

1. Requests for the use of school facilities will be made at the office of the Superintendent at least 14 days prior to the date of use.
2. School facilities may not be used for individual, private, or commercial purposes.
3. Requests for school facilities must be cleared with the building Principal or the Superintendent or both, should the nature of the request so justify.
4. School-related groups will be permitted reasonable use of school facilities without charge.
5. All activities must be under competent adult supervision approved by the Superintendent and the Principal of the building involved. In all cases, an assigned school employee will be present. The group using the facilities will be responsible for any damage to the building or equipment.
6. Groups receiving permission are restricted to the dates and hours approved and to the building area and facilities specified, unless requested changes are approved by the Superintendent.
7. Groups receiving permission are responsible at all times for the observance of fire and safety requirements.
8. Smoking within the building is not permitted. Permission for the possession and sale of alcoholic beverages may be granted to a nonprofit organization, which is properly licensed, only by the School Committee.
9. Proper liability insurance will be required of all groups given permission to use school facilities.
10. The Committee will approve and periodically review a fee schedule for the use of school facilities.
11. In situations where there is no cost factor to the school system, or in situations where a mutual exchange of facilities is possible between the school system and the organization, rates may be modified or eliminated by the Superintendent. In situations where extended usage for a long period of time is required, rates may be set at a contract price.
12. The School Committee reserves the right to cancel any permission granted.

S.C. Received: 10/10/2012

FREE AND REDUCED PRICE FOOD SERVICES

The school system will take part in the National School Lunch Program and other food programs that may become available to assure that all children in the schools receive proper nourishment.

In accordance with guidelines for participation in these programs, and in accordance with the wishes of the Committee, no child who a teacher believes is improperly nourished will be denied a free lunch or other food simply because proper application has not been received from his parents or guardians.

As required by state and federal regulations, the School Committee will approve a policy statement pertaining to eligibility for free milk, free meals, and reduced price meals.

SOURCE: MASC

LEGAL REFS.: National School Lunch Act, as amended (42 USC 1751-1760)
Child Nutrition Act of 1966, P.L. 89-642, 80 Stat. 885, as amended
M.G.L. 15:1G; 15:1L; 69:1C; 71:72

S.C. Adopted: