



# Town of Fairhaven

Town Hall 40 Centre Street, Fairhaven, MA 02719

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## Minutes of Meeting

FAIRHAVEN,  
MASS.

### Cable Advisory Committee

PLACE OF MEETING: **EMA Building – 150 Scoticut Neck Road**

DATE AND TIME: **June 25th, 2015, at 7:00 p.m.**

MEETING OF: Cable Advisory Committee

(Signature)

6-26-2015

(Date Signed)

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Present: Barbara Acksen, Ex-officio: Selectman Bob Espindola, Ronnie Medina, John Methia  
Absent: None

Guests in attendance: Jim Donnelly, Steve Valoucas, Chuck Sherwood, Marc Jodoin, Gary Lavolette.

The meeting was called to order at 7:21 P.M.

#### Minutes of Meeting

Meeting minutes were presented from the June 11th meeting.

Ronnie Medina made a motion to approve the minutes amended to add Chuck Sherwood in attendance and to correct typo in Ronnie Medina's name.

John Methia Seconded

There was no further discussion

The motion carried unanimously.

#### Reorganizing the Board

After a general discussion, the following nominations were made:

John Methia Motioned to appoint Barbara Acksen as the Chair

Ronnie Medina seconded

There was no further discussion  
The motion carried unanimously.

Ronnie Medina motioned to appoint John Methia as Vice Chair.  
Bob Espindola seconded  
There was no further discussion  
The motion carried unanimously.

John Methia motioned to appoint Bob Espindola as Secretary  
Ronnie Medina seconded  
There was no further discussion  
The motion carried unanimously.

### Open House

There was a general discussion about the open house in August. The CAC will continue to discuss what to present / display at the Open House and may know more after the meeting with the architect.

### Technology Selection and Space requirements

Chuck Sherwood stated that he felt it was important for the CAC to make a decision on which technology they wanted to move forward with and what venue would be selected for the studio, equipment, etc.

He said most access centers are about 2500-3000 Square Feet of space including studio, administration office, control room, space for training, conference rooms, etc.

Plymouth Community Access was noted as a model space in that regard.

Bob Espindola paced off the main open area in the EMA building and, by rough calculation it appears the space is greater than 2500 SF

John Methia noted that the WLNE studio that they just built recently is about 40 x 40 (1600 SF).

Chuck Sherwood state that the committee needed to determine if the server should be of the shared variety or a stand-alone type.

Periscope allows Live streaming tied to twitter

Telvue allows IP so no concern about drops at the facilities (but do need internet service).

John Methia agreed to speak with referalls for Telvue.

The Committee decided that, next steps for quotes should be based on a single channel, stand-alone, High Definition server.

Chuck Sherwood noted that there was recent legislation regarding Enterprise Accounts and he would forward that information to the CAC for reference and to consider in discussions with Town Officials.

Chuck stated that in the 1982 Cable TV Act, Municipalities lost ability to regulate all except for basic service. New developments (just this past week) have gone further to deregulate even basic service.

#### License Renewal

Chuck Sherwood noted that, since Fairhaven is inside three (3) years of the end of the our existing contract with Comcast, we should have received a notice from Comcast about that and talking about options moving forward including formal vs. informal discussions.

Bob Espindola stated that he had not yet seen that and would check in with Town Hall Employees to see if it had been received and if not he will reach out to Comcast to inquire about the letter.

#### Parking

Parking outside was discussed. Parking needs will depend on use of the facility.

Bob Espindola noted that anything that would require a large amount of parking could be held at another location, like the Senior/Rec Center or Town Hall Auditorium, etc.

#### Technology

#### Electric Service

Gary Lavolette pointed out that the Electric Service may need to be upgraded for this project and he noted that the utility company has incentives for certain types of energy efficiency projects that could save money.

John Methia pointed out that newer equipment and LED lighting systems are very efficient and may not put enough load on the system to cause a need to change electrical service. The architect will help determine those needs.

It was decided that Bob Espindola and John Methia would represent the CAC in a meeting with architect Joe Booth at the EMA building to review the existing conditions of the space (including use by the EMA) and to let him know what the needs for Public Access are. Bob will coordinate a meeting time.

It was decided that the next meeting of the CAC will be July 15<sup>th</sup> at 7:00 P.M.

John Methia motioned to adjourn at 9:15 P.M.

Ronnie Medina Seconded

No further discussion

The vote was unanimous

Submitted by Bob Espindola, acting Secretary