

REGULAR MEETING OF THE BOARD OF HEALTH
December 29, 2015

A Regular Meeting of the Board of Health was held at the Town Hall on Tuesday, December 29, 2015, at 6:30 p.m. Board members present: Jeannine Lopes and Lindsay Gordon. Also present: Patricia Fowle, Health Agent.

Vice-Chairman Lopes called the meeting to order at 6:30 p.m. and asked for a motion to approve the minutes of the Regular Meeting of November 18, 2015. Motion to approve the minutes was made by Ms. Gordon; seconded by Ms. Lopes. The vote was unanimous.

The health agent explained that the septic system plans for the three proposed new lots at the "At 31 Charity Stevens Lane" development are being resubmitted by the engineer and are therefore not ready for review.

Health Agent's Report:

1. The Board reviewed end of the year licensing for food establishment, tobacco sales, animal permits, inns and offal hauling. Discussion ensued.
2. The Board reviewed the draft 2015 annual report prepared by the health agent and offered no changes.
3. The Board reviewed the protocol and information available for animal bite victims. An incident occurred in early December and it was felt that information on the proper protocol and contact information should be made available on line and at the animal shelter and town hall for individuals with such concerns. The health agent provided a printed brochure, information cards and two websites that residents can be directed to through use of the town website. The Board felt this was a good beginning and should be updated periodically so that the information is timely.
4. The health agent informed the Board the FY 2017 budget process is beginning. Little information is available at this time.

Invoices were signed.

No set date for the next meeting was determined. There being no other regular business before the Board, Ms. Lopes motioned to adjourn; Ms. Gordon seconded. The vote was unanimous at 7:25 pm.

Respectfully submitted,
Patricia Fowle, Health Agent