

# Fairhaven Council on Aging Board Meeting Minutes

January 13, 2015

Meeting was called to order at 9:35.

Meeting was posted on January 6, 2015.

Present: Francis Cox, Jack Oliveira, Al Borges, Lee Allaire, Dotty Reid, Jeff O'Such, Anne Silvia.

Absent: Lindsay Gordon, Gerri Frates, Jerry Brecken, Joan Mello.

Excused: Joe Borelli, Elaine O'Neill.

Motion made by Francis Cox and seconded by Lee Allaire to have Al Borges conduct the meeting today. Francis Cox motioned to accept the minutes from the December meeting and second by Jack Oliveira.

## TREASURERS REPORT

COA expenses for the month of December 2014: \$19,361.75. Anne Silvia explained that on February's budget sheet, vehicle repair will be in the negative as there are two outstanding bills for brakes for director's vehicle as well as van #5. However, there is \$163.00 in advertisement that will not be used this year to cover vehicle repair expenses.

Social Day expenses for the month of December 2014: \$10,553.72.

December 2014 revenue: \$33,462.00. The increase in total revenue for the month of December 2014 is related to payments for services in November that were received late.

Motion to accept the treasurers report made by Francis Cox and seconded by Dotty Reid.

## OLD BUSINESS

New van driver was hired for social day afternoon runs and is working out nicely. This driver is also used to provide medical transportation when needed through the A.R.A.W. Grant.

The engineer from GGD sent a report after evaluating the HVAC system on both the Senior Center side as well as the Rec Center side. A copy of the report was given to Jeff O'Such to forward to the Capital Improvement Committee.

## NEW BUSINESS

FY Budget due 1/15/2015. The Annual Report was submitted in December to Anne Kakely.

Next board meeting will be Monday, February 9, 2015.

Al Borges motioned to adjourn seconded by Jack Oliveira. Meeting was adjourned at 10:20.

## January 2015 Board Meeting

### Director's Report

#### In House Events

- 1/6 Single Senior Supper Club 4:00-6:00 Hopewell Health Guest Speaker
- 1/7 Commission on Disability Meeting 6:30
- 1/20 Single Senior supper Club 4:00-6:00
- 1/28 South Coast LGBT Seniors Supper Club 5:00-7:00
- 1/31 Super Bowl Sub Committee

#### Outside Events

- 1/12 Intergenerational Programming Training Harwich COA 9:00-3:30 (Anne's attending)
- 1/15 Coastline Board Meeting 9:00
- 1/21 Coastline Development Committee Meeting 9:30
- 1/22 Transit Grant Training New Bedford COA 1:00-3:00

1. Dominick Puniello, engineer from GGD Engineering evaluated the HVAC system for both COA and Rec Center and sent a report to both directors regarding future replacement if necessary. The report was forwarded to Jeff O'Such who will forward it to the Capital Improvement Committee.
2. COA and Rec Center directors went to Valtran for quote on storage unit to be shared by both departments. Quote for 8'x40' unit was:
  - 8x8x40 unpainted \$3,300.00
  - 8x8x40 painted \$4,500.00
  - 8x8x40 New \$6,500.00Will get quotes on two other companies.
3. Annual budget will be submitted to Town Hall by 1/15 with 1% and 2% increase as requested by selectmen.
4. Annual Report for 2014 was sent to ARAW as requested by Cheryl Randall.
5. The Martap Grant that was submitted in November for \$1,000.00 for gasoline for the medical transports was denied. That grant will not fund fuel at this time.
6. Jeff Dugan will provide an Emergency Preparedness In-service on March 16<sup>th</sup> at 1:00 at the Fairhaven Senior Center. Emergency Backpacks will be handed out to the first 40 people who sign up and who live in Fairhaven.
7. A donation of \$100.00 was given to the SMILE Project by the Friends of the Fairhaven COA. This organization provides beach wheelchairs to communities that have beaches and ponds. A request was made by the Fairhaven Commission on Disability for a beach wheelchair to be used at Fort Phoenix and the Town Beach of West Island. If awarded, the chair would be kept at the COA and signed out just as the borrowed medical equipment is in order to be able to keep track of its whereabouts. This chair will allow people in wheelchairs to enjoy the shoreline.

## **Social Day December 2014 Monthly Report**

**Activities:** Active Fitness, Wii Game, Bingo, Keno, Rosary, Trivia, Current Events, Reminisce, Movie, Crafts, Tap -n-Time, Baking Group, Knitting Group, Pet Therapy Jasmyn, Music w/ J. Rawd Birthday Party with D.J. Joe, Music w/ Ray J, Music w/ Silver Fox, Karaoke w/Joyce & Sue. Bean Bag Toss, Puzzle Group, Card Group. Gospels Singers, Pajama Day Contest,

### **Notes:**

- 1. 12 /3 Social Day clients enjoyed a Christmas concert with the Keynotes.**
- 2. 12/9 Fairhaven Moms Group joined us with a visit from Santa and Christmas sing-a-long.**
- 3. 12/11 Anne, Director hosted a decorating of Gingerbread Houses for all Social Day clients.**
- 4. 12/17 Social Day staff and volunteers performed its Christmas Concert, conducted by Selectmen Mr. Charlie Murphy.**
- 5. Community Connections stopped by and put a great Christmas Concert for all to enjoy.**
- 6. 12/19 Fairhaven, Westport & Dartmouth Social Days clients and staff joined in a Christmas Party at Whites of Westport. It was a great time had by all. We all voted to repeat it again next year.**
- 7. 12/22 The children from Little People's College joined us for cocoa and cookies with Santa. We also had a Christmas sing-a-long.**
- 8. 12/24 & 12/31 Social Day clients went to Courtyard and had a holiday brunch and had a great time.**
- 9. 12/29 I've Got Rhythm Dance School performed a dance for all Social Day.**

**Upcoming Events: 1/13 Soup Contest 1/20 Spa Day**

**Total units serviced for the month was 348 with a client average of 17.**

**We had two holidays during the month of December and two ½ days.**