

**PLANNING BOARD MEETING
December 1, 2014**

6:45 P.M – East Room

I. ADMINISTRATIVE BUSINESS:

Chairperson, Wayne Hayward – Opened the meeting at 6:45 p.m.

Quorum/Attendance:

Members Present: Chairperson, Wayne Hayward, Vice Chairman, Rene Fleurent, Jr., Kaisa Holloway-Cripps, John Farrell, Jr., Jeffrey Lucas and Gary Staffon.

Absent: Peter Nopper

Planning Director, William Roth, was also in attendance.

Planning Board Bills:

1. WB Mason – supplies - \$67.38

Gary Staffon made a motion to pay WB Mason \$67.38 for supplies and was seconded by Kaisa Cripps. The motion passed unanimously.

II. CURRENT PLANNING:

Receipt of Plans:

None.

Approval of Plans:

1. Form A – Philip DeNormandie – Knollmere Estates Subdivision Rescission - Weeden Road

William Roth reviewed the Form A stating that it was a consolidation and rescission of an older subdivision. The un-built lots and un-built streets will be consolidated into proposed Lot 1 and the existing house lot at 121 Weeden Road will have additional property and frontage added to it to make it a conforming lot, identified as proposed Lot 2. The two new lots meet the frontage and lot area requirements of the Agriculture District; therefore, the Form A should be endorsed.

The Board discussed the Form A and had questions on proposed Lot 2.

Kaisa Cripps made a motion that the plan was not a subdivision and to endorse the plan and was seconded by Jeffrey Lucas. The motion passed unanimously.

2. Release of Covenant - **Philip DeNormandie** – Knollmere Estates Subdivision - Weeden Road

William Roth reviewed that a Form D covenant still existed of the un-built lots of the subdivision. However, the previous Form A was a consolidation and rescission of an older subdivision; therefore, there was no need for a covenant. Therefore, to clean up the title in the property the Board needed to release the covenant.

The Board discussed the Covenant Release.

Wayne Hayward made a motion to release the covenant and was seconded by Rene Fleurent, Jr. The motion passed unanimously.

The Board completed their administrative business at 7 PM and went down to their 7:05 PM meeting with the Board of Selectmen.

7:05 P.M. – Banquet Room

III. PUBLIC MEETING:

1. Joint Meeting with the Board of Selectmen to appoint vacant Planning Board seat.

The Planning Board met with the Board of Selectmen. Two people submitted letters of interest, Cathy Melanson and Ann Richard. Ms. Richard was in attendance. The two Boards discussed the process to fill the position. A roll call vote ensued and Ms. Richard was unanimously approved to fill the vacant Planning Board seat

IV. OTHER BUSINESS:

None

The Joint Meeting adjourned at 7:15 p.m.

Respectfully Submitted,

William D. Roth, Jr.
Planning Director