

**FAIRHAVEN COUNCIL ON AGING  
BOARD MEETING  
NOVEMBER 9, 2015**

Meeting was called to order by Joan Mello at 9:30am.

Motion made by Lee Allaire to have Dottie Reid and Jack Oliveira vote at today's meeting second by Lindsay Gordon.

REVIEW OF LAST MINUTES: No changes.

Motion to accept the minutes from October was made by Dottie Reid and seconded by Francis Cox.

**TREASURER'S REPORT**

COA:

COA Expenses for the month of October 2015: \$15,097.04

YTD Expenses for 2015: \$50,461.54

Remaining in budget: \$96,859.74

SOCIAL DAY:

Social Day Expenses for the month of October 2015: \$9,839.12

YTD Expenses for 2015: \$32,822.15

Revenue for the month of October 2015: \$32,195.50

YTD Revenue for 2015: \$72,147.50

RRFA Account: \$145,288.74

OLD BUSINESS:

The three quotes that were received to carpet the senior center are attached to the agenda. Tile Craft quote, although note the lowest quote, does include moving of furniture and is \$9,036.18. This quote includes carpeting the lobby, the office hallway and all offices. The funding for the carpeting will come from the Social Day revenue. Motion made by Lindsay Gordon to use Tile Craft and second by Francis Cox.

The director met with the Capital Planning Committee last month to discuss the possibility of an addition to the senior center in about five years. The director informed the committee that she will seek prices from local architects for a feasibility study to be done in January regarding the expansion.

NEW BUSINESS:

Thanksgiving Dinner will be held on Thanksgiving Day at the senior center for Fairhaven seniors who would otherwise be alone on Thanksgiving. Pies are being donated by Our Ladies Haven and The Atria Assisted Living. The dinner will be provided by Phil Beard.

The Formula Grant was signed by Jeff O'Such and returned to the state. The Fairhaven COA will be receiving \$37,539.00 from the Formula Grant.

The internal sound system for the facility burnt. It was removed from the building and a new portable sound system was purchased at TJ's Music for \$1,144.98 and will be paid for through Social Day revenue. Motion to purchase a new sound system was made by Dottie Reid and second by Gerri Frates.

OTHER BUSINESS:

Gerri Frates, Lindsay Gordan and Anne Silvia will meet in December to plan the expenditure of Social Day revenue.

**Social Day October 2015 Monthly Report**

Activities: Exercise, Bingo, Bean Bag Toss, Board Games, Crafts, Bocce, Bowling, Manicures, Keno, Puzzles, Current Events, Nature Walks, Puzzles, Spelling Bee, Math Quiz Reminisce, Ball Toss, Movie, Golf, Vegetables Garden, Bingo, Pet Therapy, Birthday Party, Tap-n-Time Entertainment Silver Fox, D.J. Joe, Ray J, Karaoke w/Rick, Music with Survivor.

**Notes:**

10/6 - Carnival at Westport Social Day

10/26 - Pizza Party

10/27 - Pajama Party

10/28 - Intergenerational activities with the kids from Little Peoples College

10/28 - Halloween Party with Westport Social Day

**Upcoming Events:**

11/5 – Veteran’s Luncheon

11/16 – Fire Drill

11/19 – Social Day Thanksgiving Dinner

**Total units serviced for the month was 437 with a client average of 21**

**There was 1 holiday during the month of October.**

**FAIRHAVEN COUNCIL ON AGING**

**DIRECTOR’S BOARD REPORT**

**NOVEMBER 9, 2015**

IN-HOUSE

11/1 Days Sports Awards Luncheon and Awards Presentation 1:00-3:00

11/2 LGBT Focus Group re: LGBT senior housing 11:00-1:00

11/3 Single Senior Supper Club 4:00-6:00

11/4 Commission on Disability Meeting 6:30

11/5 Veterans Day Celebration 11:30-12:30 with Ruth Harcovitz entertainer 1:00-2:00

11/9 Walgreens Flu Shots 1:00-3:30

11/17 Single Senior Supper Club 4:00-6:00

11/18 South Coast LGBT Seniors 5:00-7:00

11/26 Thanksgiving Dinner 11:30-1:30

OUTSIDE EVENTS

11/3 Rotary Club Meeting at the Atria 12:00

11/11 Two Vans to be used in the Veterans Day Parade

11/19 Coastline Board Meeting

1. The sound system in the utility closet was smoking on two separate occasions where the fire dept. was alerted to come. The system was repaired in 2012 with a part that had to be rebuilt because it was too old to replace. Rather than replace the system with something similar to what was originally there, a portable system (identical to what our DJ uses) will be ordered for \$1,114.98. This includes Passport Venue 600W @ \$999.99 and Furman M-BX Power Conditioner @ 69.99. There is a \$75.00 shipping charge.
2. The three quotes have been received for the carpet for the lobby and hallway. Please see attached information.
3. This director met with the Capital Planning Committee. Addressed with them was the possibility of a feasibility study regarding an addition to the senior center. This director informed the committee that a request for a price to perform a feasibility study will be obtained from local architect in January 2016.
4. Commodity Supplemental Food Program will be initiated in December 2015 as part of a program offered by the Greater Boston Food Bank. Seniors 60 years old and older who qualify will receive two bags of food (approximately 27 lbs)per month.
5. Thanksgiving Dinner will be provided on Thanksgiving Day for Fairhaven Seniors who would otherwise be home alone on this holiday. Phil Beard will be providing the food in collaboration with a local church. Our Ladies Haven and the Atria will be providing the pies.

Next meeting: Monday December 7, 2015

Motion to adjourn made by Lindsay Gordon and second by Dottie Reid

Meeting adjourned at 10:10am.

Respectfully Submitted,  
Gerri Frates, Secretary