



Town of Fairhaven

Town Hall - 40 Centre Street - Fairhaven, MA 02719

MEETING NOTICE

Finance Committee

Notice of Meetings of the Fairhaven Finance Committee:

Date(s), Time(s), Location(s):

Thursday Jan 28, 2016, @ 7:00 P.M., BPW Administration Building, 5 Arsene Street, Fairhaven, MA.

Matters expected to be addressed/discussed meetings listed:

- Call Meeting to order;
- Taping/Recording of meeting announcement;
- Review and approval of prior meeting(s) minutes;

- Introduction of new members and current members (if any)
 - Review of relevant correspondence and documents received by Committee (including all revised financial documents as may be submitted to the committee)
 - Receive department budgets submitted to date
 - Letter Received by EMS regarding FY16 budget
 - Reserve fund transfer requests and documents.

- Introduction of Town Administrator Marc Rees
- Changes to the town budget process and role of fin com with Town administrator

- Discussion and Recap of relevant Town finances FY15 FY16 and
 - Discussion of Budget procedures and goals for FY 2017, Reserve Fund Transfer Procedures for FY 2017; capital planning, financial status and/or reports including fund balances receipts and expenditures, and such discussion, and documentation as may relate to town financial policy and procedure

- Establish meeting schedule from Feb –May town meeting.

Votes May be take on the following

- Discuss and Approve letter to be sent to town department heads regarding budget process
- Discuss and approve changes to Transfer request for departments
- Submitted Transfer Request to Date
 - ACO Building Repair and Maintenance
- Discuss and approve Fin com Budget for Fy 17

All other matters which may be lawfully addressed and dealt with.

NOTE: Items may be dealt with in an order other than as listed.

Scott J Fernandes Chair

January 25, 2016

(Signature)

(Date Signed)

